



ABN: 73 818 179 759

USU Elections Complaint & Appeal Form

Purpose

This form assists complainants and appellants to lodge complaints and appeals in writing and with the supporting material required by sections 8.9, 8.10 and 8.11 of the USU Regulations.

Instructions

- Complete all sections fully.
- Attach all supporting evidence at the time of submission, as required by the *Regulations*. Supporting material lodged after submission may not be considered.
- Submit within the timeframes specified in the *Regulations*.
- See the Lodgement section below for further details.

Submission Details

Type of submission

- Complaint to the Returning Officer before the close of voting
- Appeal to the Returning Officer against the Declaration of Provisional Results
- Appeal to the Electoral Arbiter against a decision of the Returning Officer

Date of Incident / Decision / Declaration (dd/mm/yyyy):

Complainant / Appellant Details

Full Name:

Status:

- Ordinary Member
- Life Member
- Candidate

Contact Email:

Phone Number:

Grounds for Complaint / Appeal

Regulation(s) allegedly breached:

Provide section numbers

Detailed Description:

Provide a clear, factual and chronological account, including relevant dates, times, locations and specific actions.

Supporting Evidence

Please attach all relevant supporting materials and refer to each attachment in your description above. Examples may include:

- emails, messages or screenshots
- witness statements
- photographs, recordings or other documents

Attachment 1 Description

Attachment 2 Description

Attachment 3 Description

Attachment 4 Description

Attachment 5 Description

Requested Outcome

Clearly state the remedy or action sought

Lodgement

- **Complaints before the close of voting:**
Complete this form and submit it by email to the Returning Officer.
- **Appeals against the Declaration of Provisional Results:**
Complete this form and submit it by email to the Returning Officer within 24 hours of publication of the Declaration.
- **Appeals to the Electoral Arbiter:**
Complete this form and submit it by email to the Chief Executive Officer, who will forward the form to the Electoral Arbiter.