



Fingerprinting Requirements for All Applicants

For United States Applicants:

All U.S.-based applicants are required to complete Live Scan fingerprinting through IdentoGO. Appointments can be scheduled online at <https://uenroll.identogo.com> or by calling 855-766-7746.

Use the appropriate service code based on your license type:

- **228RJN – Traditional Retailer License**
Includes all Traditional Retailers and iLottery.
- **228RK3 – Limited Video Lottery (LVL) License**
Includes Manufacturers, Operators, and Occupational Licensees.
- **228RQ1 – Table Games, Sports Wagering, and i-Gaming License**
Includes Casinos, i-Gaming and Sports Wagering Operators, Management Service Providers, Suppliers, and Occupational Licensees.
- **228RNJ – Racetrack Video Lottery License**
Includes Manufacturers and Occupational Licensees.
- **228RVV – Limited Gaming Facility (LGF) License**
Includes LGFs, Suppliers, and Occupational Licensees.

Companies may establish a billing account with Idemia (IdentoGO) to cover fingerprinting fees on behalf of applicants by completing the form at:

<https://www.identogo.com/uploads/general/WV-NCAC-Account-Application-2025.pdf>

For Non-United States Applicants:

Applicants outside the U.S. who wish to submit fingerprint cards must go online at <https://uenroll.identogo.com>, enter your service code and select, “Submit a Fingerprint Card by Mail.”

The system will guide the applicant through the process and generate a barcode confirmation sheet, which must be printed and mailed with the completed fingerprint card to the address provided during enrollment.

Fees:

- \$27.25 for in-state applicants
- Additional \$40 for out-of-state applicants