

Junior Broker (Property & Casualty Reinsurance)

London (hybrid)

About BMS Group

BMS is a dynamic, independent, global broker established in 1980, delivering specialist insurance, reinsurance, and capital markets advisory services. We are a global brand with offices located across the US, Canada, Latin America, Australia, Europe and Asia with both a strong, local focus and understanding of market needs.

Our teams are respected globally for their specialist market knowledge, intelligent analysis and insight. Our people strive to be 'the best in class' and with an innovative approach and their entrepreneurial thinking, our clients truly benefit from better solutions to policy development and placement.

Being independent makes a key difference to our clients, giving our brokers the freedom to deliver the best solutions, tailored to meet their business needs. Coupled with our collaborative team approach, single platform worldwide and renowned personal service, we are the independent broker of choice.

Summary of Position

This role sits within our Property & Casualty (P&C) team handling reinsurance business for U.S. clients. Our account mix is diverse and always changing, so will require an individual with flexibility and adaptability.

Key Responsibilities & Accountabilities

- Co-ordinate placement of risks, including production of documentation to assist placement and maintenance throughout the account risk life cycle:
 - (Underwriting Submissions, market reform contract, Wordings, Endorsements, Client visit schedules/packs, Whitespace, Workbench).
- Liaise with Account Executives to assist in coordinating client visits.
- Stay apprised of new systems/software and successfully onboard into the team
- Ensure that accounts are serviced efficiently and professionally
- Assist with reviewing and analysing client needs to determine appropriate product and desired terms and conditions for reinsurance coverage

BMS Group Ltd

- Work with Account Executives to develop and maintain client relationships
- Assist Account Executives with new business prospecting activities
- Assist Account Executives to develop and manage relationships with market representatives i.e. Underwriters, other Brokers
- Maintain and enhance knowledge of the insurance marketplace, trends and cycles
- Adhere to company and regulatory policies, procedures together with mandatory training requirements

What we're looking for

- Excellent IT skills and ability to pick up new systems quickly
- Strong numerical ability
- Ability to produce accurate documentation efficiently and consistently
- Client-facing and customer-focused with excellent interpersonal skills
- Communicates clearly and networks assertively and effectively
- Forward thinker and planner; proactive and uses initiative, making quick, clear decisions
- Flexible to the team's needs in regard to their day-to-day duties
- Excellent persuasive and influencing skills
- Able to perform effectively to tight deadlines with good personal organisation and time management skill
- Personally demonstrate the five BMS values and ensure that team members are aligned with these:
 - We put clients first
 - We work as one
 - We find a way
 - We sweat the details
 - We take ownership

What's in it for me?

This is a permanent role, offering a competitive salary and bonus, 27 days holiday, plus access to our personalised benefits platform, Your Rewards, including:

- comprehensive private medical cover for you and your dependents
- complimentary annual health checks
- access to a virtual 24hr GP
- gym subsidy & dedicated wellbeing support
- retail discounts
- opportunity to purchase equity
- defined contribution pension
- extra day's leave to celebrate your birthday

Through our Diversity, Equality and Inclusion (DEI) vision, we are committed to 'building a culture of belonging for all, valuing diverse perspectives and embracing authenticity.' As such, we have created our 'BMS Together' programme, with dedicated training, collaborative committees and intentional partnerships. In support of our ESG vision, we offer two additional paid days each year to take part in charitable work.

BMS offers flexible and hybrid working policies and we're happy to discuss options with you upon application. Please let our team know if you require any adjustments to support you through the application process.

To apply to this opportunity, please forward your CV and any supporting documents to: joinus@bmsgroup.com