



Royal Mail Door to Door
PO Box 740
BARNLEY
S73 0UF

Tel: 03452 660 858

Email: doortodoor@royalmail.com

Date: 14/04/2021

Good afternoon

Thank you for your time today concerning Door to Door contract [REDACTED]

The distribution start date is Please see below breakdown of the costs involved for the payment.

Cost exc VAT: £2,500.00

VAT total: £500.00

Total to be paid: £3000.00

Once the payment is made and the contract is confirmed, you will receive an invoice through the post within 10 working days.

If you are paying for this contract by BACS/CHAPS, you will require the details below:

Account name: Royal Mail PLC



When making payment, please can you quote the following reference when making payment: [REDACTED]

Please forward your remittance to doortodoor@royalmail.com and CC bacsadvice@royalmail.com

If you have any further queries, please do not hesitate to contact me on 03452 660858.

Yours Sincerely



Royal Mail Door to Door