

## **Familiarization program held for Mr. Chittranjan Dua, Independent Director by Procter & Gamble Hygiene and Health Care Limited**

A familiarisation programme was conducted on **Friday, October 30, 2020** by video conference through Microsoft TEAMS for on-boarding **Mr. Chittranjan Dua**, Independent Director of the Company as detailed below.

### Objective

To enable the independent directors to understand the nature of the business—its operations, strategies, risks, and management team—as well as the responsibilities and culture of the board and its committees.

### Framework

- Introductory documents and readings
- An initial orientation session & meetings with Management team members

### Introductory Documents and Readings

<u>Sl. No.</u>	<u>Document</u>
1	Annual Reports for last 3 financial years
2	Code of Conduct for directors of the company
3	Memorandum and Articles of association
4	Insider Trading code of conduct
5	Policies and codes of conduct

### Initial Orientation Session & meetings with Management team members

Apart from Mr. Dua, Mr. Madhusudan Gopalan, Managing Director, Mr. Gagan Sawhney, Director, Mr. Ghanashyam Hegde, Director and Mr. A. K. Gupta, Director attended the said programme.

The orientation sessions comprised of various topics including P&G group global overview, overview of Procter & Gamble Hygiene and Health Care Limited, historical background, corporate structure, company's growth strategy, go-to-market structure, feminine care and health care business onboarding and overview governance practices followed by the Company in Board operations.