

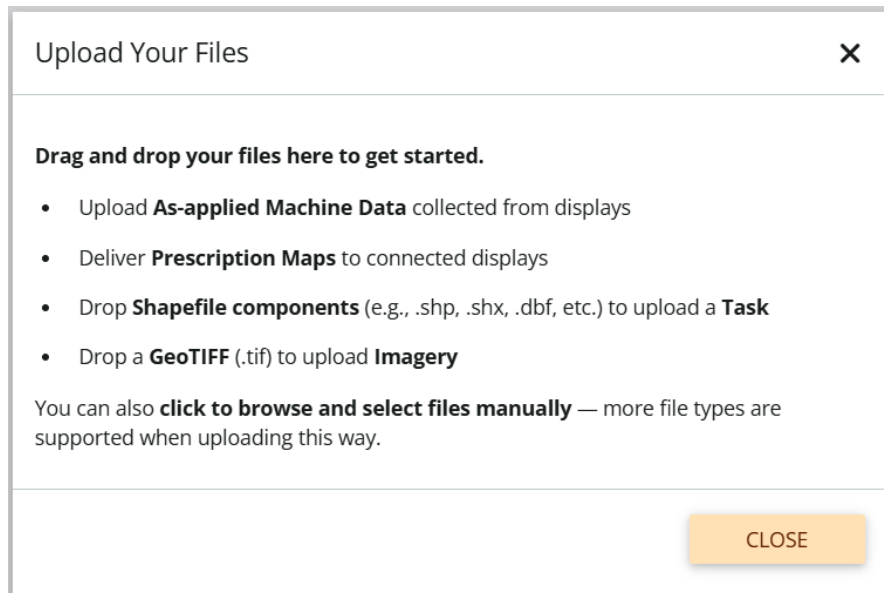
Equipment and Crop Zone Activities

Import Task

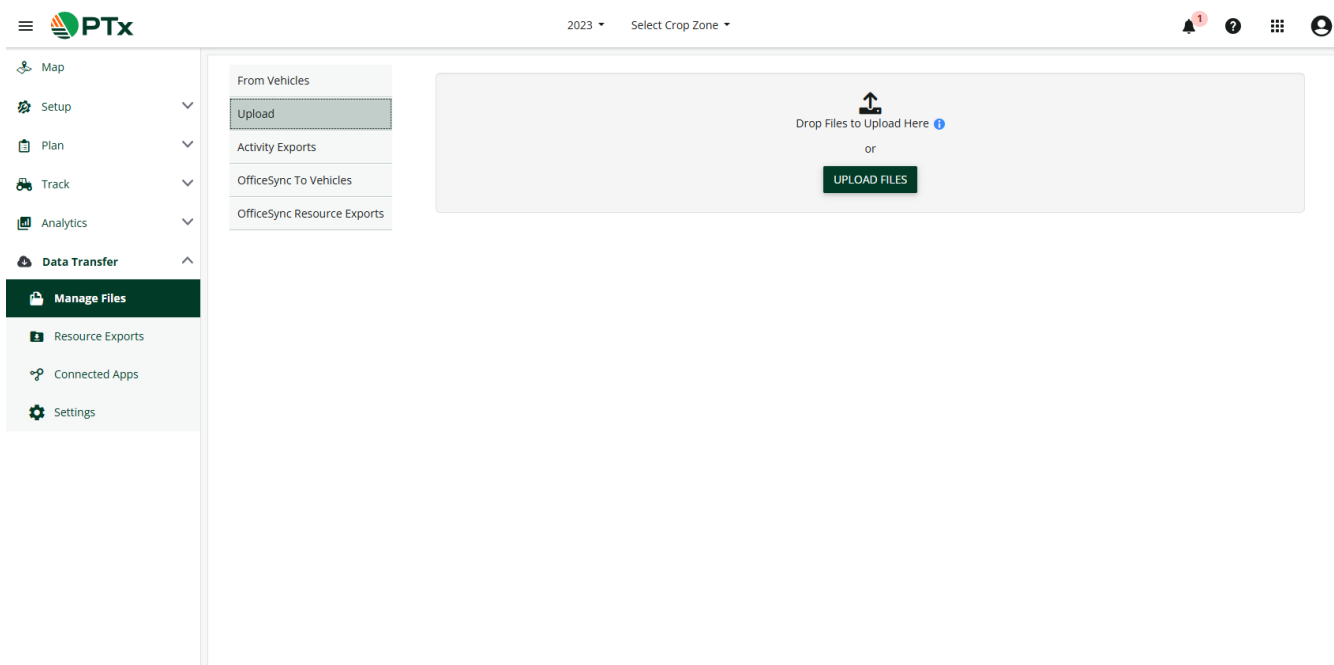
Navigate to Data Transfer > Manage Files > Upload:

Import Task

1. Drag/Drop task file into the Upload page or Click "Upload Files" button and select which file you would like to import
2. Use the Upload File Pop-up to select the upload method
 - a. File from a display to be imported into FarmENGAGE website
 - b. Upload a prescription
3. Select the type of file being imported



4. Press the "Finish" button
5. Navigate to the "From Vehicles" tab to check the status of the import

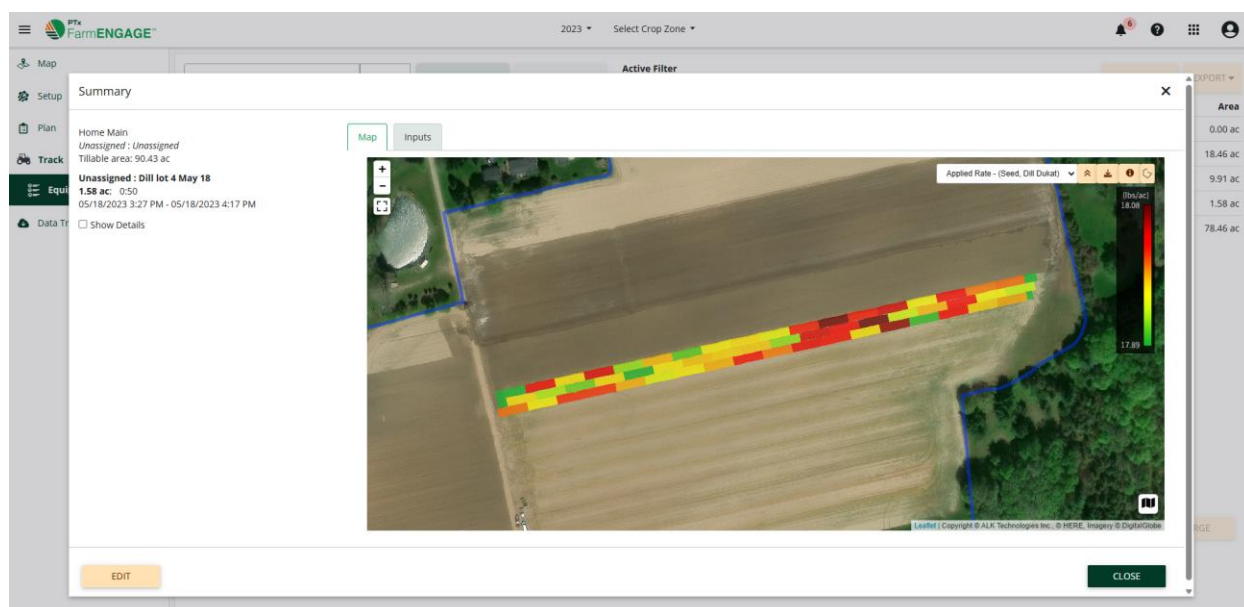


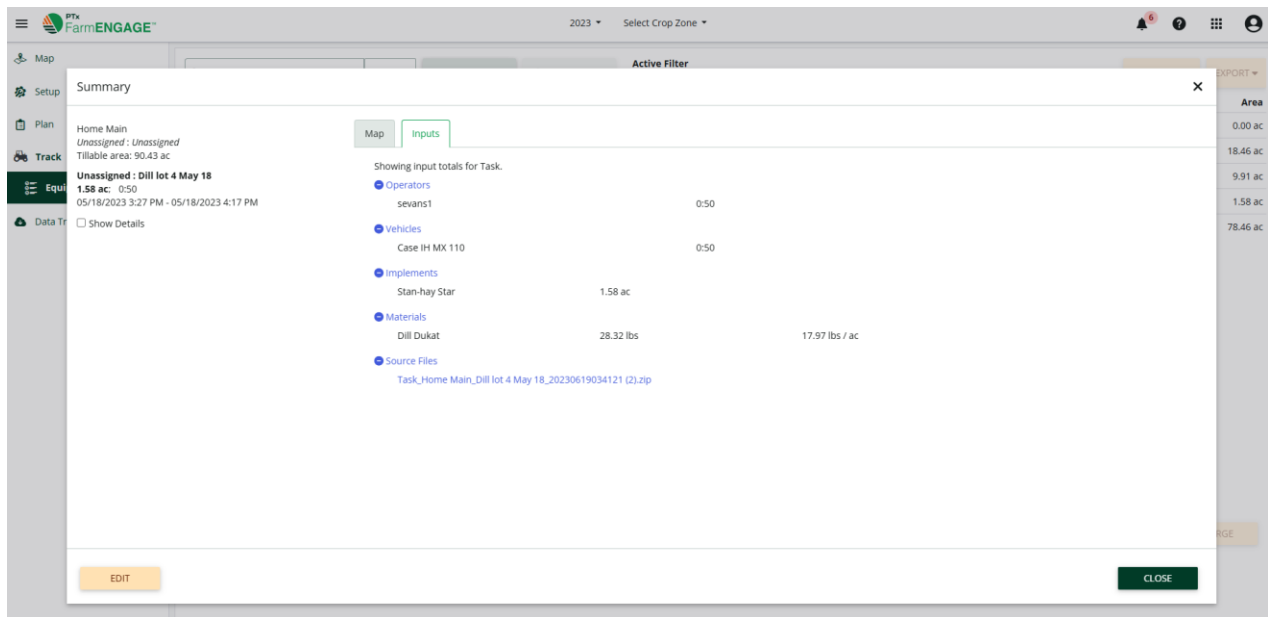
View Task

Navigate to Track > Equipment Activity:

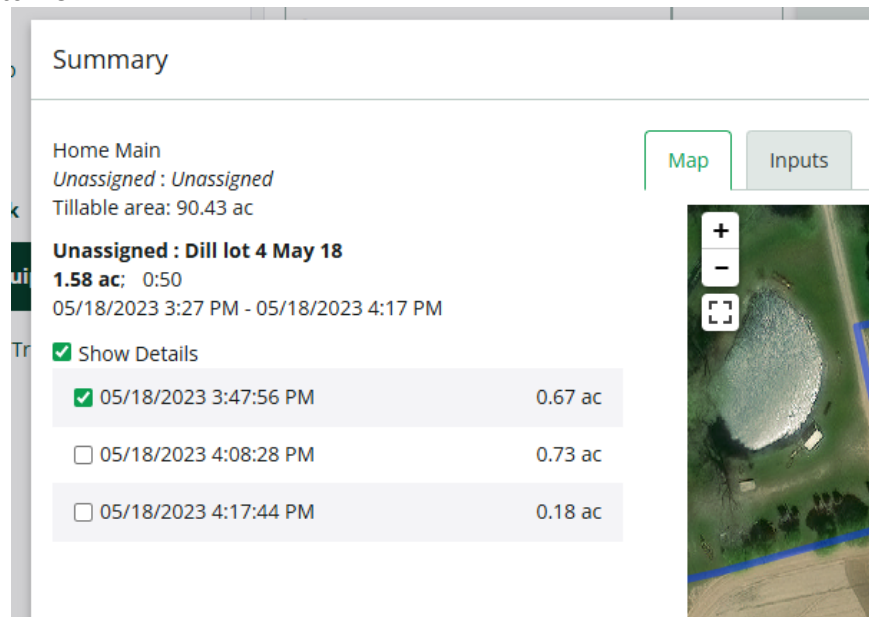
View Task

1. Click on a Task in the Equipment Activity List
2. Use the drop down on the map to view different sensors/layers
3. Click on the Inputs tab above the map to view inputs for the selected task.





- To View different sessions, click on the Show Details check box and select the different sessions you would like to view



View Report

Generate a Report using the Report Builder

1. Navigate to Equipment Activity
2. Single or Multi-Select the tasks you wish to generate a report for
3. Click Report > View Report
4. In the Report Builder, select the desired sensors you would like to generate a map page for
 - a. Applied Rate or Dry Yield are selected by Default
 - b. Selecting no sensors will still result in a report with the details, but there will be no map
5. Utilize Search to find a task by name
6. Utilize the Include Costs checkbox to include or exclude costs in the final report
7. Use the arrows to the right to collapse the sensor list for a task for less scrolling
8. Click Create when you have all your desired sensors selected for each task
9. Report is generated as a scrollable page

Select Crop Zones	XR	ID	Crop Zone	Location	Hectares	Crop - Desc	Variety
<input checked="" type="checkbox"/>		4763050	40 Ft Demo		55.19	Corn	
<input checked="" type="checkbox"/>		4644173	Cotton		21.6		
<input checked="" type="checkbox"/>		4644174	Creek		3.43		
<input checked="" type="checkbox"/>		3374738	Fence Row		5.36		
<input checked="" type="checkbox"/>		4644176	Hay field		5.46		
<input checked="" type="checkbox"/>		4644176	Hay field		5.46	Alfalfa	
<input checked="" type="checkbox"/>		3374739	Highway		20.43	Winter Wheat	
<input checked="" type="checkbox"/>		3374739	Highway		20.64	Cotton	
<input checked="" type="checkbox"/>		3374736	North Row		2.82		

Export

Export proprietary AgData formatted files in industry standard formats Shapefile (AgGPS) and ISOXML.

Navigate to Track > Equipment Activity:

Export Task

1. Select the task(s) you would like to export in the Equipment Activity List
2. Click the "Export" drop down
3. Select how you would like to export
 - a. To Shapefile(AgGPS)
 - b. To ISOXML
4. Note: If you select tasks that are not AgData, a dialog will appear telling you which ones will be skipped in the export. To download the original source file, see below.

5. Enter in your preferred filename
6. You will be automatically redirected to Data Transfer > Manage Files > Activity Export while your file is being created
7. Once the Status is processed click on the file name
8. Click "Download File"

The screenshot shows the PTx FarmENGAGE web interface. On the left is a sidebar with navigation options: Map, Setup, Plan, Track, Equipment Activity (highlighted), Fleet, Analytics, and Data Transfer. The main area displays a table of tasks under the 'Equipment Activity' section. The table has columns for All Name, Date, Client, Farm, Field, Year, and Crop. One task, 'Wheat Harvesting', is selected. Below the table, it says '1 task selected' and provides buttons for '+ ADD', 'EDIT', and 'DELETE'. On the right, there are buttons for 'VERIFY', 'MERGE', and 'REASSIGN'. A 'REPORT' dropdown menu is open, showing options 'To Shapefile (AgGPS)' and 'To ISOXML'.

Download the Task Source File

1. Select the Task you wish to have the source file for
2. Tap on the Inputs tab above the map
3. Click on the source file link and download the file

The screenshot shows the PTx FarmENGAGE web interface with a 'Summary' window open. The window has tabs for 'Map' and 'Inputs'. The 'Inputs' tab is active, showing a list of input sources for a task. The task is 'Unassigned: Dill lot 4 May 18' with a duration of 1.58 ac and 0:50. The input sources include Operators (sevans1), Vehicles (Case IH MX 110), Implements (Stan-hay Star), Materials (Dill Dukat), and Source Files (Task_Home Main, Dill lot 4 May 18_20230619034121 (2).zip). A modal window is open for the selected source file, displaying details: Task_Home Main, Dill lot 4 May 18_20230619034121 (2).zip, Date Uploaded: 2/29/2024 12:34 PM, Device, Vehicle, File Type: AgData, Transfer Method: Manually Uploaded, File Size: 42.8 KB, Status: Processed, and Errors & Warnings. Buttons for 'Download File', 'Reprocess File', and 'CLOSE' are visible.

Crop Zone Activities

How to create a crop zone activity

1. Select your year and crop zone in the top navigation bar OR
2. Under Setup, select the Crop Zones page
3. To add a Crop Zone Activity, select a Crop Zone and click on the manage dropdown and Add Task

The screenshot shows the PTx Trimble interface for managing crop zones. The top navigation bar includes the year '2025' and a 'Select Crop Zone' dropdown. The left sidebar lists various setup options, with 'Crop Zones' currently selected. The main area displays a table of crop zones for 2025. A 'Highway' crop zone is listed with 50.49 acres. A 'MANAGE' dropdown menu is open, showing options like 'Add New Field', 'Import Crop Zones to 2025', 'Assign Crop Zones to Farms', 'Add Task', 'Add Work Order', 'Upload Boundary Files', 'Export Boundaries', 'Update Boundary Color', 'Import Benchmarks', 'Export Benchmarks', and 'Refresh Boundary Acres'.


	Crop Zone	Legal Desc.	Acres	Ir.	Crop	Variety	Target
<input checked="" type="checkbox"/>	Highway		50.49	N	Wheat		
Farm Total			50.49				
Total Acres			50.49				

4. From the General Tab, you must enter a Task Name, Operation type, Crop Zone, Start Date/Time and End Date/Time.

5. Fill out any optional information that you want to add to the task e.g. Vehicles, Implements, Materials, Operators, Conditions and Photos
6. Click 'Save'

How to manage a crop zone activity (task)

1. Select your year and crop zone in the top navigation

2. Click the 3 dot icon  next to the crop zone activity that you want to manage
3. Perform your required action:
 - a. View Summary - To view a summary of the crop zone activity select 'View Summary'. A pop-up window will appear that will show a map of the crop zone and the input totals for the task.
 - b. View Report - To view a report of the crop zone activity select 'View Report'. This will be visible in a new tab in your browser. The report will include information about the crop zone activity such as Field information, Area, Average Yield, Total Yield, Sale Price, Total Sale, Revenue and the Total Cost.
 - c. Edit - To edit a crop zone activity record select 'Edit', make and required changes to the crop zone activity and then select 'Save'
 - d. Delete - To delete a crop zone activity select 'Delete' in the drop down and then confirm the deletion of the task by selecting 'Delete' in the pop-up window

Add, Edit or Delete a Task

1. Log in to FarmENGAGE online
2. Select the preferred crop year (top)
3. Navigate to track -> Equipment activity. This will display a summary of tasks for all fields.
4. To add a task, select add at the bottom of the screen
5. Select the field that you want the task to be apart of
6. Select the Crop zone, operation, and task name
7. Select the start and end time
 - a. You have the option to add the operator, vehicle, implement or material to the task
8. To delete a task, select the task(s) checkbox and click delete at the bottom of the screen
9. To edit a task, select the task's check box from the list and click edit at the bottom of the screen
10. Edit the task and click save when done.

The screenshot shows the FarmENGAGE web application interface. The sidebar on the left contains navigation options: Map, Setup, Plan, Track, Equipment Activity (highlighted), Fleet, Analytics, and Data Transfer. The main content area displays a table of tasks. At the top, there is a search bar and filters. The table has columns: All, Name, Date, Client, Farm, Field, Year, Crop, and Area. The tasks listed are:

All	Name	Date	Client	Farm	Field	Year	Crop	Area
<input type="checkbox"/>	Task1	08/24/2023 10:26:01 AM	Caleb	new farm	1mile	2023		0.00 ac
<input type="checkbox"/>	Zetva uljane repice	06/30/2023 10:55:21 AM	Al Dahra Srbija doo	KOVILOVO	T-313-13_2	2023	Canola	18.46 ac
<input type="checkbox"/>	Zetva uljane repice	06/30/2023 6:24:21 AM	Al Dahra Srbija doo	KOVILOVO	T-310-10_1_1	2023	Canola	9.91 ac
<input type="checkbox"/>	Dill lot 4 May 18	05/18/2023 4:17:44 PM			Home Main	2023		1.58 ac
<input type="checkbox"/>	112A South - 5/11/2023	05/11/2023 5:33:09 PM	Mainas Farms	Ash	112A South	2023		78.46 ac

At the bottom of the screen, there is a status bar showing "0 tasks selected" and buttons for "+ ADD", "EDIT", "DELETE", "VERIFY", "MERGE", and "REASSIGN".

Task Editing and Verification

Verify equipment task data to create a crop zone activity

1. Log in to FarmENGAGE online
2. Select the preferred crop year (top)
3. Navigate to track -> Equipment activity. This will display a summary of tasks for all fields. Each task will show its status of being edited and/or verified.
 - a. Task hasn't been edited and hasn't been verified

- i. Task will show a yellow triangle



- ii. Note: Tasks **will** be updated with any machine data that is received after saving these edits

- b. Task has been edited without verifying



- i. Task will show a yellow triangle with a lock icon
- ii. Note: Tasks **will not** be updated with any machine data that is received after saving these edits

- c. Task has been edited and verified



- i. Task will show no icon
- ii. Note: Tasks **will not** be updated with any machine data that is received after saving these edits

- d. Task has not been edited, has been verified



Planting

- i. Task will show no icon
 - ii. Note: Tasks **will not** be updated with any machine data that is received after saving these edits
4. Select the task to Verify and/or edit

The screenshot shows the FarmENGAGE online interface. A modal window titled "Success" is displayed in the center, stating "All tasks have been verified." with an "OK" button. The background interface includes a sidebar with navigation options: Map, Setup, Plan, Track, Equipment Activity (selected), Fleet, Analytics, and Data Transfer. The main area displays a table of tasks with columns: Name, Date, Field, Year, Crop, and Area. The table lists several tasks, including "Task1", "Zetva uljane repice", "Dill lot 4 May 18", and "112A South - 5/11/2023". At the bottom of the interface, there are buttons for "+ ADD", "EDIT", "DELETE", "VERIFY", "MERGE", and "REASSIGN".

Merge Tasks

Merge combines two or more tasks in to a single task. The tasks must be for the same field with the same crop and Task Type/Operation.

1. Log in to FarmENGAGE online
2. Select the preferred crop year (top)
3. Navigate to track -> Equipment activity. This will display a summary of tasks for all fields.
4. Select the tasks for the same field with the same operation.
5. Click merge to merge the tasks into one task

Reassign Tasks

Reassign updates the crop zone for any task that's missing a crop, by searching for the field(s) for an assigned crop that matches that date range.

1. Log in to FarmENGAGE online
2. Select the preferred crop year
3. Navigate to track -> Equipment activity. This will display a summary of tasks for all fields.
4. Select the tasks and click Reassign

