

# Metrolink corporate scheme

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# What's included and who can sign up?



- Access to a 10% discount on Metrolink annual season tickets for your employees
- Enjoy all the benefits of an annual ticket with an extra discount
  - The offer means employees benefit from up to 18 weeks free travel\*
  - Employees can use it for travel to work and travel at weekends too
  - Free use of Metrolink Park & Ride facilities
- Offer is available to organisations who commit to:
  - Purchasing a minimum of 10 annual tickets within a 12 month period
  - Promoting the scheme to all employees through internal channels
  - Working with TfGM's 'Travel Choices' team who provide a free service to help organisations better understand their sustainable travel options and take advantage of support and grants where available across public transport, cycling, walking and car share schemes.

\*depending on the route this is an equivalent saving compared to buying 52 weekly tickets

# How to sign up



1. Agree eligibility with TfGM.
2. Choose preferred payment method (Debit/credit card or on account)
3. Confirm who will validate your employees entitlement to the discount
4. Agree 'go live' date with TfGM
5. TfGM provides promotional materials and application form for launch
6. Joint promotion begins with launch event if appropriate

# How employees apply for their corporate annual season ticket



1. In order to buy a Metrolink corporate annual ticket, your employees will need a personalised getmethere smart card. They will need to set up their own personal account at [www.getmethere.com](http://www.getmethere.com)
2. The employee will upload a recent passport style photo and their validated 'Application form' to order their corporate **get me there** card. Please note cards can take up to 7 working days to arrive.
3. a) If paying on account the employee's **get me there** card will be sent out to them in the post. They will collect their ticket from a smart reader the first time they 'touch' in to travel.  
b) If the employee pays via debit/credit card, they will need to wait until they receive their **get me there** card in the post. On receipt, the employee will need to log back in to their [www.getmethere.com](http://www.getmethere.com) account and purchase their annual ticket online.
4. Customers must 'touch' in at the beginning of their journey and 'touch' out when they reach their destination.
5. Any questions regarding **get me there** cards or corporate annual tickets should be directed to **03000 035 035** or by email to [customerservices@getmethere.com](mailto:customerservices@getmethere.com)