

Written representations or records held of verbal representations made by the Chair of Board members

**Email from Ken Olisa – 11 February 2010**

I have one immediate comment however – I've skimmed through the Gifts & Entertainment policy and am concerned that it isn't written with non executive Board members in mind.

Three questions serve to illustrate my point:

1. If I receive a gift in my non IPSA capacity, must I declare it to IPSA? That's quite hard given the many other things in which I am engaged.
2. If I attend, say a Reuters event, at which a UK political journalist is present, or dine with a Kazakh minister – do I have to declare it?
3. If the answer isn't yes to the above – how do I/we differentiate between IPSA and non-IPSA activities?

**Email from Sir Scott Baker – 12 February 2010**

Surely the test is whether the gift or hospitality could reasonably be regarded as being relevant to membership of IPSA. If I take a friend out to dinner that cannot be disclosable. Likewise if Ken takes out a business contact out to dinner where there is no IPSA relevance, but taking an MP out to dinner whether or not a friend would be the other side of the line.

Scott

**Email from Sir Ian Kennedy – 12 February 2010**

Jackie is right that we must find a workable solution, but my default position remains that anything that might be open to question (and the definition of reasonable may lie in the beholder), should be declared. It need not be avoided, just declared.

Ian.

**Email from Isobel Sharp – 15 February 2010**

I attach the Code on which I have made only two amendments of substance. The first is to add a new paragraph 2 on Scope. This is to pick up the concern highlighted first last week by Ken. The wording which I have suggested is as follows.

"This Code applies to Hospitality, Entertainment and Gifts received or receivable by the Chair and members in respect of their association with IPSA and not in respect of any non-

IPSA role or post held. If it is not clear whether any Hospitality, Entertainment or Gift is solely in respect of any non-IPSA role or post, this Code should be applied.”

I hope this wording picks up both Ken’s concern and meets Ian’s point. “If in doubt, declare” must be the best policy. I have also received a gift from Kazakhstan in the past but I left it with my Institute!

The other point of substance is that I have included a reference to Members of Parliament and their staff in paragraph 4 of the paper. Otherwise MPs were not mentioned at all. This looked odd to me.

**Email from Jackie Ballard - 15 February 2010**

Gifts and Hospitality Code - I like Isobel’s para on Scope. If that was not accepted I was going to query what would happen if RNID shared a provider (eg IT) with IPSA I may want to have lunch with eg MD Siemens to further RNID’s cause. I wondered if the monetary limit of £30 was too low, in the voluntary sector it ranges from £1 to £100 and RNID have settled on £50 (a couple of bottles of good wine).