



Step-by-step MARC Records instructions: Overview

Elsevier is pleased to provide high quality MARC records created and delivered by OCLC® to customers who have purchased books on ScienceDirect. MARC records are available at no charge for all books on ScienceDirect. Please note that Elsevier does not provide MARC records for ScienceDirect journals.

To receive MARC records, customers must complete the one-time setup process described below to enable data exchange and MARC delivery via the OCLC WorldShare Collection Manager system. Once the setup is complete, your WorldCat library knowledge base will be constantly updated with holdings data from ScienceDirect, and you will receive MARC deliveries (new, update, and delete records) automatically as your ScienceDirect holdings change. Your catalog will always match your ScienceDirect subscription without the need to place MARC orders for each book purchase or collection.

Existing OCLC WorldShare Collection Manager account

I have an existing OCLC WorldShare Collection Manager account and I have questions or need help with MARC record delivery.

I want to create an OCLC WorldShare account and enable MARC record delivery.

I don't know if I have a WorldShare Collection Manager account.

I don't want to use OCLC WorldShare Collection Manager for MARC delivery but I still want MARC records.

I want to enable automated MARC record deliveries

Please go to step [I want to create an OCLC WorldShare account and enable MARC record delivery](#) to continue

I have questions/want help setting up MARC record deliveries for my institution's OCLC WorldShare Collection Manager

Please be aware: resolution time will vary based on the complexity of your request.

If you have questions or would like to learn more:

- Contact OCLC support here: <https://www.oclc.org/support/contact-support.en.html>
- Read frequently asked questions (FAQs) here: <http://www.oclc.org/services/support/collection-manager/faq.en.html>
- Learn more about Collection Manager here: <http://www.oclc.org/support/services/collection-manager/documentation.en.html>





Step-by-step MARC Records instructions: Overview

Elsevier is pleased to provide high quality MARC records created and delivered by OCLC® to customers who have purchased books on ScienceDirect. MARC records are available at no charge for all books on ScienceDirect. Please note that Elsevier does not provide MARC records for ScienceDirect journals.

To receive MARC records, customers must complete the one-time setup process described below to enable data exchange and MARC delivery via the OCLC WorldShare Collection Manager system. Once the setup is complete, your WorldCat library knowledge base will be constantly updated with holdings data from ScienceDirect, and you will receive MARC deliveries (new, update, and delete records) automatically as your ScienceDirect holdings change. Your catalog will always match your ScienceDirect subscription without the need to place MARC orders for each book purchase or collection.

I want to create a WorldShare Collection Manager account

I have an existing OCLC WorldShare Collection Manager account and I have questions or need help with MARC record delivery.

I want to create an OCLC WorldShare account and enable MARC record delivery.

I don't know if I have a WorldShare Collection Manager account.

I don't want to use OCLC WorldShare Collection Manager for MARC delivery but I still want MARC records.

1 Set up an account

Sign up for a free account at OCLC WorldShare Collection Manager

Fill as much information as possible that you know and submit that information to OCLC. In a few working days, you will receive an email from OCLC.

If you do not receive an email from OCLC after 10 working days, please contact OCLC support: <http://www.oclc.org/support/contact-support.en.html>

Sign up here: <https://www.oclc.org/content/forms/worldwide/en/wckb-request.html>

After 10 working days, you will receive notice from OCLC that your setup is complete. After you receive the welcome email, do check and you should receive the following information to help you in setting up your institution's MARC records delivery:

- Your username
- Your password
- Your institution's basic "admin" authorisation
- OCLC WorldShare Collection Manager Quick Start Guide

2 Enable Automated MARC holdings updates

Visit the ScienceDirect Knowledge Base page here: <https://www.elsevier.com/solutions/sciencedirect/support/knowledge-base-data-exchange>

Download the guide. It has step-by-step instructions for creating a token.

Go to your institution's Elsevier Admin Tool to create a data exchange token.

After creating the token, send the email on the <https://www.elsevier.com/solutions/sciencedirect/support/marc-records> to OCLC using the template below:

Subject: Enable Data Exchange for ScienceDirect MARC Records

Dear OCLC Support,

Please configure feeds of our Elsevier ScienceDirect holdings data to the WorldCat knowledge base for [insert your institution name].

Elsevier ScienceDirect customer number: [copy in the OCLC data exchange token you created in step 1]

Elsevier ScienceDirect customer number: [copy in your ScienceDirect customer number from step 1]

OCLC Library Symbol: [from your OCLC Collection Manager profile]

Send the email to the OCLC Support team for your region as listed at <https://www.oclc.org/support/contact-support.en.html>

3 Download MARC records

Within 10 working days, OCLC will send an email confirming that the holding feeds for your institution have been configured.

Once you have received the email, log in to your Collection Manager account and set the MARC editing options, delivery preferences and collections. Step-by-step instructions are available in the quick start guide [here](#).

When you have completed setting your delivery options, you may check to see if the MARC records are available. Please be aware that OCLC updates holdings records weekly. If you do not immediately see the records you expect, please allow 5 business days for the MARC records to appear in your holdings.

Set up complete!

Your institution is now setup to receive MARC records and have your holdings automatically updated whenever you purchase new Elsevier content.

If you have any questions or would like to learn more:

- Contact OCLC support here: <https://www.oclc.org/support/contact-support.en.html>
- Read frequently asked questions (FAQs) here: <http://www.oclc.org/support/services/collection-manager/faq.en.html>
- Learn more about Collection Manager here: <http://www.oclc.org/support/services/collection-manager/documentation.en.html>





Step-by-step MARC Records instructions: Overview

Elsevier is pleased to provide high quality MARC records created and delivered by OCLC® to customers who have purchased books on ScienceDirect. MARC records are available at no charge for all books on ScienceDirect. Please note that Elsevier does not provide MARC records for ScienceDirect journals.

To receive MARC records, customers must complete the one-time setup process described below to enable data exchange and MARC delivery via the OCLC WorldShare Collection Manager system. Once the setup is complete, your WorldCat library knowledge base will be constantly updated with holdings data from ScienceDirect, and you will receive MARC deliveries (new, update, and delete records) automatically as your ScienceDirect holdings change. Your catalog will always match your ScienceDirect subscription without the need to place MARC orders for each book purchase or collection.

I don't know if I have a WorldShare Collection Manager account

I have an existing OCLC WorldShare Collection Manager account and I have questions or need help with MARC record delivery.

I want to create an OCLC WorldShare account and enable MARC record delivery.

I don't know if I have a WorldShare Collection Manager account.

I don't want to use OCLC WorldShare Collection Manager for MARC delivery but I still want MARC records.

I don't know if I have a WorldShare Collection Manager account

Please be aware: checking your OCLC account status may take 15 - 20 minutes.

You can find out if you have an account by doing any one of the following actions:

- Contacting OCLC support here: <https://www.oclc.org/support/contact-support.en.html>
- Follow the instructions for checking your account status here: http://www.oclc.org/support/help/collectionmanager/Default.htm#getting_started/forgot_wsurl.htm
- Read frequently asked questions (FAQs) here: <http://www.oclc.org/support/services/collection-manager/faq.en.html>





Step-by-step MARC Records instructions: Overview

Elsevier is pleased to provide high quality MARC records created and delivered by OCLC® to customers who have purchased books on ScienceDirect. MARC records are available at no charge for all books on ScienceDirect. Please note that Elsevier does not provide MARC records for ScienceDirect journals.

To receive MARC records, customers must complete the one-time setup process described below to enable data exchange and MARC delivery via the OCLC WorldShare Collection Manager system. Once the setup is complete, your WorldCat library knowledge base will be constantly updated with holdings data from ScienceDirect, and you will receive MARC deliveries (new, update, and delete records) automatically as your ScienceDirect holdings change. Your catalog will always match your ScienceDirect subscription without the need to place MARC orders for each book purchase or collection.

I don't want to use OCLC WorldShare Collection Manager for MARC delivery but I still want MARC records

I have an existing OCLC WorldShare Collection Manager account and I have questions or need help with MARC record delivery.

I want to create an OCLC WorldShare account and enable MARC record delivery.

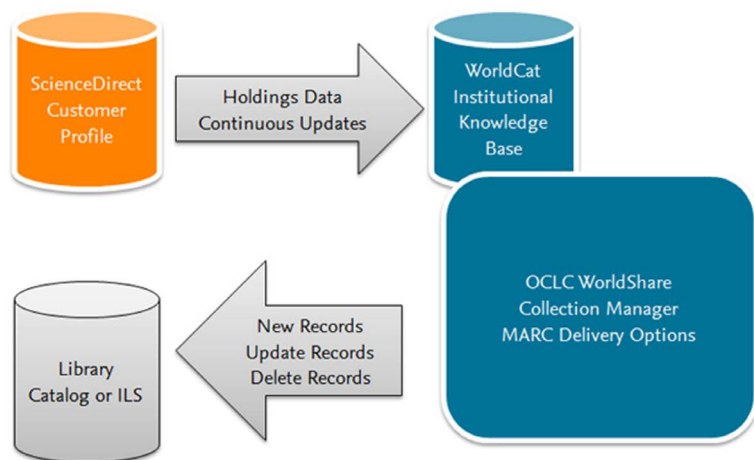
I don't know if I have a WorldShare Collection Manager account.

I don't want to use OCLC WorldShare Collection Manager for MARC delivery but I still want MARC records.

MARC delivery has moved to OCLC WorldShare Collection Manager

Setting up automated MARC record delivery will make your future MARC record downloads faster and easier. This service is free for all Elsevier e-book customers and this account is separate from other OCLC services you are currently subscribed to.

How automated delivery works:



If you do not wish to use Collection Manager, MARC records can be requested and delivered via email. Please note: email delivery of MARC records may take between 20 - 25 working days.

Email delivery of MARC records will not establish a WorldShare Collection Manager account. It will not enable any future delivery of MARC records, so you will need to request MARC records each time you purchase a new book on ScienceDirect.

Do you still want to use email as the delivery method for your MARC records?

YES:

For email delivery of MARC records please reach out to your Sales contact or send a request to this address: marc-records@elsevier.com. Please be aware that email delivery of MARC records can take 1 – 3 weeks.

NO:

- [Click here if you have an existing OCLC WorldShare Collection Manager account](#)
- [Click here if you need to create an OCLC WorldShare Collection Manager account](#)
- [Click here if you don't know if you have an OCLC WorldShare Collection Manager account](#)

