

Direct Payments to PRU/POLD/PRS



IPSA can pay MPs' subscriptions directly to PRU, POLD and PRS for pooled staffing services. If you would like us to pay your annual subscription for 2015/16 directly to one of these organisations:

1. Please complete this form; and
2. Return it to PRU, POLD or PRS by the deadline they specify.

IPSA can only pay subscriptions directly if they are annual. If you pay monthly or quarterly or you cannot return this form to the relevant organisation by its deadline, please pay the organisation and claim from us using the online Expenses System as usual.

To be completed by the MP

Your name Rt Hon Hugo Swire MP

Your constituency East Devon

I wish IPSA to pay the Policy Research Unit (PRU) directly:

IPSA should pay the following amount for my annual subscription for 2015/16:

£2977.00

(Under Chapter 7 of the MPs' Scheme of Business Costs and Expenses (2015), you should claim this from your Staffing budget. However, if you expect your Staffing budget to be exhausted, you may claim this from your Office Costs Expenditure (OCE) budget. Please note that we cannot divide the payment between budgets.)

I wish to claim this from (please select only one budget):

Staffing (2015/16)

☐

OCE (2015/16), because I expect my Staffing budget to be exhausted.

☒

IPSA should also pay the following amount for Cross Reference Software from my OCE 2015/16 budget:

£1200.00

(Please tick to confirm) ☒

I confirm that I wish IPSA to pay my subscription for pooled staffing services directly to the relevant organisation according to the details described in this form. I will not submit any duplicate claims for pooled staffing services on the online Expenses System. I confirm that this expense is entirely for Parliamentary use and complies with the MPs' Scheme of Business Costs and Expenses.

Signature _____

Date 18/5/15

Please return this form by Friday 26 June to:

Policy Research Unit, East Cloister, House of Commons, London, SW1A 0AA