

# Selling a property: step-by-step guide

Selling a property is a huge milestone, and we understand quick completion is a priority. We're always open and honest with our clients about what to expect. Currently, due to high demand in the property market, the stamp duty land tax holiday and market fluctuations resulting from Covid 19, the national average property transaction is 18-20 weeks.

Here are the key legal stages you can expect:

## First things first

Get a quote for your property via our [online conveyancing calculator](#).

Once you've accepted an offer, you'll be able to appoint us as your conveyancer.

Once we've received your payment, we'll ask you to provide some ID, documentation and to fill in a few forms.

## The paperwork

We'll draft the contract and send this to your buyer's lawyers for approval.

We may require a redemption statement for your existing mortgage\*

We'll deal with any enquiries/ negotiations that your buyers solicitors raise.

## Exchange of contracts

Next, we'll send you the contract and transfer document to sign.

Once all documents have been received and all enquiries are dealt with, a mutually agreed moving date is fixed.

## Completion

Once you've received the money, the transaction can be completed. You'll hand over the keys and will have successfully sold your property!



The process must be taken in sequence. Often, time frames are entirely dependent on other parties, but we'll keep you updated every step of the way.

\*Please note, if you're completing a leasehold sale, we'll need to obtain the management pack from your landlord and/or management company, which will require a further payment of £200 to them.