

# Discovering your team potential

## Introduction to team work

Your work is depending on other people, and they are depending on you. The modern workplace requires the capacity to collectively work together. The group of people working together to accomplish something is what we call a team. A team can be viewed as a small and well defined group of people, but it very often extends through your business and all the way to your end user.

What you are able to do as a team will define the quality of what you make and in this way your success. We therefore claim that understanding and fostering teams is business critical. Through research, testing and talking to people we have developed a simple model to understand and evaluate team work.

This is a 30 min interview guide to discover your team potential. It will take you through 3 steps:

- 1: Describing your team and what you make
- 2: Understanding how your last meetings went
- 3: Based on our model of team work, look at your team potential

Print it out and do a self reflection, or interview a team member.

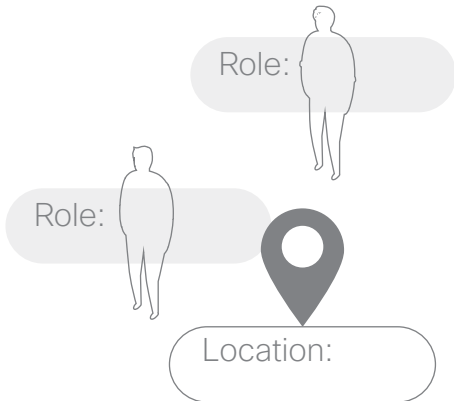
### Your team:



Your role:



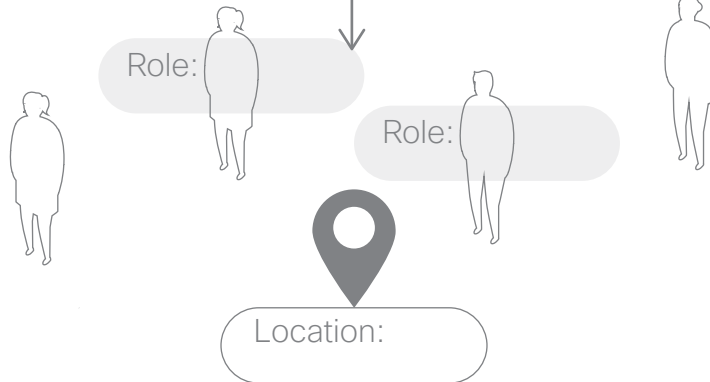
Location:



### Value:



What you make:



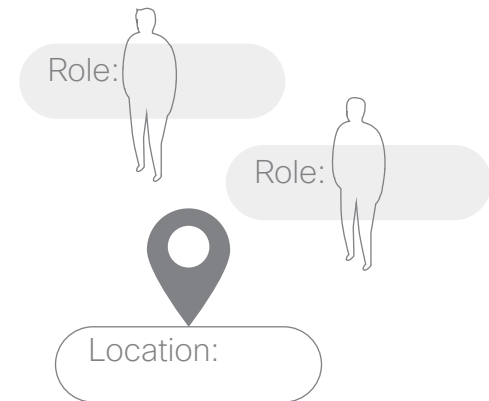
### To whom:



Buyer:



Users:





## Your last meeting A

Where you the participant or host?

How many where you?

What did you do?

How did you meet? (type of room and kind of tools)

Why did you work together? (Was there a meeting agenda?)

How many stars will you give this meeting (1-5)?



Why?

## Your last meeting B

Where you the participant or host?

How many where you?

What did you do?

How did you meet? (type of room and kind of tools)

Why did you work together? (Was there a meeting agenda?)

How many stars will you give this meeting (1-5)?



Why?

 10 min

## Your team potential:

### Connect



To what degree do you listen and understand?



### Share



To what degree do you give updates and define direction?



### Engage



To what degree do you reflect and explore?



How do you communicate with each other?



Face to face



Phone



Team messaging



Mail



Documents

