Tō Mātau Moemoeā Our Vision is to use the past, present and future technology and ingenuity of Aotearoa to educate and inspire the innovators of tomorrow.

- KIA WHAKATŌMURI TE HAERE WHAKAMUA -

Position: Curator – Technology

Reports to: Senior Curator – Technology

PURPOSE OF THE ROLE

The Curator - Technology is responsible for documenting, researching, and writing about MOTAT's Technology collections. These collections include Communication Technology, Computing, Visual and Audio Technology, Domestic Technology and Industrial Heritage. In addition, there is a requirement to input into the development of the Technology collections and write acquisition proposals. As a member of the Curatorial Research team, the incumbent will also manage internal and external collection enquiries, improve collection catalogue data, and assist with researching potential acquisitions and deaccessions.

MOTAT is committed to embracing te ao Māori, and this role may present a unique opportunity to work closely with Māori stakeholders, to ensure that opportunities to integrate te ao Māori principles are considered in the care of the Collection.

RESPONSIBILITIES

- Accurately record information about and significance of Technology collection items/taonga to internationally recognised standards.

- Assist with researching, writing and presenting Acquisition Proposals and Deaccession Proposals.

- Assist with answering enquiries from internal and external sources.

- Research and write significance statements about the Technology collection and be able to adapt these for Curatorial Stories or Brief Histories.

- Enhance catalogue records with curatorial content.

- Proactively identify items/taonga to acquire for the Technology Collection to develop the collection and assist with writing Collection Development plans for the Technology collections.

- Support Exhibitions team members to include Technology items/taonga in permanent and temporary exhibitions.

- Consideration of tikanga Māori in the Curatorial Research planning and documenting processes, acknowledging cultural protocols where there is a genuine opportunity. Support Public Programming activity to include Technology items/taonga in events and live day programming.

- Assist with meeting coordination, agendas, and minutes for the Collection Development meetings.

- Assist with supervising interns and volunteers with research projects, as required by the Senior Curator – Technology.

- Develop and maintain relationships with internal colleagues and stakeholders from across the Museum, including researching, developing, and communicating content for online platforms.

- Develop and maintain relationships with external professionals and organisations that align with MOTAT's strategy for collections.

- Collaborate at project meetings for the Telecommunication and Printing sections as needed.

- Support the Head of Curatorial Research in the running of the Collection Development Committee by preparing and circulating the meeting agenda and minutes as needed.

- Work closely with the Senior Curator – Technology to develop collection documentation, including significant object/taonga lists.

- Work closely with members of MOTAT's Collections hub to communicate curatorial information around Technology collection items/taonga.

- Maintain an awareness of cultural protocols and record any specific protocols associated with items/taonga onto the Collections Management Database maintaining whakapapa.

- Apply a sustainable approach to sourcing items/taonga that strengthen the Technology collections, taking into account the necessary tikanga.

- Handle collection items/taonga in a responsible manner and in accordance with MOTAT's Collection Care policy.

- Develop project plans where needed, aligning with both Pākeha project management methodologies and Māori values emphasising respect and inclusivity.

- Support other members of the Curatorial Research team and the wider MOTAT Team, as required.

- Embrace a mindset of continuous improvement in understanding and implementing the principles of Te Tiriti o Waitangi.

- Model behaviours consistent with MOTAT values and MOTAT competency framework.

- Comply with all museum policies and procedures including but not limited to Health & Safety and the Museums Aotearoa's Code of Ethics.

- Undertake any other reasonable duties as may be required from time-to-time to ensure that MOTAT's business objectives are met.

KEY PERFORMANCE INDICATORS

- Advancement of curatorial content in Technology collection catalogue records.

- Accurate and thorough Acquisition Proposals.

- Research and write Significance Statements.

- Research and write Brief Histories for objects/taonga and themes represented in the Technology collections.

- Communication of the scope of Technology collections though Collection Development Plans.

- Cooperative team involvement and compliance with all MOTAT policies.

KEY RELATIONSHIPS / DELEGATED AUTHORITY

Responsible for: Project based researchers and volunteer team members as needed

Internal Liaison: MOTAT Team

External Liaison: MOTAT visitors, other Museums and Libraries, potential donors, researchers

BUDGETARY AUTHORITIES

Nil

SKILLS & EXPERIENCE

- Bachelor's degree (or higher) in Museum Studies, Arts, Sciences or equivalent
- 3-5 years' experience working in a similar role.
- Computer literacy, including Microsoft packages and experience with the Vernon database.
- Subject knowledge relating to MOTAT's Technology collections would be advantageous – equivalent objects / the space that MOTAT is collecting in.
- Demonstrated understanding of appropriate handling and care of museum collection items and an awareness of hazardous substances in museum collections
- Ability to balance object research work with collections development and routine administrative tasks.
- Demonstrated ability to identify objects of interest for the collection and assess the strategic fit of these objects.
- Demonstrated understanding of modern museum best practice.
- Demonstrated understanding of Mātauranga Māori and Tikanga Māori as it relates to your lived experience, with the ability to engage those with other experiences of te Ao Māori is desired, and a willingness to learn is a must.
- Demonstrated experience working in both a customer service environment and a team environment.
- Excellent written and oral communication skills; a natural curiosity.
- Good time management skills, able to prioritise workloads across multiple projects and meet deliverables.
- Drivers' licence and confidence in driving, as there will be a need to visit the three MOTAT sites.

Ō MĀTAU UARA *OUR VALUES*

AUAHATANGA *INNOVATION*	We will be courageous and try new things.
NGĀTAHITANGA *COLLABORATION*	We will work as a team that respects and supports others.
	We will act ethically and with respect and transparency.
MOTUHĒHĒTANGA *INTEGRITY*	We will foster knowledge and promote technology that is beneficial to our
PŪMAUTANGA *SUSTAINABILITY*	community and environment.

This document covers the broad results expected from the position and will form the basis of specific objectives to be agreed and reviewed on a regular basis.