18th Vaccine Congress
8–11 September 2024 • Altis Grand Hotel, Lisbon, Portugal

# ⓘ INFORMATION FOR POSTER PRESENTERS

Poster Panel Size
Please refer to this visualisation of the poster panels to be used during the conference.
We would recommend you print your poster AO size in Portrait format –1189mm high x 841mm wide

Please note posters that are landscape or of any other size cannot be displayed on the boards

This area will be allocated for each poster. **It is recommended that you leave a margin of at least 3 inches (7.5 cm) around the poster.** When preparing your poster and considering how much of your display will be visible at eye-level, please bear in mind that panels will be mounted on stands.

DISPLAY AREA

1189mm high
x
841mm wide
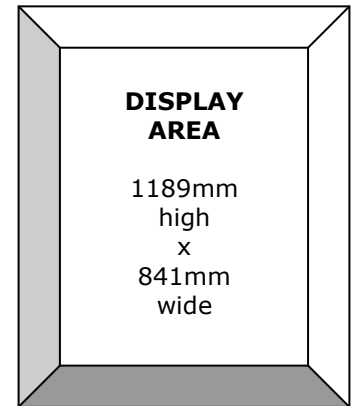
Poster Panel Allocation
A numbered panel will be allocated for each poster (separate from the abstract number you have been assigned) and conference staff will be on hand to advise you of your poster panel number during the set-up time for your session. Please ensure that you stand by your poster(s) during your session for discussion and questions.

Fixings
The Conference Secretariat will have a supply of fixing materials available if required.

Social Media Information
At the registration desk you will find a social media permission card. Please alter this to reflect how you would like your poster to be treated by delegates.

Set-up and Session Times

Your presentation session and times will be assigned in due course.

Online Poster

Oral presenters are invited to upload a copy of their slides, and/or a recording of their presentation, which will be made available to all attendees immediately *after* the conference.

Poster presenters are invited to upload a pdf of their poster presentation and to make a "poster-pitch" video, that will be available to all attendees *prior* to the conference.

We encourage all presenters to do this and give your research as much exposure as possible to the conference attendees.

The slides/pdf's will be available in the mobile and web apps for all attendees to access.

GENERAL GUIDELINES FOR POSTER PRODUCTION

A poster should be self-contained and self-explanatory, allowing different viewers to proceed on their own while the author is free to supplement or discuss particular points raised in inquiry. Presentations should be kept simple and clear and a mixture of text and graphics is recommended. Remember that the viewer, not the author, as in the case of slide presentations, determines the time spent at each poster.

Poster Layout
Materials should be mounted on coloured poster paper or board. Use matt finish rather than glossy paper. Arrange materials in columns rather than rows. It is easier for viewers to scan a poster by moving along it rather than by zigzagging back and forth in front of it. An introduction should be placed at the upper left and a conclusion at the lower right. The abstract does not need to be presented.

Illustrations
Figures should be designed to be viewed from a distance and should use clear, visible graphics and large type. Each figure or table should have a heading of one or two lines. Additional essential information should be provided below in a legend. Photographs should have good contrast, sharp focus and, if necessary, an indication of scale.

Text
Minimise narrative. Use large type in short, separated paragraphs. Numbered or bulleted lists are effective ways to convey a series of points. Do not set entire paragraphs in uppercase or boldface type.

Titles and Fonts
Titles and captions should be short and easy to read, in a sans serif font for preference. Use large lettering as this means a number of people can read the poster from a distance without overcrowding. Remember to caption your poster with the abstract title, authors names and affiliations.

Headings should be a minimum of 50 point size

Whereas, 25 point size is suitable for text