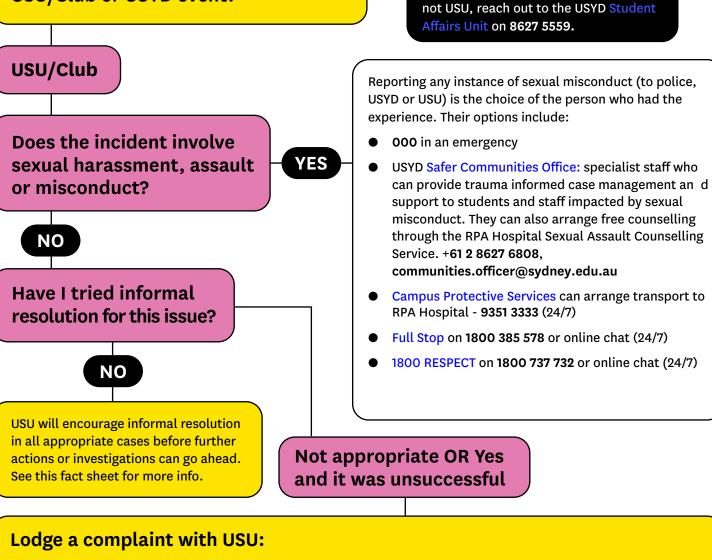


Did the incident happen at a USU/Club or USYD event?



USYD

If your complaint concerns USYD but

Send the details of your complaint to wellbeing@usu.edu.au and include:

Who is involved

- What club or society you are in
- What happened and where it happened
- What informal resolution attempts were made and the outcome/s

**a USU** 

## I'm a club executive and an incident is happening right now – what do I do?

If it's an emergency or it could become one, call **000** for help. Contact site/venue security or campus security and management for help, too.

As a student leader, you may require a member or guest to temporarily leave a space, event or function where you need to:

- o Protect the health and safety of the members, staff or guests
- o Prevent serious damage to property
- o Prevent serious disruption to your event

We want to empower you to make the right call so, if you implement this measure, you must report this to USU as early as possible to wellbeing@usu.edu.au. For more information, please read the USU Complaints and Discipline Procedure (Student Groups).