



MINUTES

USYD STUDENT UNION LTD
ACN 688 637 818

Minutes of Meeting of Directors held on: **13 November 2025**
Location: **Level 6 Meeting Room and online via Zoom**
Chairperson: **Ben Hines**

Meeting opened: **10.06 am (AEDT)**

Present

Ben Hines (BH)	President, Chair
Phan Vu (PV)	Vice President, Deputy Chair
Bryson Constable (BC)	Director
Janina Jancu (JJ)	Public Officer
Helena Millard (HM)	USU Governance Officer

1. Opening and Acknowledgement to Country

The Chair opened the meeting at 10.06 am (AEST).

2. Apologies in advance

Apologies noted above.

3. Disclosure of Conflicts of Interest

No new conflicts of interest were declared.

4. Previous minutes and actions arising

The minutes of the 21 August 2025 meeting were approved, and actions were updated accordingly.

5. Change of Company Secretary

With the resignation of Laura Camilletti, the Board approved the appointment of Helena Millard as the Company Secretary.

ACTION: PV/JJ update the ACNC register with details of the change of the USU Ltd Company Secretary from Laura Camilletti to Helena Millard.

6. Change of Public Officer

PV advised that documentation to effect the change of Public Officer from Jane Coles to Janina Jancu had been completed and lodged with the ASIC/ATO.

7. ACNC Registration

PV advised that the company has been registered as a charity by the ACNC, effective from 1 July 2025.

8. Constitutional amendments

The Board noted the development and proposed changes to the company's Constitution following discussion with the University.

9. Transition Timeline and Next Steps

Directors discussed the next steps:

- Work is ongoing in identifying all assets that need to be transferred, and the steps required to achieve effective transfer
- Transition is currently slated to occur mid-March

ACTION: PV to advise the University of the proposed transition timeline.

10. Any Other Business

There was no other business.

Meeting closed: **10.15 am (AEDT)**