



**Tō Mātau Moemoeā** Our Vision is to use the past, present and future technology and ingenuity of Aotearoa to educate and inspire the innovators of tomorrow.

- KIA WHAKATŌMURI TE HAERE WHAKAMUA -

**Position:** Curator - Transport

**Reports to:** Head of Curatorial Research

## PURPOSE OF THE ROLE

The Curator - Transport is responsible for researching, writing about, and documenting MOTAT's Transport collections, integrating Tikanga Māori and Te Ao Māori alongside Pākehā methodologies. This will be achieved by engaging with Māori communities and individuals to enrich MOTAT's collection. In addition, there is a requirement to input into the development of the transport collections and write acquisition proposals. As a member of the Curatorial Research team, the incumbent will also manage internal and external collection enquiries, improve collection catalogue data, and assist with researching potential acquisitions and deaccessions.

## RESPONSIBILITIES

- Accurately record information and significance about Transport collection items/taonga to internationally recognised standards.
- Assist with researching, writing, and presenting Acquisition Proposals and Deaccession Proposals.
- Assist with answering enquiries from internal and external sources.
- Research and write significance statements about the Transport collection and be able to adapt these for Curatorial Stories or Brief Histories.
- Enhance catalogue records with curatorial content.
- Proactively identify items/taonga to acquire for the Transport Collection to develop the Collection, and assist with writing Collection development plans for the Transport collections.
- Support Exhibitions team members to include Transport items/taonga in permanent and temporary exhibitions.
- Consideration of tikanga Māori into the Curatorial Research planning and documenting processes acknowledging cultural protocols.
- Support Public Programme activity to include Transport items/taonga in events.
- Assist with meeting coordination, agendas, and minutes for the Collection Development meetings.
- Assist with supervising research projects, as required by the Head of Curatorial Research.
- Develop and maintain relationships with internal colleagues and stakeholders from across the Museum, including researching, developing, and communicating content for online platforms.

- Develop and maintain relationships with external professionals and organisations that align with MOTAT's strategy for collections.
- Support the Head of Curatorial Research in the running of the Collection Development Committee by preparing and circulating the meeting agenda and minutes.
- Work closely with the Head of Curatorial Research to develop documentation, including lists of significant items/taonga.
- Work closely with members of MOTAT's Collections hub to communicate curatorial information around the Transport collection items/taonga.
- Maintain an awareness of cultural protocols and record any specific protocols associated with an item/taonga onto the Collection Management Database maintaining whakapapa.
- Apply a sustainable approach to sourcing items/taonga that strengthen the Transport collection, taking into account the necessary tikanga.
- Handle collection items/taonga in a responsible manner and in accordance with MOTAT's Collection Care policy.
- Develop project plans where needed, aligning with both Pākeha project management methodologies and Māori values emphasising respect and inclusivity.
- Support other members of the Curatorial Research team and the wider MOTAT Team, as required.
- Embrace a mindset of continuous improvement in understanding and implementing the principles of Te Tiriti o Waitangi.
- Model behaviours consistent with MOTAT values and MOTAT competency framework.
- Comply with all museum policies and procedures including but not limited to Health & Safety and the Museums Aotearoa's Code of Ethics.
- Undertake any other reasonable duties as may be required from time-to-time to ensure that MOTAT's business objectives are met.

## KEY PERFORMANCE INDICATORS

- Advancement of curatorial content in Transport collection catalogue records.
- Accurate and thorough Acquisition Proposals.
- Research and write Significance Statements
- Research and write Brief Histories for objects and themes represented in the Transport collections.
- Communication of the scope of Transport collections through Collection Development Plans.
- Cooperative team involvement and compliance with all MOTAT policies.

## KEY RELATIONSHIPS / DELEGATED AUTHORITY

<b>Responsible for:</b>	Project based Researchers and volunteers team members as needed
<b>Internal Liaison:</b>	Exhibitions, Registry, Library & Archives, Collection Workshops and MOTAT Team
<b>External Liaison:</b>	Museum visitors, other Museums and Libraries, potential donors, researchers

## BUDGETARY AUTHORITIES

Nil

## SKILLS & EXPERIENCE

- Bachelor's degree (or higher) in Museum Studies, Arts, Sciences or equivalent.
- 3-5 years' experience working in a similar role.
- Demonstrated understanding of Mātauranga Māori and Tikanga Māori as it relates to your lived experience, with the ability to engage those with other experiences of te Ao Māori is desired, a willingness to learn is a must.
- Computer literacy including Microsoft packages and the Vernon database experience.
- Demonstrated understanding of appropriate handling and care of museum collection items/taonga.
- Demonstrated experience working in both a customer service environment and team environment.
- Excellent written and oral communication skills; a natural curiosity.
- Ability to balance object research work with collections development and routine administrative tasks.
- Demonstrated ability to identify objects of interest for the collection and assess the strategic fit of these objects.
- Demonstrated understanding of modern museum best practice.
- Good time management skills, able to prioritise workloads across multiple projects and meet deliverables.
- Drivers licence and confidence driving, as there will be a need to visit the three MOTAT sites and external parties on occasion.

## Ō MĀTAU UARA OUR VALUES

<b>AUAHATANGA INNOVATION</b>	We will be courageous and try new things.
<b>NGĀTAHITANGA COLLABORATION</b>	We will work as a team that respects and supports others.
<b>MOTUHĒHĒTANGA INTEGRITY</b>	We will act ethically and with respect and transparency.
<b>PŪMAUTANGA SUSTAINABILITY</b>	We will foster knowledge and promote technology that is beneficial to our community and environment.

*This document covers the broad results expected from the position and will form the basis of specific objectives to be agreed and reviewed on a regular basis.*