



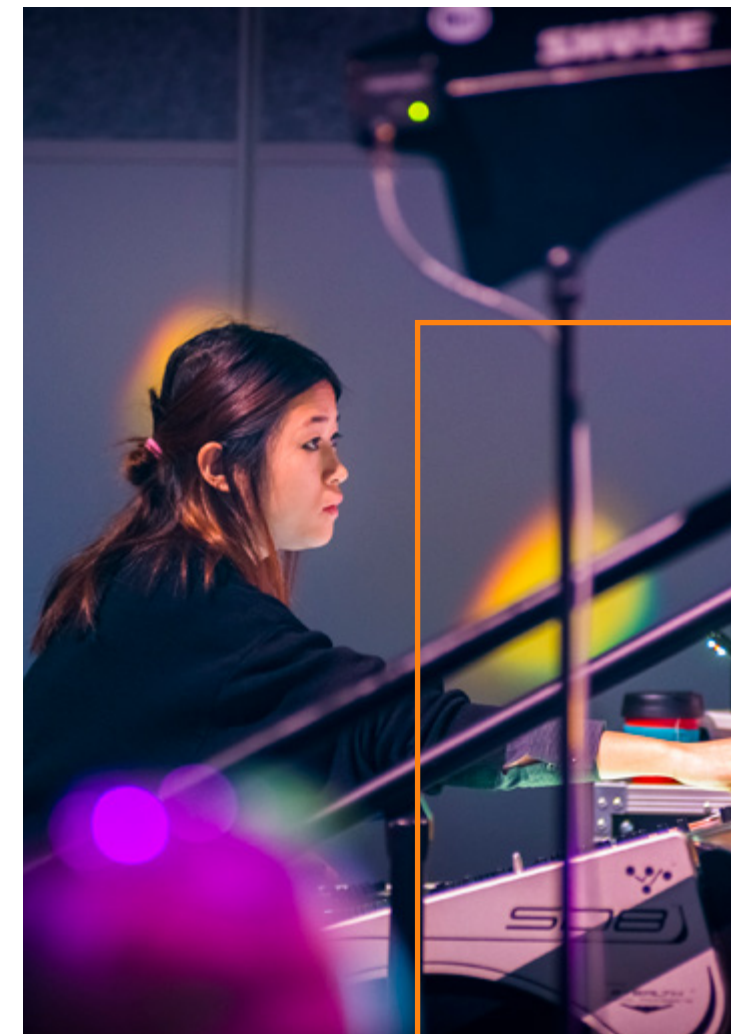
# MCEC Technology and AV Inclusions

Technology Guide



We provide all  
the technology  
and support you  
need as part of  
your venue hire.

Our simple-to-use and latest technology makes personalising your event easy; for example, our lecterns allow you to control your presentation, the sound and lighting all at the touch of a button. Also, our team will be on hand throughout your event to make sure everything runs smoothly.





## Our standard inclusions

- Pre-installed technology
- Free visitor WiFi
- 30 minute pre-event set up and 24/7 onsite support.

### Pre-installed technology - overview

We provide the latest audio-visual, communication, and information technology equipment.

Every meeting and event space comes with pre-installed equipment, such as a high-definition projector, screen, presentation computer with internet access, sound system, and an intelligent lectern with microphones.

The intelligent lectern serves as your personal command centre, allowing you to control your presentation, play videos, adjust lighting and sound, and request assistance.



### Pre-installed technology - plenary

#### Premium spaces

(Plenary Rooms, Melbourne rooms, Sovereign room, Goldfields Theatre, Clarendon Auditorium)

#### Complimentary inclusions

- Projector\*
- 16:9 Projection screen\*
- PA system
- Intelligent lectern
- Presentation PC
- Lectern microphones
- Stage
- Stage lighting and lectern profile
- Standard operating desks
- 2 x 6mm LED screen 4m x 2.5m - (Full Plenary only)

### Pre-installed technology - meeting rooms

#### Complimentary inclusions\*

- Projector or 95" LCD screen
- PA system
- Intelligent lectern
- Presentation PC
- Lectern microphones
- Stage & lectern lighting
- Staging up to 7.2m x 2.4m (large rooms)

\* 2 screens and projectors in Sovereign room.

\*\* not including a select few room exceptions.

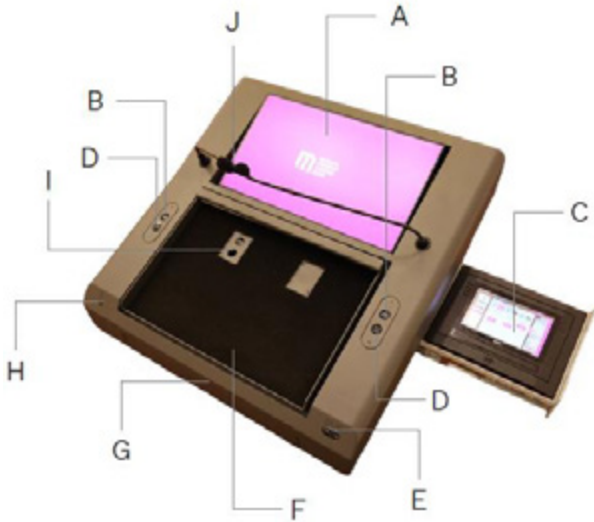




### Intelligent lecterns

#### Features

- **A** - Adjustable LCD screen
- **B** - USB input
- **C** - AMX control panel
- **D** - HDMI input
- **E** - Document height adjustment
- **F** - Document tray
- **G** - Pull-out keyboard
- **H** - LED light
- **I** - Microphones



# Bringing your event to life

Your Technology Planner will work with you to find ways to incorporate the latest trends and technologies into your event, improving the guest experience and amplifying the impact of your speakers or performers.

### Audio

Whether you need a wireless microphone for one speaker or multiple microphones for a panel discussion, we offer the right audio solutions to ensure your presenters' voices are heard loud and clear.

### Lighting

Elevate your guests' experience with a captivating lighting setup. Our Technology Planner will collaborate with you to craft an atmosphere that leaves a lasting impression on your attendees.

### Vision

Our spaces are designed to be highly flexible. We can accommodate various screen sizes and layouts, providing unobstructed sight lines for all your delegates.

### Rigging

There are options to rig banners in most meeting spaces and foyers. Your Technology Planner will help you choose the best spots and budget-friendly solutions.

### Staging

Whether you're planning a speaker session, panel discussion, or live performance, we provide various stage heights and sizes to suit your needs.



### Laser projector

#### Features

- Sharp and vibrant
- Laser projection upgrade across all meeting spaces
- Enhanced colour reproduction
- Long life span
- Low power consumption



**Our innovative technology lets you expand your event experience by connecting with those who can't attend in person. We offer options for hybrid events, including webinars, live streaming, and video conferencing.**

## **Recording and broadcasting**

### **Camera to screen**

Add impact to your event and improve sight lines by broadcasting your performer to the audience on the main screen.

### **Video conferencing**

Whether you need a boardroom video conference or want to include a remote guest speaker, video conferencing can connect two locations through two-way audio and video communication.

### **Web streaming**

Expand your reach and connect with a broader audience by streaming your presentations online, featuring seamlessly synchronised audio, video, and presentation slides. We offer a variety of services, including both live and on-demand options.

### **Audio recording**

Transform your meeting into a podcast or save an audio recording for future listening. We offer two audio recording choices: in-room recording with a dedicated audio technician or control room recording with remote monitoring.

### **Broadcast camera recording**

A broadcast camera provides you with a high-quality recording of your event that's suitable for broadcast with multiple file types available.

### **Main screen recording**

Opt for a main screen recording to capture high-definition footage of your event's screen content. This choice is particularly valuable when your content features multiple visual sources, such as cameras, presentations, and videos.

### **Synchronised content recording**

Capture your screen content and presenter using a broadcast camera with perfectly synchronised audio, video and presentation slides.







## Signage and branding

### Lectern signage

The front of your lectern allows your company or event branding to be displayed in your event spaces.

### Digital signage and door cards

Digital wayfinding signage is located throughout the venue to guide guests to your event space. Digital door cards display your event branding and session information outside your event space.

### Banners

There are a range of options for hanging banners in the meeting rooms, Melbourne Room, Plenary, Sovereign Room and Goldfields Theatre.



## Technical assistance

At the start of your event, we will guide you through the usage of our pre-installed technology and assist you in loading your presentation. You'll have onsite support from our in-house technology team available whenever you need it during your event.

Depending on the size and complexity of your event, we might suggest having roaming technology assistants who can oversee multiple event spaces. Your dedicated technician will provide prompt assistance when necessary. We may also recommend having a dedicated room operator to meet your specific event needs in certain situations.

### Additional services to help keep your event running smoothly

- Laser pointers or remote presenter control
- Q&A microphones
- Whiteboards and flipcharts
- Lapel microphones
- Head table microphones
- Presenter fold-back screens allow your presenters to see on-screen content from the lectern or stage.



# Unlimited data internet services

## Free WiFi

MCEC's complimentary venue WiFi offers limited bandwidth and timed access for tasks like email checking and light web browsing. However, it is not suitable for event delivery due to time and bandwidth restrictions, and there is no on-site support available. For event WiFi, consider one of our internet packages designed for seamless event delivery.

## Internet services

Our internet services are designed with the success of your event in mind. We understand unexpected issues can arise, so we've incorporated resilience and redundancy into our internet offerings. Our network and providers have backup services to ensure your event runs seamlessly. You can choose from various connectivity packages, whether wired or wireless access.

Key features of our internet packages include:

- Unlimited data, so you won't have to worry about data usage charges.
- Customisable landing pages to tailor the web experience for your event.
- Onsite support to assist you during your event.

## Settings and configurations

We offer unrestricted internet access for both wired and wireless services, utilizing automatic DHCP addressing. If needed, public IP addressing can be provided upon request. Our WiFi networks are powered by the latest 802.11ac technology.

## Security

We provide WPA2 encryption for WiFi networks to ensure your data is secure.

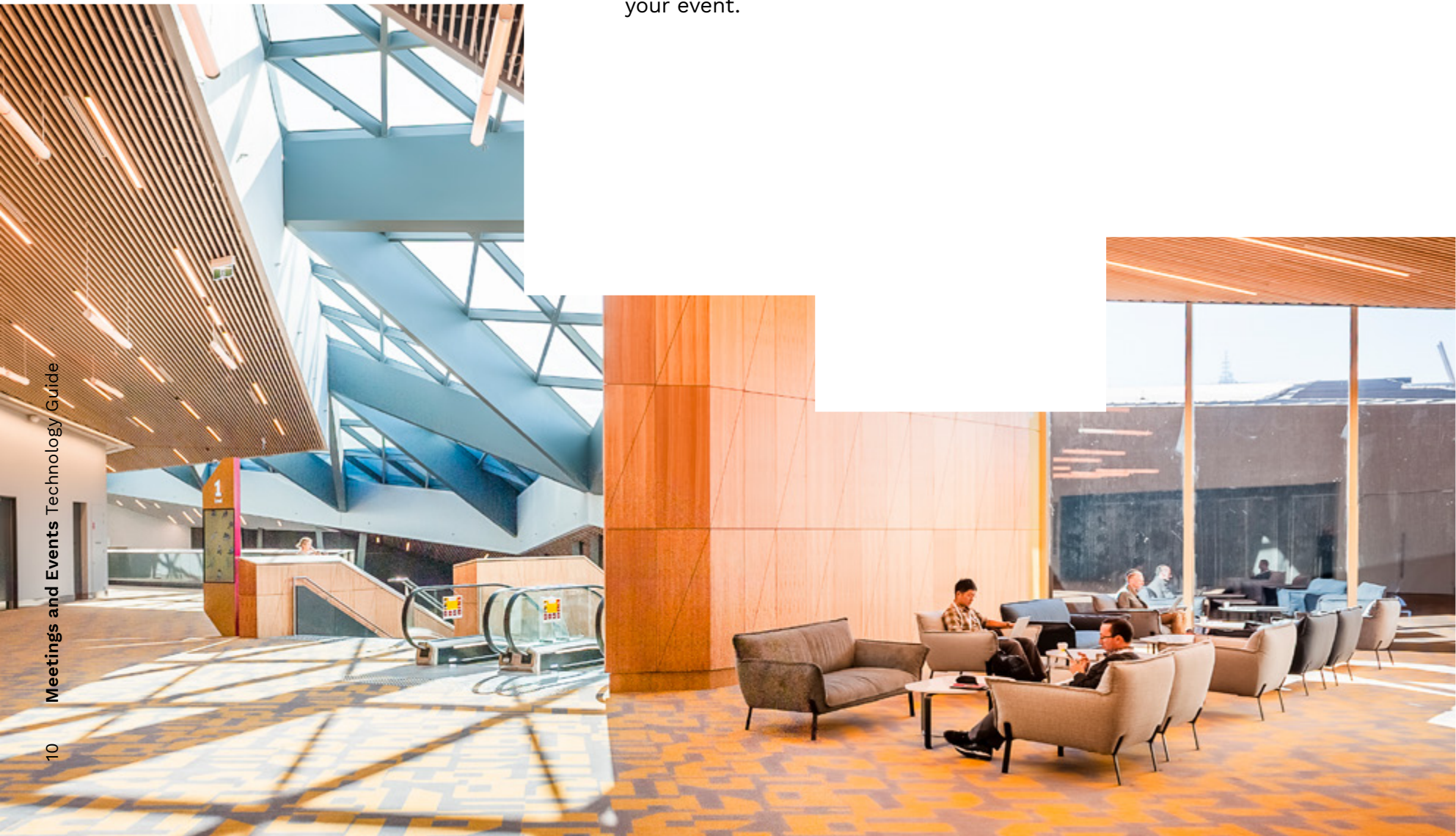
## Wireless internet\*

	Daily price (excl. GST)
Up to 3 devices	57
Up to 10 devices	152
Up to 20 devices	222
Up to 50 devices	415
Up to 100 devices	510
Up to 200 devices	635
Up to 500 devices	1,020
Up to 1000 devices	1,780
Up to 2000 devices	2,545

Custom packages available for +2000 devices

## Wired internet\*

	Daily price (excl. GST)
10Mbps	65
20Mbps	115
30Mbps	155
50Mbps	270
70Mbps	350
100Mbps	520
200Mbps	900
300Mbps	1,475
500Mbps	2,045



# Start planning your next event

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