



The Meal Break Correction Form

Healthcare Professionals (HCP) who missed or took a short meal break must complete this form to be reviewed for pay correction of the auto-deducted meal break for assignments in all states except California (which has a separate form).

Missed Meal Break Forms must be submitted to USN via the GO Page within 24 hours of completing the affected shift. One form must be submitted for each missed or short meal break period.

What is your legal first and last name? _____

What is your email address associated with USN? _____

What is the date of the shift referenced? _____ What shift are you assigned? _____

In what state are you working? _____ Which facility are you assigned? _____

What unit are you assigned? _____ Who is your unit manager? _____

Was your meal break missed, short or late?

Missed _____ Short _____ Late _____

How long was your meal break? _____ (minutes)

Employee Signature _____ Date _____

Unit Leader Comments:

Unit Leader Name _____

Unit Leader Signature _____ Date _____