

Group Treasury Analyst
(12 month Fixed Term Contract)
London (hybrid)

About BMS Group

BMS is a dynamic, independent, global broker established in 1980, delivering specialist insurance, reinsurance, and capital markets advisory services. We are a global brand with offices located across the US, Canada, Latin America, Australia, Europe and Asia with both a strong, local focus and understanding of market needs.

Our teams are respected globally for their specialist market knowledge, intelligent analysis and insight. Our people strive to be 'the best in class' and with an innovative approach and their entrepreneurial thinking, our clients truly benefit from better solutions to policy development and placement.

Being independent makes a key difference to our clients, giving our brokers the freedom to deliver the best solutions, tailored to meet their business needs. Coupled with our collaborative team approach, single platform worldwide and renowned personal service, we are the independent broker of choice.

Summary of Position

- Financial Risk Management (Interest Rate and FX)
- Global Liquidity Management (including forecasting and reporting on actual performance)
- Assist with reporting on treasury activities to Boards, Committees and executive management.
- Provide global support on all treasury operations, ensuring best practice is implemented and followed, and efficiencies maximised.
- Management of Banking Relationships & Services

Key Responsibilities & Accountabilities

Global Liquidity Management

- Oversee and/or execute daily dealing operations, ensuring security of principal and appropriate liquidity, while maximizing investment return.
- Ensure dealing activities are transacted in line with Board approved policies and that counterparty exposure does not exceed pre-approved limits.
- Continually monitor counterparties (Credit Ratings, Share Prices, Financial Press), proposing amendments to counterparty limits as appropriate.
- Prepare cashflow budgets and continually update forecasts, to enhance liquidity decision making.
- Prepare rolling 18mth cashflow forecast to identify Group long term funding requirements.

Financial Risk Management

- Maintain up to date financial market intelligence on factors affecting the group.
- Identify, propose and transact financial hedging trades, in accordance with policy.
- Understand & communicate the use of existing or proposed financial hedging instruments.
- Maintain suitable transaction recording system, ensuring portfolio position reporting and risk analysis is readily available.
- Provide regular updates, reports & analysis to executive management and Group Board.

Banking Relationships/Services

- Maintain good working relationships with key banks, ensuring they are furnished with appropriate/latest financial information at all times.
 - Assist in negotiation of new arrangements, including debt financing and credit lines.
 - Arrange operational banking facilities (including new bank accounts), to support the Group's needs.
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BMS Group Ltd

One America Square, London, EC3N 2LS

Switchboard: +44 (0)20 7480 7288 Fax: +44 (0)20 7488 9837 www.bmsgroup.com Registered in England 1479949

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- Ensure bank account and dealing mandates are maintained and updated as appropriate.
- Monitor the cost of the Group's banking services to ensure that the Group receives 'value-for-money'.

Other

- Assist with preparation of Group Treasury Report monthly, covering all aspects of treasury operations and distribute as appropriate.
- Assist with preparation of Group Board reports and responses to questions arising, for all treasury operations.
- Complete Quarterly Risk Register submission on behalf of Treasury.
- Maintain documentation of treasury system controls & procedures and ensure they are complied with at all times.
- Review available treasury systems, recommending suitable system changes and lead implementation programs.
- Adhere to company and regulatory policies, procedures together with mandatory training requirements.

What we're looking for

- Suitable candidates will have demonstratable Treasury experience within a corporate setting.
- Liquidity management and cashflow forecasting experience.
- Accustomed to generating and analysing reports relating to payments and bank reconciliations.
- General query resolution
- Experience using Kyriba treasury management system would be advantageous but by no means essential
- Intermediate Excel skills
- Good communication skills
- Personally demonstrate the five BMS values and ensure that team members are aligned with these:
 - We put clients first
 - We work as one
 - We find a way
 - We sweat the details
 - We take ownership

What's in it for me?

This is a fixed term contract role, offering a competitive salary and bonus, 27 days holiday, plus access to our personalised benefits platform, Your Rewards, including:

- comprehensive private medical cover for you and your dependents
- complimentary annual health checks
- access to a virtual 24hr GP
- gym subsidy & dedicated wellbeing support
- retail discounts
- defined contribution pension
- extra day's leave to celebrate your birthday

Through our Diversity, Equality and Inclusion (DEI) vision, we are committed to 'building a culture of belonging for all, valuing diverse perspectives and embracing authenticity.' As such, we have created our 'BMS Together' programme, with dedicated training, collaborative committees and intentional partnerships. In support of our ESG vision, we offer two additional paid days each year to take part in charitable work.

BMS offers flexible and hybrid working policies and we're happy to discuss options with you upon application. Please let our team know if you require any adjustments to support you through the application process.

To apply to this opportunity, please forward your CV and any supporting documents to: joinus@bmsgroup.com

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