

George Kerevan MP  
Unit 1,6  
Mitchells Close  
Haddington  
East Lothian  
EH41 3NB

000534

76-36

Payment Code

03/08/2015

Account Number:   
Overdue Balance: £39.59

phoned +  
- PAID 10/8/15Dear 

## Disruption to your TalkTalk Business service

We have not yet received payment for the overdue balance on your TalkTalk Business account and we have not been made aware of any issues preventing payment, as a result, your services are at risk of being restricted within the next 7 days.

*Please note that we may charge interest on all overdue amounts on a daily basis at a rate of 2% above the base rate of the Royal Bank of Scotland plc, to run from the due date of payment until receipt by us of the full amount.*

## What happens next?

You can guarantee your service(s) with an immediate credit/debit card payment

## How can you make a payment?

If you have registered for our new on-line service, **MyAccount**, you can make a payment easily, by logging into your account. *\*Payments made by Cheque or BACS take longer to process and may not reach us within time to prevent your services from being restricted\**

## Who to contact?

If you would like to discuss your account with a member of our team, call Customer Services on 0800 083 3003.

## Further Information

My Account is our free online service and has been designed to allow you to get more from your business account, if you have not yet registered for our new on-line service, visit **[myaccount.talktalkbusiness.co.uk](http://myaccount.talktalkbusiness.co.uk)**

In order to avoid possible disruption to your service, we recommend payment by Direct Debit. Its hassle free, allows you to choose the payment date and is protected by the Direct Debit guarantee. Log into **MyAccount** to set up.

If you have made this payment within the last few days, please disregard this letter.

Kind regards,



Tamsyn Harrison-Gabbott  
Credit Control Manager

