

**NORTH AMERICA BUSINESS MATCHMAKING**  
**United States, Mexico, and Canada**  
**May 14 and 15, 2025**

**QUALIFYING REQUIREMENTS FOR INTERNATIONAL BUYERS**

- Be a legally constituted company in your country or region.
- The company must have been legally incorporated for at least 2 years. Priority will be given to those buyers who have been in business the longest.
- The company must demonstrate that it has imported from any market.
- The company must have a catalog of products and/or services and a web page.
- The company's delegate to participate in the matchmaking must be a decision-maker and have the experience and comprehensive knowledge of the company to attend the scheduled meetings with potential customers.
- The company's delegate must be available to attend the meetings prior to the Business Matchmaking proposed by the Bogotá Chamber of Commerce and AmCham to validate the type of company, sector, and product and/or service in which he/she is interested.
- The company's delegate must comply with the conditions for lodging, transportation, and airline tickets as stipulated by the Bogota Chamber of Commerce and AmCham.
- The participating company must assume the costs of food, individual domestic transportation, medical insurance, travel expenses, change in rates, and other expenses for the delegate, which are not covered by the Bogota Chamber of Commerce or AmCham.
- Providing a timely response to the requirements of the CCB and/or AmCham in terms of periodic follow-up of business, report sales and/or expectations generated during and after the activity.
- The person delegated by the company must comply with the requirements and regulations in force to travel to Colombia. Consultation on compliance with travel requirements must be made directly by the businessperson interested in participating in the activity.

**Notes:**

The Bogota Chamber of Commerce and AmCham are not responsible for entry into the country or for processing travel documents and/or passports.

**BENEFITS GRANTED BY THE BOGOTA CHAMBER OF COMMERCE**

**For one (1) delegate of the international purchasing company:**

- Round trip air tickets in economy class.
- Accommodation for two (2) nights.
- Support and follow-up during the development of the Business Roundtable.
- Transfers airport - hotel – airport
- All other costs must be assumed by the company.

**REGISTER AT THE FOLLOWING LINK: <https://forms.office.com/r/XndnnWL4KN>**