



Timperley Duke of Edinburgh Award Centre

**Annual Report
September 2023**



TIMPERLEY DUKE OF EDINBURGH AWARD CENTRE
ANNUAL REPORT YEAR ENDED 30TH SEPTEMBER 2023

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TIMPERLEY DUKE OF EDINBURGH AWARD CENTRE

1. Introduction & Background

The Timperley DofE Award Centre is a Licenced Organisation of the Duke of Edinburgh Award (DofE). This report covers the year ended 30th September 2023.

The Centre is a Charitable Incorporated Organisation (CIO) governed by a governing document which is available on the Charity Commission website. Its Charitable objects are:

To help young people in the Trafford area by providing opportunities for them to participate in the Duke of Edinburgh Award and thereby to develop their capabilities that they may grow to full maturity as individuals and members of society.

The DofE Award provides a balanced programme of activities that develops the whole person – mind, body and soul – in an environment of social interaction and teamworking. Young people progress through three levels of DofE programmes to achieve a Bronze, Silver or Gold Award. Taking part builds confidence and develops self-esteem. It requires persistence, commitment and has a lasting impact on the attitudes and outlook of all young people who do their DofE. It is open to participants aged between 14 and 24.

Further information concerning objectives of the Award are set out on its website at: <http://www.dofe.org/>

All participants are registered with the DofE through the eDofE website. This tracks participation in the three elements of the Award which comprise:

- Volunteering – this is about making a difference to other people's lives. From conservation to youth work to fundraising for charity or caring for animals – there is an extensive list of projects that the members are involved in. Our community is benefiting from volunteering with a social value of over £22,000pa.
- Physical – through this section participants achieve greater physical fitness and become healthier through a wide range of activities both personal or through teamwork.
- Skills – this is all about developing practical and social skills and personal interests. There is an extensive list of skills which the young people may develop

In addition participants take part in expeditions which involve overnight camping for one night for the bronze award, two nights for silver, and three nights for the Gold Award.

The centre is located at the Altrincham Kersal Rugby Club (AKRFC) in Timperley.

Since our centre was founded we have supported over 780 young people to take part in the Award.

2. Review of the Year

We launched the 2022-23 season with an Open Afternoon at AKRFC. Attendance was back to pre-pandemic levels and we had approximately 150 people attend over two sessions.

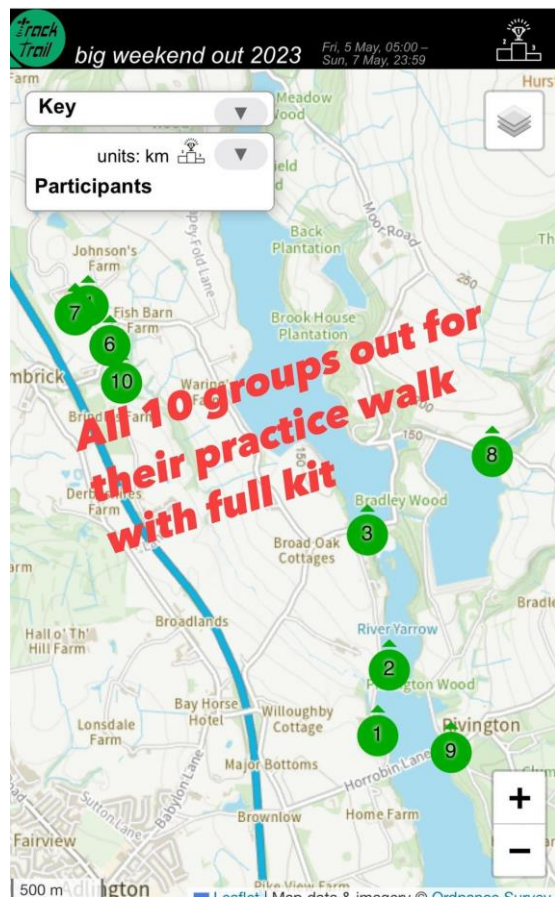
Bronze Award

At Bronze level we delivered both practice and qualifying expeditions. 10 groups took part (70 members).

We introduced a new format for Bronze training to consolidate training into a weekend billed as 'The Big Weekend Out' which took place in May. The training was attended by 70 Bronze participants supported by 20 leaders.

Training started on the Friday evening with Tent building & stove safety. On the Saturday the groups undertook navigation training, then on to orienteering combined with first aid scenarios, during the afternoon they completed a 5k walk to practice their navigation skills, during the evening all groups planned a walk for the next day. On the Sunday they completed the walk and returned home in the afternoon. We found that teaching them the navigation and using the skills learnt straight away over the weekend definitely made them more aware and remember the new skills.

Bronze qualifier - 66 members passed the expedition, 4 withdrew prior to the qualifier due to injuries and personal reasons.



Silver Award

At Silver we had 8 groups and 54 participants who have successfully completed their expeditions. 24 of those were Direct to Silver entrants so we had an additional training day for those participants to ensure that they understood the basics such as using a stove, navigation, first aid and pitching a tent.

We were back to our normal locations this year so managed to complete the Practice in the Yorkshire Dales, from High Bentham to Settle and the Qualifier in the Peak District, starting at the Goyt Valley and finishing in Buxton.

For both the Practice and the Qualifier, we had support from our AAP for Mountain Leader trained leaders. We have a strong group of volunteers who are Lowland Leader trained who support year after year. We also had quite a few new volunteers who could support the expeditions as well with logistics.

Overall it was a really good year. The groups worked really well together and managed to cope with the mixed weather that we had. Generally the team work was good and they coped with some of the difficult terrain, particularly in the Peak District well.



Gold Award

At Gold level 5 groups (29 participants) successfully completed their expeditions. Gold Level was run by Martin and Yamini McCabe who did an excellent job co-ordinating all of the groups and working with our Approved Activity Provider (AAP) Mountain Treks who deliver the expeditions.

The training strategy followed our usual approach of a 'Big Day Out' at Rivington Pike to refresh participants navigation skills, followed by pizza and route planning back at AKRFC. In addition we arranged full practice expeditions in the Lake District which is where the qualifying expeditions also took place. The teams experienced all weathers and proved their resilience in challenging conditions.



Adult Volunteers

Our volunteer group has gone from strength to strength. We now have over **50** volunteers in a variety of roles. 17 new volunteers have come forward for the 2023/24 season.

Our rolling programme of adult leader training, which has previously covered areas such as safeguarding, covered First Aid training this year. During the year we invested in First Aid training



Adult volunteers first aid training at AKRFC

Stores

The Stores team, lead by Louise Hayward, have continued to run a well organised operation. Louise is standing down as stores leader this year and the Trustees would like to record their thanks to Louise for her excellent management and organisation of the equipment stores.

During the year we invested £6k in new equipment including 14 new Access Expedition tents and other group and personal expedition equipment.

We retired a number of Vango tents and donated these to the Wellspring Centre. The centre is based in Stockport and supports people who are homeless or at risk of losing their home. It responds to a combination of issues surrounding housing, physical and mental health, domestic violence, substance misuse, debt, unemployment, illiteracy and social exclusion.



Emma Deighton Brown accompanies members dropping off kit at the Wellspring Project

eDofE

The proportion of our members who go on to complete the awards is above the national average. A large part of this success is down to the encouragement our eDofE mentor team provide to participants to ensure they sign off on the Award sections. This team is lead by Charlotte Skitterall with support from Michelle Ball, Liz Stagg and Sarah Newton, and Darren Williamson. Steph Carter from the Bowdon Church DofE Centre continues to be very supportive and performs the role of independent verifier.

Future Strategy

Looking forward the Trustees are confident that the centre will be able to continue to operate and serve the community. We are planning to hold a strategic planning meeting in February 2024 to further discuss the opportunities ahead, this will include succession planning for key roles.

The DofE Centre at Bowdon Church recently accounted its closure. Our centre was initially set up at Holy Cross Church following the success of the Bowdon model. We are very grateful for the team at Bowdon for their support over the years, the two centres have collaborated well helping one another find places for members when they have been unable to attend expeditions. We have been in contact with Bowdon and they have referred people applying to their centre to us and other local centres.

The main risk to our centre is its dependence on members from Sale Grammar School which make up circa 65% of our cohort.

The Trustees of the Charity who served during the year and as at the date of this report are as follows:

Andy Allan	(Chair)
Ben Morgan	
Sarah Newton	
Caroline Royle	
Roz Swarbrick	(resigned 18 th October 2022)
Jon Buckland	(appointed 18 th October 2022)



3. Financial Report

Profit and Loss

Timperley DofE Award Centre

For the year ended 30 September 2023

Account	2023
Turnover	
Expedition Fees	35,210.00
Interest Income	199.48
Kit Income	852.00
Other Revenue	400.00
Registration Fees	7,785.00
Total Turnover	44,446.48
Cost of Sales	
Badges	169.50
Certificates	60.00
Direct Expenses	3,717.90
Expedition Accommodation	4,805.75
Expedition Printing	154.83
Expedition Transport	163.71
Expedition/Training Food	613.02
Instructors	10,325.00
Printing	211.98
Registration packs	4,135.00
Tracker Hire	1,405.89
Total Cost of Sales	25,762.58
Gross Profit	18,683.90
Administrative Costs	
Audit & Accountancy fees	354.00
Bank Fees	24.20
Charitable and Political Donations	1,000.00
First Aid Training	800.00
General Expenses	649.55
Insurance	707.83
IT Software and Consumables	300.66
Licence Fee	359.70
Postage, Freight & Courier	35.00
Printing & Stationery	346.09
Rent	1,250.00
Repairs & Maintenance	450.19
Safeguarding	487.60
Salaries	9,834.82
Staff Training	283.00
Stores Equipment	5,952.85
Subsistence	244.62
Telephone & Internet	142.19
Total Administrative Costs	23,222.30
Operating Profit	(4,538.40)
Profit on Ordinary Activities Before Taxation	(4,538.40)
Profit after Taxation	(4,538.40)

The accounts show that the centre made a loss of £4.5k. This compares to a surplus of £419 recorded in the prior year (2021/22). The loss this year was largely attributed to our investment in stores equipment (£6k).

We are fortunate to have accumulated a healthy level of reserves (£29k) which mean we are no longer reliant on grant funding for equipment. The Trustees have discussed the use of the surplus and determined that it will be utilised as follows:

- to provide headroom / contingency during a period when the fixed costs of the Centre will increase following appointment of a salaried Centre Manager
- funding for a rolling programme of equipment replacement
- funding for fully supported places on DofE for those from disadvantaged backgrounds

Balance Sheet

Timperley DofE Award Centre
As at 30 September 2023

Account	30 Sep 2023
Current Assets	
Cash at bank and in hand	
Lloyds Current Account	4,503.56
Lloyds Deposit Account	25,719.11
Total Cash at bank and in hand	30,222.67
Prepayments	80.00
Total Current Assets	30,302.67
Creditors: amounts falling due within one year	
Accounts Payable	627.03
Accruals	840.00
PAYE Payable	(172.91)
Total Creditors: amounts falling due	1,294.12
Net Current Assets (Liabilities)	29,008.55
Total Assets less Current Liabilities	29,008.55
Net Assets	29,008.55
Capital and Reserves	
Current Year Earnings	(4,538.40)
Retained Earnings	33,546.95
Total Capital and Reserves	29,008.55

Jon Buckland has completed his first year as Treasurer. During this time Jon has migrated the accounting records to XERO and implemented a number of process efficiencies to enable us to handle the volumes of members we have in the centre. Our accounts have been independently verified and we are also grateful to Helen Sumpton for conducting this review. Please refer to Appendix 2 for the report.

4. Participation & outputs

Participation

Although Timperley is a relatively affluent area the Centre places great emphasis on taking an 'everyone welcome' approach which encourages participation from a range of children from varying socio-economic and ethnic groups. The Centre is an Open Award centre promoted throughout Trafford. Most members are drawn from local schools and come from the Altrincham area.

Participation during the 2022/23 season by ethnic background, gender and disability is set out below. This is based on eDofE system data for registered participants:

Bronze				Silver					Gold			Total
Unknown	Male	Female	Total by Level	Unknown	Male	I describe my gender	Female	Total by Level	Male	Female	Total by Level	
31	30	15	76	1	23	1	19	44	4	9	13	133
31	30	15	76	1	23	1	19	44	4	9	13	133

Asian or Asian British		Black/African Caribbean/Black British	Chinese or Other Ethnic Grp	Do not wish to state	Mixed			Unknown				White	Total
Indian	Pakistani	African	Chinese	Prefer not to say	Any other Mixed/Multiple ethnic background	White and Asian	White and Black African	Any other ethnic group	Arab	Not Specified	Scottish/English/Welsh/Northern Irish/British	Any other White background	
15	1	1	8	4	1	8	1	1	1	32	58	2	133
15	1	1	8	4	1	8	1	1	1	32	58	2	133

I do not have additional needs	I have additional needs	Not Specified	Prefer not to say	Total
96	3	32	2	133
96	3	32	2	133

Applications by school and gender for the forthcoming 2023/24 season are set out below. This is based on data captured during the registration process:

Applications by school

Altrincham Grammar School for Boys	30
Altrincham Grammar School for Girls	7
Sale Grammar School	111
Blessed Thomas Holford CC	4
Ashton on Mersey	3
Loreto	3
Urmston Grammar school	2
Sir John Deane's 6th form College	1
Wellington School	4
Urmston Grammar School	2
Warrington Vale Royal College	1
Broad oak School	1
Other	2
	171

Volunteering and community outreach

The impact that participants have on their communities through volunteering activity is viewed by the Centre as an important output of the programme. The DofE have confirmed this has a value of £22k. Sarah Newton has co-ordinated volunteer activities and has provided support for members by working with local charities to signpost opportunities.

Examples of volunteer activity undertaken during the year include :

Animal Welfare	I took part in volunteering for the Warrington Park Run event which is free and takes place every Saturday at Victoria Park.
Art Club (Cre8) at my primary school	Irish Dance
Artistic Swimming	Junior Drama Group
Assist Year 7s with their reading skills	Leading a bbyo group
Assistant Brownie Leader	Leading Year 7 drama club
Assistant instructor at taekwon-do	librarian
Befriending service	Library volunteering
Charity Shop	Library work- neatenning, straightening and shelving the books.
Charity Shop and tutoring my brother	Litter picking- for Sale Wombles
	Managing school library by helping stock and sorting shelves. Promoting reading in the school community. Issuing books to students.
Coaching	Maths tuition
Coaching childrens football	Maths tutoring
Coaching family member	Missing Maps
Coaching the younger years at my netball club	Music Tuition
Coaching young runners at my club	Netball and tennis coaching
Community organisation beavers club	Park Run Volunteer
Cricket Coach	Psychology mentoring of year 11
Dance Leadership	Religious Education
English mentoring	Rowing Bank support
Event Management	rspca christmas cards charity sale / fostering
Faith communities	Science Tuition
Football coaching	Scout Association
Fostering rabbit(s) for the RSPCA	Sports Leadership
Friends of Stamford Park	Sunday school at the local church
Fundraising	Supporting a local community garden project
Girlguiding UK	supporting a rowing coach
Group Leadership	Supporting a tennis coach
Guitar tuition to my Dad.	Supporting the younger members of the dance school
Handball Coachinf for U12	Swimming
Handball coaching	Swimming coaching
Heaton park Parkrun Volunteering	
Help dance Teacher teach younger Freestyle dance class (age 8 -12) every week for 1 hour 4.30 -5.30pm.	Teaching Hockey
Helping a local family with chores, helping with homework, shopping etc.	Tennis Coaching
Helping and organising an art class weekly	Tennis help/volunteering
	Tuition for my Spanish Grandmother how to speak English through weekly zoom calls.
helping at a primary school art club and after school wrap around care	Tutoring
Helping at Cafe in the Park	Various volunteering activities
Helping elderly grandparents	Volunteering as a shop assistant
Helping people with special needs	
	Volunteering as a stable hand
Helping run the primary school age Sunday School groups at my local church	Volunteering at the COVID Centre
Helping students who struggle with maths	Walking a dog
Helping teach the younger class at my dance club.	Weekly shopping for elderly neighbours
helping with community events	
I am cleaning up, and also gardening in my local park with the friends of stamford of park.	Working at Bean & Brush which is a family and art cafe.
I am going to help out at a local beavers club.	Working with a company as a UX Tester
I am going to volunteer at Trafford handball club for 1 hour a week and help train the u12 players.	Young Leader with Girlguiding UK

5. Further Information

For further information please email: membership@dofetimperley.org.uk

Call **0161 533 2459** or contact the relevant member of our team :

Emma Deighton Brown	Centre Manager	emma.db@dofetimperley.org.uk
Charlotte Skitterall	eDofE Manager	charlotte.skitterall@dofetimperley.org.uk
Martin Deighton Brown	Bronze Expedition Manager	martin.deighton-brown@dofetimperley.org.uk
Ben Morgan	Silver Expedition Manager	ben.morgan@dofetimperley.org.uk
Paul Gorton	Gold Expedition Manager	paul.gorton@dofetimperley.org.uk
Jon Buckland	Treasurer	jon.buckland@dofetimperley.org.uk
[UPDATE]	Stores Manager	louise.hayward@dofetimperley.org.uk
Caroline Royle	Safeguarding Officer	caroline.royle@dofetimperley.org.uk
Sarah Newton	Volunteering Co-Ordinator	sarah.newton@dofetimperley.org.uk
Andy Allan	Chair of Trustees	andy.allan@dofetimperley.org.uk



APPENDIX 1 – AWARDS COMPLETED

Bronze

Abbie Rainey
Aidan Christmas
Alexander Kosa
Alexandria Skitterall
Alexis Marquis
Amber Schofield
Amber Webb
Amy Parker
Anna Wilson
Annabelle Stuart
Ava Flanagan
Benjamin Fulthorpe
Bethan McGrath
Caitlin Cawdrey
Caitlin Murphy
Charlotte Stanton
Chloe Horwood
Daniel Gillham
Daniel Hardy
Daniel Jim
Edward Atkinson
Eleanor Leeder
Ella Ashworth
Ellie Sansome
Elliot Sheldon
Eloise Furlonger
Erin Lee
Erin Meacock
Esme Beaver
Ethan Ho-Wan
Euan McCrink
Faris Ravji-Smith
Finley Newton
Freya Riley
Georgia Flood
Grace Edwards
Hannah Bone
Hannah Stansfield
Harry cooper
Hazim Hamada
Isabelle Williams
Ishi Saran Arya
James Bricknell
James Currie
James Wareing
Jamie Hanson
Jamie hawthorn
Jemima Hernen

Bronze

Jessica Riley
Joe Roy
Katie Wareing
Keyon Cassidy
Kirit Gupta
Kitty-Anna Quinn
Lauren Johnson
Layla Weller
Leila Anwar-Watts
Lilia Eskandar
Lilia Nicholls
Luke Gili
Malin Connolly
Matthew Thompson
Max Butterworth
Meg Barnsley
Megan North
Mia Gili
Millie Stewart
Nathan Sinclair
Oliver Bodey
Oliver Lark
Oliver Law
Omar Abdelaziz
Oscar Gilbert
Owen Quinn
Paula Langheinrich Ferrer
Poppy Royle
Rayan Khan
Rehan Sumeetansh Pabby
Robyn Gray
Sammy Cuffe
Sebastian Parkes
Seth Williams
Sheeman Khan
Sophie Brown
Sophie Gregory
Sumeet Kandale
Tamara Al-Mula Abed
Thomas Bailey
Tom Savage
Varunavi Kumar
William Newman
Zaki Amar
Zara Latham
Zayd Sodawala
Zixuan Lula Xia
Zubaida Raja

Silver

Abdullah Mahmood
Akash Rudralingam Perez
Alexandria Skitterall
Alice Binks
Amber Liew
Amelia Davis
An Dang
Arun Rudralingam Perez
Casey Murray
Ceri Birchall
Charlotte Bardwell
Charlotte Stansfield
Charlotte Stanton
Chris deBoeck
Conor O'Donnell
Daisy Thoms
Dan Bradley
Daniel Kilcoyne
Daniel Wood
Eleanor Leeder
Eleni Poku - Agyemang
Ella Williams
Erin Daly
Erin Meacock
Esmé Maxwell
Eve Millward
Fara Ross
Faris Memon
Freya Riley
Gabriel Cuming
Grace Edwards
Jacob Mansfield
James McIlhagger
Jess Terry
Jessica Riley
Joe Howells
Joe Rainey
Joseph McCaffer
Kilvington Sam
Lauren Christmas
Livia Armitage
Louis Poyser
Maisie Kirkpatrick
Matthew Bonney
Michelle Yang
Millie Stewart
Nathan Sinclair
Niamh Hardwick
Nivedha Adhiyaman
Poppy Royle
Ramsundar Athi
Rohan McCabe
Ryan Thwaites
Sachin Aggarwal
Selin Chang
shachar Ieshem
Sid Wallace
Tara Logan-Virden
Tara Seagger
Thomas Dykes
Vince Ashley
Yoana Rudeva
Zabrina Salau
Zoe Bartlett

Gold

Benjamin Hayward
Benjamin Huntley
Charlotte Bardwell
Daisy Thoms
Emma Rhodes
Flo Stagg
Freya Morgan
Isabella Kilvington
Keshika McCabe
Lucy Spark
Michael Deng
Nathan Fuller
Noah Meacock
Olivia Bradley
Olivia Effingham
Samuel Higgins
Scott Swarbrick
Tara Seagger
Tessa Lindsay
Thomas Bridge
Weronika Davis
Zoe Bowyer

APPENDIX 2 – INDEPENDENT EXAMINER’S REPORT ON THE ACCOUNTS