

|  Numerical Performance Review |
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Employee Information

Name: Position:

Role: Reviewer:

Department:

Ratings

|  | 1 = Poor | 2 = Fair | 3 = Satisactory |  4 = Good | 5 = Excellent |
| --- | --- | --- | --- | --- | --- |
| Teamwork |  |  |  |  |  |
| Problem Solving |  |  |  |  |  |
| Attendance |  |  |  |  |  |
| Leadership |  |  |  |  |  |
| Creativity |  |  |  |  |  |
| Time management |  |  |  |  |  |
| Productivity |  |  |  |  |  |
| Consistency |  |  |  |  |  |

Evaluation

Manager Comments

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Employee Signature Manager Signature