

Planning your AV equipment

Please complete and return this form no later than 7 business days prior to your event to exservices@mcec.com.au

Contact details

Contact name

Position

Company

ABN/ACN

Address

Suburb

Postcode

State

Telephone

Mobile

Email

Event details

Event name

Event dates

Stand name

Stand number

NB

Should the 'Bill To' details differ from the contact details please advise Exhibitor Services in your email.

Connection and set up details

Contact person on-site		
Contact number on-site		
Installation/connection date (dd/mm/yy)	Installation/connection time (am/pm)	
Disconnection/collection date (dd/mm/yy)	Disconnection/collection time (am/pm)	
Custom flooring	Yes	No

Please attach your stand plan when submitting your order form.

Equipment and services

All pricing includes delivery and installation.

Screens

		1 Day	2 Days	3 Days	4-7 Days	Total (\$)
	32" LCD screen (1920 x 1080 pixels – 1080p) Table-top stand or Floor stand	x \$277.20	x \$394.90	x \$481.80	x \$556.60	
Table-top stand	43" LCD screen (1920 x 1080 pixels – 1080p) Table-top stand or Floor stand	x \$446.60	x \$683.10	x \$855.80	x \$1005.40	
	55" LCD screen (1920 x 1080 pixels – 1080p) Floor stand only	x \$597.30	x \$939.40	x \$1189.10	x \$1405.80	
	65" LCD screen (1920 x 1080 pixels – 1080p) Floor stand only	x \$679.80	x \$1080.20	x \$1371.70	x \$1624.70	
Floor stand (Laptop not included)	80" LCD screen (1920 x 1080 pixels – 1080p) Floor stand only	x \$991.65	x \$1553.25	x \$1962.95	x \$2317.15	

Preferred connection for LCD screen

HDMI cable

Audio Support

	1 Day	2 Days	3 Days	4-7 Days	Total (\$)
 Spruiker PA kit (240V and battery) Includes wired microphone and speaker stand	x \$90.00	x \$140.00	x \$140.00	x \$240.00	

Technical support

	Cost per 30 minutes (minimum 30 minute charge)	Duration of assistance	Total (\$)
Computer configuration I require assistance in configuring my computers/printers	\$44.00		

Total equipment and services charges (\$)

Terms and conditions

- Cancellations to service requests must be submitted in writing to exservices@mcec.com.au 72 hours prior to the event commencing. Failure to submit a request to cancel or for any cancellations received after the cut off period will result in full fees being charged.
- Hire fee includes government stamp duty and damage waiver. Damage waiver does not include theft.
- All prices listed include GST.
- Images above are representative only.
- No services will be provided until payment is received.

Privacy collection statement

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I agree to MCEC's privacy collection statement and Terms and Conditions