

----- Original Message -----

From: Anum Qaisar-Javed

Received: 15/06/2021 11:30

To: <Enquiry>

Subject: Re: Head of terms for Airdrie & Shotts MP Tracking ID:0273001221

Hi [REDACTED]

I have a solicitor who is dealing with it, but they aren't aware of the particular requirements from IPSA (like a two month break clause).

Please let me know if anything is flagged up.

Thanks,
Anum

From: IPSA Info [Mailbox] <Info@theipsa.org.uk>

Sent: 15 June 2021 11:25

To: QAISAR-JAVED, Anum <anum.qaisarjaved.mp@parliament.uk>

Subject: RE: Head of terms for Airdrie & Shotts MP Tracking ID:0273001221

Dear Mrs Qaisar-Javed,

Thanks for your email.

I have asked that a member of our Homes, Offices and Security team looks at the head of terms. We are not able to provide advice on the terms of a lease – however, we can have a look and check for anything that stands out as potentially problematic. If you would like professional advice on the lease before your sign it, you can claim the cost of a solicitor from the Office Costs budget.

Kind Regards,

[REDACTED]

Account Manager

www.theipsa.org.uk

info@theipsa.org.uk

[@ipsauk](#)

[REDACTED]

We are working remotely until further notice. Information and guidance is available on our [information website](#). MPs and staff can book a call with a member of the MP Support or Payroll teams [here](#).

----- Original Message -----

From: Anum Qaisar-Javed

Received: 15/06/2021 08:38

To: <Enquiry>; [REDACTED]

Subject: Head of terms for Airdrie & Shotts MP

Good morning

I'm not entirely sure who to speak to, but this is the head of terms that I'm going to propose toggle landlord of the constituency office I am acquiring.

Who would be the best person to speak to about this?

Many thanks,

Anum

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