

# Doodle

## Onboarding Launch Kit

As the administrator of Doodle within your organization, this **Launch Kit** will guide you through the set-up and launch process.

### It's as Easy as Following These 4 Steps

Admin Education & Training



Account set-up & customization



Launch & educate your team



Add value with integrations



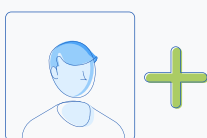
#### Admin Education & Training

Watch our [onboarding video playlist](#) for step-by-step instructions on how to connect your calendar, use advanced scheduling features and start scheduling quickly.



#### Account Set-up & Customization

Customize the look and feel of your account by uploading your logo and branding assets. Decide if you want to [whitelist your company's email domain](#). Choose the login option for your teams.



#### Launch & Educate Team

It's time to invite your teams to set up their Doodle accounts. But first, use our customizable email template to share the news with your team and tell them to be on the lookout for their invites.

*\*Enterprise customers using SSO can skip this step.*



#### Add Value with Integrations

Make everyday tasks much easier. If your teams already use Slack, use Doodle Bot to create and book meetings. Add Zoom links automatically to calendar invites. Plus, connect Doodle to other apps with Zapier.

**That's it! You're ready to make great meetings happen.**

We'll reach out occasionally to keep you informed about new features and releases, but if you need anything in the meantime, we're here for you.