

Liam Byrne
House of Commons
London
SW1A 0AA

01 April 2019
Payment due by 01 May 2019

| Quantity | Details | Unit Price (£) | VAT | Net Subtotal (£) |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----|------------------|
| 1 | Preparation and management of constituency consultation programme including:- Management of constituency consultation email system including drafting messages and responses; maintenance of system and preparation of data; manage system to enable responses. Bespoke staff training for constituency based staff Data management Liaison with Liam Byrne MP and staff | 500.00 | 20% | 500.00 |
| Net Total | | | | 500.00 |
| VAT | | | | 100.00 |
| GBP Total | | | | £600.00 |

Other Information

Company Registration Number: