

Ace your Scopus author profile in 5 fast steps



Accurate data in your Scopus author profile will help you build up **funding applications** and your **promotion and tenure file**. Funders and potential collaborators are also evaluating you based on this data. Take a fast 15 minutes to ensure it's right!

The free author lookup is available to anyone.
No subscription needed.

1. Locate your author details page.

- Go to the free author lookup:
<https://www.scopus.com/freelookup/form/author.uri>
- Search for your name and/or ORCID ID. (Scopus automatically creates a profile when you have 2 or more publications indexed.)
- Choose the best match from the list of results.
- Arrive at the author details page.

2. Verify your author details are correct.

- Is your name spelled correctly and in your preferred format?
- Is your affiliation correct?
- Is your document list complete?

3. Create a Scopus account so you can request corrections if needed.

- Select "Create account."
- Enter your email address.
- Enter a password of your choice.
- Select the "Sign in" button.

4. Request corrections to your Scopus Author Profile.

- Select "Edit author profile."
- Choose your preferred name from the dropdown list.
- Search for missing documents.
- Select your documents and "Confirm author."
- Select "Review affiliation."
- Choose your most recent affiliation from the dropdown list.
- Select "Confirm and submit."

5. Keep your profile up to date.

- Bookmark your Scopus author details page.
- Add a monthly calendar reminder to check your profile.



