


Email

RE: Legal Fee Query...Status Reason
ReceivedOwner
 CRM Admin**Email**

From



Created On

08/04/2021 12:22

To

<Enquiry>

Date Sent

Cc



Delay Email Until

Bcc

Subject

RE: Legal Fee Query / Payment Card Access Tracking
ID:0284000328Send to Secondary
Email Address? No

Regarding

 Mike Hill - Winding Up**Attachments**

File Name

image001.jpg

1 - 1 of 1 (0 selected)

Page 1

Good Afternoon **Mikes Solicitors Bills**

Thanks for coming back to me on this issue, however, can you please let me know if Mike needs to pay this first and then claim back or is it payable on the IPSA credit card. His solicitors bills do provide the following information:

Sort Code

Account number

Reference number

Therefore they may not accept payment on a card. If Mr Hill has to pay this amount (£12,000), and then claim back, he would like to know how long he will have to wait for reimbursement.

I have also noticed on IPSA, all that is showing is the winding up budget and all the money we had left in our budget at the end of the financial year has been removed. Therefore, could you please explain how I'm able to claim this amount from the staffing or office costs if there is no budget showing for this.

Employment Tribunal

I have been advised by Mikes solicitor that I need to be available to attend as a witness. The tribunal is set to take place from 10th – 19th May 2021 and at the moment, I have been informed that I will need to be there in person. Therefore I will need to book a hotel for this period of time and would like to do this before 16th April. If I book through the parliamentary travel office I will get the agreed rate and will also be able to cancel any nights I'm not required.

IPSA Card

I know Mike has requested that the payment card be kept open until after 16th, however, if this is not possible, who is responsible for paying any bills and reclaiming the cost?

I would appreciate it if you could let me have the answers to the above questions.

Regards



n SW1A 0AA

23 South Road, Hartlepool, TS26 9HD

T- London: 020 72192543

01429 290168



From: IPSA Info [Mailbox] <Info@theipsa.org.uk>

Sent: 01 April 2021 17:48

To: HILL, Mike



Subject: Legal Fee Query / Payment Card Access Tracking
ID:0284000328

Dear Mr Hill an



The [REDACTED] has advised that legal fee costs would be claimable if they are directly related to the Mr Hill's role as an employer – in other words, because the case has arisen in the context of the employment relationship with the former staff member. As Mr Hill has confirmed that the solicitor invoices are in relation to costs incurred from representing and advocating on his behalf then then these can be claimed for. The expense can be claimed from either Staffing or Office costs. You can use the Bought-in Services expense type and subcategory Professional & consultancy.

Please note that any legal costs associated with the tribunal itself will be covered by the EPL insurance policy which is provided by the House. Please also be reminded that any such claim will be made public in like with our normal publication procedures and it is worth considering any implications this may have prior to submitting the claim.

[REDACTED] would also be able to claim for costs pertaining to her trip to London to attend the tribunal, but, it would be helpful to first confirm the purpose of [REDACTED] attending.

Furthermore, you can also use your Payment Card and direct payments facility until 16 April. After that, your Payment Card and access to direct payments will be suspended. After 16 April, please submit reimbursement claims for any further costs incurred.

Kind regards,

IPSA
Independent Parliamentary
Standards Authority

www.theipsa.org.uk
info@theipsa.org.uk
@ipsauk

The financial year ends on 31 March and there are important deadlines to complete the year-end process. Click [here](#) to access information and guidance.

We are working remotely until further notice. Information and guidance is available on our [information website](#). MPs and staff can book a call with a member of the MP Support or Payroll teams [here](#).

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