



RAMS form for schools

- MOTAT is a significant organisation, comprising several buildings which meet the Auckland City Council requirements for safety and hygiene.
- As a public venue and a place of employment, MOTAT seeks and is fully compliant with Occupational Safety and Health regulations. Staff attend monthly Health and Safety meetings.
- Behaviour expectations are made explicit to school groups during their health and safety briefing.
- The MOTAT Tramway operates as a public transport service and as such is subject to stringent safety regulations.
- MOTAT staff have been trained in the event of an emergency.

	Risk Factors	Risk Reduction Strategies
People – <i>skills, attitudes, age, ratios, experience</i>	Children running on site	<ul style="list-style-type: none"> · Children walk around the exhibits and between locations · Adult helpers actively supervise children around site
Equipment - <i>transport, safety gear, education specific gear</i>	Tram may have to brake suddenly for pedestrians	<ul style="list-style-type: none"> · Children riding on tram to remain seated for the whole trip · Handrails available in tram for adults who may need to stand

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Environment	Vehicle movements around site	<ul style="list-style-type: none"> · During briefing, children and adult helpers are asked to be aware of transport movements around site · Children walk around site · Vehicles must have their hazard lights on, and are limited to 5km per hour
	Stairs around site	<ul style="list-style-type: none"> · Children walk up and down the stairs · Everyone asked to hold on to the handrails
	Some activities may require water and result in a wet floor	<ul style="list-style-type: none"> · Towels or a mop provided to clean up spills
	Objects used in sessions could be dropped/cause injury	<ul style="list-style-type: none"> · Children supervised at all times by adult helpers · Children reminded to be careful when handling objects

		<ul style="list-style-type: none"> · First aid kit in classroom
	Uneven surfaces and tram lines	<ul style="list-style-type: none"> · Visitors asked to walk on site
	Slippery surfaces which require care	<ul style="list-style-type: none"> · Slippery floor signs in place
	Tram station near main road	<ul style="list-style-type: none"> · Adult helpers to actively supervise children while waiting for the tram
	Asbestos/low risk	<ul style="list-style-type: none"> · Safety zones established · Short term exposure only