

TMG Research gGmbH
EUREF-Campus 6-9
10829 Berlin

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Berlin, 07 April 2026

INVITATION TO PARTICIPATE IN:

CALL FOR TENDERS FOR THE PROVISION OF CONSULTANCY SERVICES FOR TMG RESEARCH gGMBH

TENDER NO.: T 1000.26.003

TMG Research invites qualified individuals to submit tenders to provide services outlined below.

Please direct any questions regarding the Call for Tenders to the *Point of contact for Questions* listed below. All questions should be submitted in writing by email to the address stated in this Call.

TMG Research reserves the right to disqualify and reject proposals from suppliers who do not comply with the guidelines laid out in this letter and below. As part of this tender process, TMG Research makes no obligations in any way to:

- a) Pay any vendor for any Call for Tenders response; or
- b) Award the contract to the lowest or any specific bidder; or
- c) Accept any Tender information received from vendors; or
- d) Include vendors responding to this Call for Tender, in any future invitation; or
- e) Any other commitment to vendors whatsoever.

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Disclaimer: TMG Research reserves the right to determine the tendering process, the number of short-listed participants, the right to withdraw from the process, the right to change the time schedule at any time, and the right to withdraw this tender at any time, without prior notice and without liability to compensate and/or reimburse any party whatsoever.

Synopsis:

Tender No. (To be quoted on all communication)	T. 1000.26.003
Issuing office and address	TMG Research gGmbH EUREF Campus 6-9 10829 Berlin Germany
Point of contact for questions	Emmanuel Atamba: emmanuel.atamba@tmg-thinktank.com
Email address for submission	Michaela Hunger: michaela.hunger@tmg-thinktank.com
Date of call for tender	07. April. 26
Deadline for submission of bids	21 Apr. 26
Validity of Tender	Tenders will be deemed binding for 2 calendar weeks from the date of the deadline for submission of bids.
Award type	Consultant Contract (Freelance)
Duration of assignment, including reporting	05 May. 26 – 31 Oct. 26
Available resources	Approx. No. of Days of Work 100

Terms of Reference

1. Background

TMG Research (TMG) is a Berlin-based research institution with a team based in Nairobi and projects across several countries in Africa and Asia, focusing on three areas: Food Systems Transformation, Land Governance, and Adaptation to Climate Change.

Despite an abundance of food, around 673 million people, or just under 10% of the global population, suffer from hunger. The ongoing global food crisis, rising energy costs and accelerated climate change underscore the dire need for radical transformation in how we produce, distribute, and consume our food. Hunger is not the only consequence of failed food systems. The impacts extend to the overall health and well-being of both people and planet. According to some estimates, the agricultural sector is the primary driver of biodiversity loss, threatening about 86% of species at risk of extinction.

With growing awareness of these inextricable links, calls for a food systems approach rather than focusing on different agri-food sectors have become louder. The central role of food systems in reconciling social, economic, and ecological dimensions is even more apparent in the face of escalating food, climate, ecological, and energy crises. TMG Research's work on food system transformation in Kenya focuses on the governance of food system transformation, transformative agroecological policies and the transformation of urban food systems, particularly in low-income urban neighbourhoods.

2. Objectives

TMG is implementing the Climate resilient Urban and Peri-Urban Agriculture programme focusing on action research and structured engagements and dialogues with relevant stakeholders on the future of urban food systems with a focus on Nairobi and Cape Town. The programme in Nairobi focuses on four main pathways: Controlled Environment Agriculture testing climate resilient food production technologies in informal settlements, Trading to Eat – strengthening organisation and self-representation of informal vendors; Coping with crisis focusing on eateries as a source of livelihood for women in Mathare, and research viable, replicable school melas model for complementary schools in informal settlements. The aim of this call is to identify a consultant to support in the planning of relevant engagements for dissemination of findings from the different pathways as well as supporting production of relevant written communication outputs for the programme.

TMG is also implementing the project, "shaping policies for an agroecological food systems transformation" in partnership with McKnight Foundation under the CRFS programme. The consultant will also be required to support the implementation of some activities under this project.

3. Tasks and Deliverables

The consultant will support the planning and execution of various events, which serve to discuss the research results, working closely with the TMG team and stakeholders in Nairobi, Berlin, and other relevant regional and international spaces. The consultant will also be expected to support the further refinement and production of written outputs and communication pieces such as blog articles, and opinion pieces.

Work package 1 – Urban programme: Support in the planning and execution of stakeholder engagement activities, i.e., dialogues, roundtables, and online forums (Estimated number of days - 45)

TMG will be organising a number of engagements to present the findings of the research and to further refine the policy recommendations and messaging for later uptake. The successful candidate will be expected to lead the event planning processes, including the development of preparation materials, conceptualization, and stakeholder engagement activities, in close consultation with the TMG team.

- a. Conceptualize, plan, and prepare the events/engagements
- b. Initiate and or maintain contact with relevant stakeholders, including partners and government, in relation to their involvement and participation in the different events
- c. Support in the actual execution of the events, including executing relevant logistical plans and supporting the administration of the actual events, reporting, and follow-up engagements

Expected outputs:

- a. Well thought-out event concepts and plans
- b. Stakeholder mapping, relevant to the different events
- c. Sustained stakeholder engagements and successful mobilisation to take part in the events
- d. Event reports and communication outputs (as will be determined for each event)

Work package 2 – Urban programme: Partner engagements and representation in events (Estimated number of days - 10)

The consultant will also be required to represent TMG in relevant partner engagements and activities:

- a. Partner progress review, including reviewing partner reports and outputs and participation in relevant partner meetings and workshops for school meals work
- b. Representing TMG in relevant events and forums

Expected outputs

- a. Regular partner updates
- b. Comprehensive, actionable meeting notes

Work package 3 – Agroecology project: Support for TMG Agroecology work (Estimated number of days – 25)

The consultant will be required to support the implementation of TMG work on agroecology, including the following activities:

- a. Contribution to the analysis of the policy landscape for agroecology in Kenya
- b. Lead the organisation of a validation workshop and compilation of the workshop report

Other tasks (Estimated number of days – 20):

Depending on the needs of the programme:

- a. Contribution to the scientific analysis of the empirical research results
- b. Contributing to TMG publications relevant to the agroecology project and the urban programme. This can include policy briefs, blog articles, social media posts, and opinion pieces.

4. Supplier Requirements

- i) Minimum of a bachelor's degree in agriculture, political science, environment, social work, project management, development economics, urban studies, public policy, or similar fields
- ii) At least 3 years of experience working on food systems transformation, livelihoods improvement, policy research and development or community development (urban context is an added advantage)
- iii) Excellent writing skills and track record in relevant publications.
- iv) Strong demonstrable stakeholder engagement facilitation experience
- v) Language skills: English, Swahili.
- vi) Based in Nairobi and available to work from our Nairobi office.

5. Tender requirements

The tender requirements include:

- a) A technical proposal of max. 2 pages detailing the consultant's strategy to deliver the services. The technical proposal should demonstrate a clear understanding of the project contexts and the urban policy environment relevant to the project.
- b) CV of the consultant clearly detailing relevant professional experiences
- c) A detailed financial offer (excl. travel costs and miscellaneous expenses). Local travel within Nairobi is included in the daily rate and will not incur additional reimbursement. If, upon TMG's request, the costs for trips outside of Nairobi will be covered. Per diems for such trips are considered covered by the daily rate and will not be paid extra.
- d) Professional references from previous work done.
- e) Cover letter

6. Submission of tender

The complete tender document should be sent by email in pdf format to the email address(es) listed in the synopsis at the latest by the deadline stipulated in the synopsis and referencing the Tender Number.

7. Evaluation Criteria

Evaluation Criteria	Weight
Price	30%
Demonstration of relevant experience	25%
Understanding of the policy landscape relevant to urban food systems in Kenya	25%
Language capacities	10%
Quality of the technical proposal submitted	10%
Total	100%