

Application for a National Concessionary Travel Pass for England – **Eligible people of pension age**

email form

Please type in your details and save the form using your name in the title.

Section A – Your details

Title	(Place a cross in the box)	Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Miss	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Other (please state)	<input type="text"/>
First name	<input type="text"/>								Middle Initials	<input type="text"/>	
Surname	<input type="text"/>										
Date of birth	DD	<input type="text"/>	MM	<input type="text"/>	YYYY	<input type="text"/>	(Place a cross in the box)	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
Address	<input type="text"/>										
	<input type="text"/>										
	<input type="text"/>										
	<input type="text"/>								Postcode	<input type="text"/>	
Contact number	<input type="text"/>										
Email address	<input type="text"/>										

Section B – Declaration

I confirm that the above information is correct and that I accept the Data Protection statement below and the terms and conditions relating to:

- the use of my pass generally (available at tfgm.com/pension-pass-terms)
 - the use of my pass as part of the **get me there** scheme (available at getmethere.com/terms)
- If you require assistance with this, phone **0161 244 1000**.

If you send your completed form by email, we will use your email signature as your acceptance of these terms.

B1 Signed **B2** Date DD MM YYYY

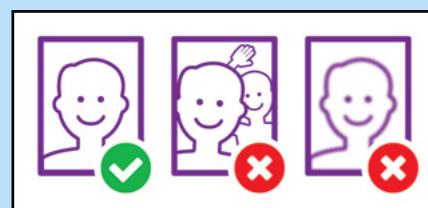
B3 We would like to send you news, including relevant newsletters and offers from Transport for Greater Manchester by email. Please tick the relevant box if you would like to receive these offers.

Yes ☐ No ☐

Section C – Your photograph

You will need to attach a passport style photo to your email, which will be printed on your card:

- using a camera phone or digital camera, ask someone to take a passport style, colour photo of you against a plain background
- make sure it's just your head and shoulders, with a plain background
- photos of photos or blurred photos will not be accepted
- save your photo using your name in the title



Documents

The age at which you become eligible for this pass is based on your state pension age. Please visit tfgm.com/concession for full details of when to apply.

You will need to attach the following to your email, as a scan or photo.

1. Proof of residence in Greater Manchester (**current copy** of utility bill, local council tax bill or Department of Work and Pensions letter). The address on this document must match the address on the front of this application form.
AND
2. Proof of age (**copy** of birth certificate, medical card, passport or driving licence). The date of birth on this document must match the date of birth on the front of this application form. Your travel pass can only be processed within 14 days of the date on which you become eligible, but you may submit an application up to one month before.

These files will be deleted, once your application is approved, and are not used for any purpose other than to check your age and address. If you cannot provide the above documents, there are alternatives shown on the website.

What to do next

Email your completed form to ccc.admin@tfgm.com and, in the same email, attach your age and address documents and photo. Remember to use your name in the title of all attachments.

You should receive an email to confirm we have received your form. We may contact you again, if we have any questions, once we start processing your application.

Note: Please allow 10 working days for your pass to be processed.

Data Protection

The information you provide on this form will be used for the purpose of administering your travel pass.

Transport for Greater Manchester (TfGM) processes your personal data and special category data because it is necessary to comply with our legal obligations under the Transport Act 1985. Information on exercising your rights under data protection law as well as more information about how we process your personal data can be found at tfgm.com/privacy-policy/customer-relations

For office use only

Proof of age

Birth certificate ☐

Medical card ☐

Passport ☐

Driving licence ☐

Date of birth seen

Proof of residency

DWP letter ☐

Utility bill ☐

Local council tax bill ☐

ODR ☐

I have checked the above details

Initials

Date

Authorising stamp