

Tax Accountant – UK & International

London (hybrid)

About BMS Group

BMS is a dynamic, independent, global broker established in 1980, delivering specialist insurance, reinsurance, and capital markets advisory services. We are a global brand with offices located across the US, Canada, Latin America, Australia, Europe and Asia with both a strong, local focus and understanding of market needs.

Our teams are respected globally for their specialist market knowledge, intelligent analysis and insight. Our people strive to be 'the best in class' and with an innovative approach and their entrepreneurial thinking, our clients truly benefit from better solutions to policy development and placement.

Being independent makes a key difference to our clients, giving our brokers the freedom to deliver the best solutions, tailored to meet their business needs. Coupled with our collaborative team approach, single platform worldwide and renowned personal service, we are the independent broker of choice.

Summary of Position

As BMS continues to grow and flourish, and indeed expand its international presence, we are recruiting for a well-rounded and dedicated individual within the in-house tax team. This role will be suitable for a part-qualified or recently qualified rounded accountant looking to move into a more tax specific role.

Experience is not required on all elements of the job specification. This exciting role within the existing in-house tax team will be to support the Head of tax with the areas indicated below.

Key Responsibilities & Accountabilities

Tax

- Assistance in preparation of corporation tax computations and corporate tax provisioning for the annual financial statements.
 - Assistance in calculation of corporation tax payments on account.
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BMS Group Ltd

- Assistance with preparation of quarterly VAT returns using the Partial exemption special method.
- Preparation of monthly VAT accruals.
- Posting tax journals into SUN ledger and regular reconciliation of all tax accounts
- Assistance with preparation of PSA calculation and return.
- Liaison with broking teams to provide all necessary tax documentation required for income remittance to UK.
- Assistance with ad-hoc tax projects as required, which could include:
 - Helping gather documentation for group transfer pricing policy
 - Documentation of group tax processes, policies and strategy
 - Keeping up to date with relevant legislation and changes which may affect BMS Group
 - Assistance with researching wider tax issues and providing advice and support to internal stakeholders on any tax issues arising

What we're looking for

- AAT/ACA/ACCA qualified or part-qualified
- Strong knowledge and understanding of basic accounting principles and desire to learn specifics of tax compliance and reporting across all business taxes.
- Strong practical application of the Microsoft Office suite, specifically with proficient level excel skills (vlookups, pivots etc).
- SUN, Q&A, AlphaVAT, Proactis – desirable but not essential.
- Produce high quality work with excellent attention to detail.
- Plan and manage a wide range of tasks effectively, with a focus on deadlines and priorities.
- Proactive and able to take ownership of tasks from start to finish.

What's in it for me?

This is a permanent role, offering a competitive salary and bonus, 27 days holiday, plus access to our personalised benefits platform, Your Rewards, including:

- comprehensive private medical cover for you and your dependents
- complimentary annual health checks
- access to a virtual 24hr GP
- gym subsidy & dedicated wellbeing support
- retail discounts
- opportunity to purchase equity
- defined contribution pension
- extra day's leave to celebrate your birthday

Through our Diversity, Equity and Inclusion (DEI) vision, we are committed to 'building a culture of belonging for all, valuing diverse perspectives and embracing authenticity.' As such, we have created our 'BMS Together' programme, with dedicated training, collaborative committees and intentional partnerships. In support of our ESG vision, we offer two additional paid days each year to take part in charitable work.

BMS offers flexible and hybrid working policies and we're happy to discuss options with you upon application. Please let our team know if you require any adjustments to support you through the application process.