Transport for Greater Manchester

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Application for a Women's Concessionary Travel Scheme Pass

Please complete your details in CAPITAL LETTERS and attach your photograph in the space provided.

Section A – Your details																												
Title (Place a cross in the box)	Mrs				Miss				Ms				Other (please state)															
First name																									ddle tials			
Surname																												
Date of birth	D	D		Μ	Μ]	Y	Y	Y	Y													e a d ne bo	ross x)	F	em	ale	
Address																												
																F	os	tco	de									
Contact number																												
Email address																												
Section B – Declaration																												
 I confirm that the above information is correct and that I accept the Data Protection statement overleaf and the terms and conditions relating to: the use of my pass generally (available at www.tfgm.com/wcts-terms-and-conditions) the use of my pass as part of the get me there scheme (available at www.getmethere.com/ terms-and-conditions). If you require assistance with this phone 0161 244 1000. 																												
B1 Signed														E	32	Da	te	D	D			Μ	Μ]	Y	Y	Y	Y
B3 We would like to send you news, including relevant newsletters and offers from Transport for Greater Manchester by email. Please tick this box if you would like to receive these offers.																												
Section C – Your photograph																												
Write your name and date of birth in CAPITAL LETTERS on the back of your photograph.							Please use the label to attach your photo																					
Your photograph	mu	ıst ł	be:																									

- recent
- colour
- passport size
- showing your full face without a hat
- good quality

See left for details of how your photo must appear

Documents

Please visit www.tfgm.com for full details of when to apply.

You will need

- Proof of residence in Greater Manchester (current copy of either utility bill, local council tax bill or Department of Work and Pensions letter). The address on this document must match the address on the front of this application form. AND
- 2. Proof of age (**copy** of either birth certificate, medical card, passport or driving licence). The date of birth on this document must match the date of birth on the front of this application form. You can apply for your travel pass 21 days before the date you become eligible.

All copy documents that you provide are securely destroyed and are not used for any purpose other than to check your age and address.

What to do next

You must make a £10 payment for your pass to be administered. Do not put cash in the post. Either

- Post this completed form, **photocopies** of documents along with your £10 cheque or postal order to Transport for Greater Manchester, PO Box 429, Manchester, M60 1HX OR
- 2. Take your completed form, along with your £10 cash or card payment and your documents to a TfGM Travelshop where the documents will be checked and given back to you.

Note: Please allow 10 working days for your pass to be processed.

For office use only											
Eligibility		Payment									
Proof of age and address	seen at	Payment taken at									
TfGM Travelshop	Contact Centre	TfGM Travelshop	Contact Centre								
Birth certificate	Medical card	Card payment	Cash								
Passport	Driving licence	Cheque	Postal Order								
EU/EEA ID	Other	Payment authorisation contraction (Travelshop only)	ode								
I have checked the above d	etails	l have taken payment as above									
Initials Date DDM	ΜΥΥΥΥ	Initials Date									
Authorising stamp		Authorising stamp									

Data Protection

Transport for Greater Manchester is the data controller for the personal information you provide in this form. TfGM's Data Protection Officer can be contacted at **data.protection@tfgm.com** The information on this form will be used by Transport for Greater Manchester for the purpose of assessing your eligibility for travel concession. If your application is not successful, we will destroy the form after six months, in case a decision needs to be reviewed. If your application is successful we will use the information on this form to provide you with a concessionary travel pass. Your data will be destroyed one year after the card is expired or suspended for any reason. We will only share your data with third parties where we are required or permitted to by law, and in any other cases we will ask your permission first. For further information about how TfGM uses your personal data, including your rights as a data subject, please see our Privacy Policy on the website at **tfgm.com/privacy-policy** or contact the Data Protection Officer.