

Mr Goodwill

11 April 2016

Dear Mr Goodwill

Re:

Thank you for confirming your agreement to renewing your current tenancy at the above property. Please find enclosed a supplemental agreement in respect of the extension to the tenancy at the above property. We would be grateful if you would arrange to sign, have witnessed and returned this documents to our office by return. **Please do not date.**

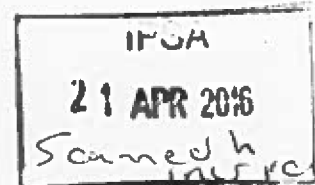
Your rent for the new term is increasing you will therefore need to contact you bank directly and ask them to update your standing order for your new monthly rent of **£1578.94 (one thousand five hundred and seventy eight pounds ninety four pence)**. The rent will remain due on the **1st of each month** of each month, and the first payment of **£1578.94** will be due on **01 May 2016**. Please note we cannot do this for you as your bank will only take your instructions, it is important this is done within sufficient time so your account does not show as being in arrears.

How to rent: the checklist for renting in England

Attached is a copy of the most recent version of this document updated February 2016. This guide is produced by the government and is for tenants and landlords in the private rented sector to help them understand their rights and responsibilities. Please ensure you read through this document prior to signing the renewal document. If you require a printed version please let us know.

Please do not hesitate to contact me should you have any queries.

Yours sincerely,



Encl: Tenancy Renewal, and How to Rent: the checklist for renting in England Feb 2016.

Our Ref: RENTALS/[ ]/NO



**RICS**

**LONDON  
RENTAL  
STANDARD**  
MEMBER OF  
LONDON BOROUGH OF LONDON



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# TENANCY EXTENSION

## THIS IS A SUPPLEMENTAL AGREEMENT

made the                      day of                      Two Thousand and Sixteen

### BETWEEN

(the "Landlord") of the one part and

**Mr Robert Goodwill**  
(the "Tenant")

**WHEREBY** it is agreed that supplemental to the within written Tenancy Agreement (hereinafter called the "Original Agreement") dated 01 May 2012

### IT IS HEREBY AGREED AND DECLARED as follows:-

The Landlord lets and the Tenant takes ALL THOSE "The Premises" as defined in the "Original Agreement" being

for an additional fixed term of **12 months** from **01 May 2016** (subject to determination as hereinafter provided) at a calendar monthly rental of **£1578.94** (one thousand five hundred and seventy eight pounds ninety four pence) payable at all times and in the manner mentioned in the "Original Agreement" and subject to all the Agreements and conditions of the "Original Agreement" as if the same were set out herein save the Landlord having the option to terminate the tenancy at any time by giving at least 2 calendar month's notice in writing to the Tenants. The Tenant also having the option to terminate the tenancy at any time by giving at least 2 calendar month's notice in writing to the Landlord's Agents.

I/we confirm I/we have been provided with a copy of the How to Rent: the checklist for renting in England dated February 2016.

**AS WITNESSED** the ha  rties the day and year first above written  
**SIGNED** by the Tenant

Signature :

NAME :

ROBERT GOODWILL

### IN THE PRESENCE OF (as witness) :

Signature :

NAME :

Occupation :

ADDRESS :