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**From:**   
**Sent:** 30 July 2015 11:24  
**To:**   
**Cc:**   
**Subject:** RE: Meeting IPSA/HMRC 12 February

Good Afternoon ,

Thank you for your emails of 29 June and 3 July 15 and for the initial information provided. I note that you will be IPSA's contact point going forward.

Apologies for the delay in my own response; I have been out of the office on training and annual leave for the last month. I have commented below on the details provided to date, and note your comments regarding the welcome time extension to provide the remaining information. I have, as explained in my previous correspondence, issued the formal request for information under Schedule 36 ITEPA 2003 by post today. This will give IPSA another 40 days to provide the information before penalties etc are considered.

Sample expenses claims

Thanks for forwarding the one month's sample (October 14) of expenses currently reported on forms P11D. I will review this information separately and provide a response by the end of next week; Friday 7 August. As discussed when we met in February the objective is to check if any of the categories currently reported by P11D can be exempted/dispensed or included on a PSA; and therefore excluded from ongoing discussions about the correct treatment of these expenses through PAYE.

I will be in touch regarding the sample in the next few working days and look forward to hearing from you with the information as detailed in the Schedule 36 Notice.

Kind regards