

# Community Grants Program application form



## Program criteria

Our Community Grants Program helps make a difference in the lives of British Columbians by supporting the road safety and injury recovery / disability support initiatives of community organizations.

### Road safety

We consider initiatives that:

- make drivers and roads safer for all road users;
- help improve the safety of vulnerable road users, including pedestrians, cyclists and children;
- help young people become responsible drivers; and/or
- provide resources to seniors to support them in moving to the next phase of their driving experience/career.

### Injury recovery / disability support

We consider initiatives that will help our injured customers — and other British Columbians recovering from an injury or living with a disability — to live healthy, active and productive lives through rehabilitation services, support programs or access to information.

## Applying for a community grant

### Eligibility

To be eligible for grant funding, your initiative must:

- focus on, or enable ICBC's promotion of, road safety or injury recovery / disability support;
- target one or more B.C. communities;
- be planned and delivered from an office in B.C.; and
- benefit a significant number of B.C. residents.

Road safety infrastructure requests: Please contact your municipality and/or the B.C. Ministry of Transportation and Infrastructure, either of which can submit an application to ICBC's [Road Improvement Program](#).

The following are not eligible for funding:

- for-profit companies
- individuals
- initiatives outside of B.C.
- dry grads — To access road safety resources or talk to an ICBC Road Safety & Community Coordinator, please email [community@icbc.com](mailto:community@icbc.com)
- driver training for individual drivers
- transportation services
- religious or political organizations
- lobbyists or special interest groups

## Submitting an application

1. Review the eligibility criteria above to ensure that both your initiative and organization are eligible
2. Complete the application form starting on page 2. If you have any questions, email [community@icbc.com](mailto:community@icbc.com)
  - Responses must be included for all information requested
  - Incomplete applications will have a lower priority for funding or may be declined as a result of missing information
  - Consider carefully the specific information you enter into each section
  - Ensure that primary mandate of organization, primary objectives and major activities are entered into the correct boxes
3. Email your application to [community@icbc.com](mailto:community@icbc.com) by Monday, February 12, 2024
  - When saving the application form, use the following format: *ICBC grant application – Organization name.pdf*
  - Applications must be submitted by email using the PDF application form to be considered



**Application information**

LEGAL NAME OF ORGANIZATION		
MAILING ADDRESS		
CITY	PROVINCE BC	POSTAL CODE
PHYSICAL ADDRESS (if different from mailing   must not be a P.O. box)		
CITY	PROVINCE BC	POSTAL CODE
YEAR ORGANIZATION BECAME ACTIVE	FISCAL YEAR END (e.g. Dec 31, Mar 31)	NUMBER OF STAFF MEMBERS (full time equivalent: employees and contractors)
PRIMARY MANDATE OF ORGANIZATION		
CONTACT NAME		JOB TITLE / ROLE WITHIN ORGANIZATION
PHONE NUMBER	EMAIL ADDRESS	
TYPE OF ENTITY (check all that apply)		
<input type="checkbox"/> Federally registered charity	<input type="checkbox"/> Provincially registered society	<input type="checkbox"/> Incorporated non-profit
<input type="checkbox"/> Company	<input type="checkbox"/> Indigenous-led organization	<input type="checkbox"/> Other: _____

**Initiative information**

NAME OF INITIATIVE		
TYPE OF INITIATIVE (e.g. program, project, campaign, event, research)		
START DATE	END DATE	FINAL REPORT DATE
GRANT FUNDING REQUESTED \$	NAME OF ICBC CONTACT IF INITIATIVE PREVIOUSLY DISCUSSED	

**Alignment with Community Grants Program focus areas (check all that apply)****Road safety: Crash prevention**

- Makes B.C.'s drivers and roads safer for all road users
- Helps improve the safety of vulnerable road users, including children, seniors, pedestrians and cyclists
- Helps young people in B.C. become responsible drivers
- Provides resources to seniors to support them through the process of giving up their driver's licence

**Injury recovery and rehabilitation / disability support**

- Helps ICBC's injured customers — and other British Columbians recovering from an injury or living with a disability — to live healthy, active and productive lives through rehabilitation services, support programs or access to information

Note: The initiative must be accessible by, but need not be exclusive to, British Columbians injured in a motor vehicle crash. (e.g. A sports concussion rehab program would be ineligible, but a general concussion rehab program, treating injuries from motor vehicle crashes, sports and other causes, would be eligible.)

**Other**

- Does not align with road safety or injury recovery / disability support

**Summary: Briefly describe the initiative**

**List of primary objectives: What your organization aims to achieve with this initiative**

(objectives are high-level goals — do not include specific activities in this section)

<b>Objective 1:</b>
<b>Objective 2:</b>
<b>Objective 3:</b>
<b>Objective 4:</b>

**Will your organization plan and deliver the initiative from an office in B.C.?**  Yes  No

<b>Regions, municipalities, and/or communities targeted by the initiative</b>
<b>Community members who will <i>directly</i> benefit from the initiative: <i>Include number of each type of beneficiary</i></b> (e.g. 400 Grade 10 students, 75 people with a brain injury, 1,200 pedestrians, 50 senior drivers, 250 transit users)

**Major activities and key dates/milestones** (each activity should support one or more of the primary objectives)

**How the initiative's outcomes will be measured and/or evaluated**

**New/continuing initiative or delivered previously** (check all that apply)

New initiative  Pilot  Ongoing initiative  Delivered previously  Funded through an ICBC Community Grant

**Brief description of results achieved if initiative is ongoing or was delivered previously, including year(s)**

**URL of online program information (if applicable)**

**Total cost to deliver initiative**

**Confirmed funding**

**Unconfirmed funding (including this request)**

\$

\$

\$

**Other funders/partners for initiative (including, if applicable, amount of funding contributed)**

**Summarized budget**

**GST: Is your organization a) registered or b) not registered, because it is not required to do so?**

GST number, if registered: #

*For administrative purposes (will not affect funding decision)*

**Additional information**

Anything else about your organization or this initiative that we should consider in making our decision about a grant?