



OUR VISION: To be the “must experience” museum that uses past, present and future Kiwi technology and ingenuity to educate and inspire the innovators of tomorrow.

- KIA WHAKATŌMURI TE HAERE WHAKAMUA -

Position: Landscape Team Member

Reports to: Landscape Coordinator

PURPOSE OF THE ROLE

The Landscape Team Member is responsible for the maintenance of gardens and landscapes at the MOTAT 1 and MOTAT 2 sites. Reporting to the Landscape Coordinator, the roles will work together to ensure the grounds are presented in such a way that complements the built infrastructure and enhances the visitor experience.

Additionally, the Landscape Team Member will work closely with gardening volunteers, who volunteer their time to complete gardening work on MOTATs grounds.

RESPONSIBILITIES

- Maintain gardens and landscapes on MOTAT’s public sites. This will include:
 - Providing input into landscape designs with relevant internal stakeholders.
 - Reading and interpreting plans and discussing design concepts with Landscape Coordinator, as required.
 - Completing basic planning and design work, and planting plans.
 - Constructing and painting fencing, walls and paving as an integrated part of the garden design.
 - Installing and maintaining garden irrigation systems, where required.
- Supervise the work of gardening volunteers and providing them with support, as requested by the Landscape Coordinator.
- Plan lawns and gardens; plant and cultivate them using appropriate gardening equipment.
- Plant and repair established lawns, using seed mixtures and fertilisers for particular soil type and lawn location.
- Locate and plant shrubs, trees, and flowers for landscape effect; selecting seeds, bulbs and plants to best meet MOTAT’s requirements.
- Mow and trim lawns using hand mower or ride-on mower, as required. This includes the ride-on mowing at MOTAT 2.
- Trim and spray trees and shrubs and apply supplemental liquid and dry nutrients to lawn and trees, as required, to effectively maintain and enhance the gardens.
- Carry out regular garden maintenance and weeding according to approved practices.
- Procure supplies, as required, for the completion of landscape and gardening-related work.
- Proactively review the landscapes at MOTAT and communicate any new or altered needs work to the Landscape

Coordinator for future planning needs.

- Ensure equipment, tools and plant maintenance is adhered to including checking that all fuels, oils and lubricants and that routine servicing is completed.
- Ensure the Environment Team workshop is maintained in a clean and organised manner.
- Represent MOTAT professionally through wearing the MOTAT uniform properly at all times when at work.
- Actively support the delivery of the MOTAT visitor experience.
- Ensure that all contractors engaged for work related to the security of the MOTAT sites adhere to relevant policies and procedures.
- Adhere to MOTAT's health, safety, and security procedures and policies and maintain a safe working environment.
- Follow all MOTAT's policies and procedures including, but not limited to Health and Safety and the Museums Aotearoa's code of ethics.
- Undertake any other reasonable duties as may be required by the Landscape Coordinator to ensure that MOTAT's business objectives are met.

KEY PERFORMANCE INDICATORS

- All gardens and plantings planned and maintained, as per the requirements set by the Landscape Coordinator.
- Compliance with MOTAT Health and Safety Policy at all times.
- Delivery of other goals and targets set by the Landscape Coordinator.
- Positive internal and external customer feedback and proactive communication with the MOTAT Team.

KEY RELATIONSHIPS / DELEGATED AUTHORITY

Responsible for:	Nil
Internal Liaison:	Environment and Sustainability Team, Gardening Volunteers, MOTAT Team
External Liaison:	Contractors, Suppliers

BUDGETARY AUTHORITIES

Nil

SKILLS & EXPERIENCE

- Minimum 2 years' experience in landscape maintenance, preferably in a multi-site environment.
- Demonstrated ability to use relevant equipment and machinery including ride-on lawnmower, industrial weedeater, weed killer packs, waterblaster, etc.
- Demonstrated understanding of horticulture requirements and irrigation systems.
- Outstanding verbal communication skills.
- Ability to draft and communicate basic landscape planning and design work.
- Physically fit with a passion for and demonstrated experience doing practical work.
- Able to work as part of a team and unsupervised, but always to a high standard.

- Class 1 full Drivers' licence.
- Class 2 and Forklift licenses beneficial – or willingness to be trained.

OUR VALUES

Ō MĀTUA UARA

We will be courageous and try new things.

We will work as a team that respects and supports others.

We will act ethically and with respect and transparency.

We will foster knowledge and promote technology that is beneficial to our community.

This document covers the broad results expected from the position and will form the basis of specific objectives to be agreed and reviewed on a regular basis.