INTRASTATE TRANSPORTATION of LIMITED VIDEO LOTTERY TERMINALS between LOCATIONS

YOU MUST COMPLETE THE INFORMATION ON THIS FORM FOR MACHINES BEING TRANSPORTATED BETWEEN LOCATIONS WITHIN THE BORDERS OF WEST VIRGINIA IN COMPLIANCE WITH WV CODE §29-22-B-1206. FILL OUT THIS FORM IN ITS ENTIRETY .

1. **24-hour notice to LVL Security to be present at time & date the terminal should be disabled.**
2. Complete this form then fax to **304-558-6637** or e-mail to lvloffice@wvlottery.com prior to movement of terminal.
3. If terminal is in your warehouse, then transport the terminal and notify LVL Security once the terminal is ready to be enrolled. If terminal is in a retail location, then notify LVL Security to arrange for Security personnel to be present and time and date of removal, transport and reinstallation.
4. **The Operator will retain copies for 2 years.**

FOR LOTTERY USE ONLY							
Department	Initial	Date			Independent Owner		
LVL Security					Number of Machines Remaining		
LVL Security					Liquor		Beer
Licensing				Assigned to:			
F&A				Disable Date:		Division:	
Video Ops				Removal Date:		Investigator:	

OWNER AND/OR SHIPPER INFORMATION		RETAILER STATUS – FOR REMOVAL OF ALL MACHINES					
DBA Name:		License Surrender:		No		Yes	If yes, When?
Physical Address:		Business Closing:		No		Yes	If yes, When?
City/State/Zip:		Change of Ownership:	To Whom?				
Telephone #:		Change of Location:	To Where?				
LVL License #:		End Operator Contract:		No		Yes	If yes, When?
Bonding Company:		Other Reason for Removal:					
Vehicle Seal #:							

CURRENT LOCATION		CONTROL #		NEW LOCATION		CONTROL #	
DBA Name:				DBA Name:			
Address:				Address:			
City/Zip:				City/Zip:			
County:				County:			
LVL License #:				LVL License #:			
Telephone #:				Telephone #:			
Check One:		Permanent Removal		Check One:		Initial Installation	
		Change of Ownership				Additional Machine Installation	
		Swap Out				Swap Out	
		Temporary Storage				Temporary Storage	
		Emergency Removal				Destruction	SW Destroyed / SW Returned

TERMINAL INFORMATION

SERIAL #	MODEL #	VGM #	MFG.	CURRENT SOFTWARE	PROPOSED SOFTWARE	DECAL #	OLD Poll #	NEW Poll #

Shipper's Signature:		Date:	