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Sian James MP
Outsourced HR

Invoice To:

Name	Heather Cooper HR Associates
Address	114 Bishopston Road Bishopston Swansea SA3 3EW

[illegible]

Description		Hrs	Labour Cost	Expenses	Total
AN1	General	1.75	58.33	-	58.33
AN2	Recruitment	6.75	225.00	-	225.00
AN3	Handbooks & Contracts	-	-	-	-
AN4	Meetings	-	-	-	-
AN5	Health & Safety	-	-	-	-
AN6	Disciplinaries	-	-	-	-
AN7	Restructure	-	-	-	-
AN8	Training	-	-	-	-
		8.50	283.33	0.00	283.33

Invoice Summary	
Days worked	1.133
Daily rate	£250.00
Labour cost	£283.33
Expenses	£0.00
Subtotal	£283.33
Net Total	£283.33
VAT @ 20%	£56.67
Invoice Total	£340.00