



Treatment Travel Expense

Submit online at icbc.com/claims
or return to
ICBC
PO BOX 2121, STN TERMINAL
VANCOUVER BC V6B 0L6

Fax 1-877-686-4222



Please read these instructions before completing the form.

We cover reasonable travel costs to and from medical appointments for injuries related to the crash. To qualify for reimbursement, an expense must be submitted within 180 days after it is incurred.

1. Print your name and your ICBC claim number on your Treatment Travel Expense form
2. List each trip travelled for treatment of your injuries related to your claim
3. Sign and date the form and then submit it to us for review
4. Include the receipts you reported on the form

If you travel using a personal vehicle, then list each trip travelled on page 2:

- ✓ If you drove directly to the appointment and back, claim the total kilometres you drove.
 - If you are completing the form on paper, multiply your total distance by 0.55 and enter the result into "total driving costs."
- ✓ If your appointment is not your final stop, claim only the kilometres your appointment adds to your trip.
 - For example, if work is your final stop, then claim only the kilometres the appointment adds to your normal trip to work. If your normal trip to work is 5 km and your trip to the appointment and then to work is 7 km, you would claim 2 km for this trip.
- ✓ You can claim parking while at your medical appointment. We'll need your parking receipts.
- ✓ If you parked at a meter you can claim up to \$4.00 a day for meter parking with no receipt.

If you travel using a taxi, bus, or other means of transport, then list each trip travelled on page 3:

- ✓ You can claim public transit fares with no receipts.
- ✓ You can claim taxi and ride-hailing fares with receipts if you receive pre-approval from your Recovery Specialist. We do not reimburse for tips or waiting time.

Contact your Recovery Specialist to make arrangements if you need other forms of transportation.

For all travel, you will need to select the trip's purpose:

- ✓ **Medical Treatment (MT)** — If the trip was for an appointment with a health care provider.
- ✓ **Travel Companion (TC)** — If the trip was to escort the injured person to care or treatment because of their physical or mental condition or age.
- ✓ **Critical Care Attendance (CCA)** — If the trip was to support a person who is staying in hospital and who requires critical care because of the crash. Contact your Recovery Specialist for more information about CCA.

For your convenience, we recommend submitting this form on icbc.com/claimdetails.

