

CITY OF ARMADALE

MINUTES

OF TECHNICAL SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 1
DECEMBER 2025 AT 7.00PM.

OFFICIAL OPENING & ACKNOWLEDGEMENT OF COUNTRY

Read by Cr P A Hetherington

The City respectfully acknowledges the past and present traditional custodians of this land on which we are meeting, the Wadjuk people of the Noongar nation. The City pays its respects to the Aboriginal Elders past, present and always, and to extend that respect to any Aboriginal people in the room.

PRESENT:

Cr K Busby (Chair)
Cr S Stoneham (Deputy Chair)
Mayor R Butterfield
Cr P A Hetherington
Cr K Jorgensen (deputy to Cr J Keogh)
Cr D Newman JP
Cr A Singh
Cr T Thomas (deputy to Cr S Peter JP)

APOLOGIES:

Cr J Keogh
Cr S Peter JP (Leave of Absence)

OBSERVERS:

Cr S J Mosey
Cr L Sargeson
Cr G J Smith

IN ATTENDANCE:

Ms J Abbiss	Chief Executive Officer (<i>via Teams 7.02 pm</i>)
Mr M Southern	Executive Director Technical Services
Mr J Lyon	Executive Director Corporate Services (<i>via Teams</i>)
Mrs S van Aswegen	Executive Director Community Services (<i>via Teams 7.19 pm</i>)
Mr M Khosravi	Head of Design
Mr G Taylor	Head of Environment & Sustainability
Mr A Bell	Head of Service Deliver
Mr M Tweedie	Head of Program Delivery
Ms N Hudson	A/Manager Asset Lifecycle
Ms L Larsen-Henry	Manager Communications and Engagement (<i>via Teams</i>)
Ms S Peake	Senior Administration Officer Technical Services

PUBLIC:

Nil.

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read as no members of the public were present.

DECLARATION OF MEMBERS' INTERESTS

Nil.

QUESTION TIME

Nil.

DEPUTATION

Nil.

CONFIRMATION OF MINUTES

RECOMMEND

Minutes of the Technical Services Committee Meeting held on 3 November 2025 be confirmed.

Moved Cr S Stoneham

MOTION CARRIED

8/0

ITEMS REFERRED FROM INFORMATION BULLETIN

Outstanding Matters and Information Items

Various Items

Monthly Departmental Reports

Technical Services Works Programme

No items were raised for clarification or report.

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CONTENTS

TECHNICAL SERVICES COMMITTEE

1 DECEMBER 2025

1.	WASTE SERVICES	
1.1	CONTRACT EXTENSION - SHORT CONTRACT FOR THE COLLECTION AND PROCESSING OF RECYCLABLE MATERIAL (CONFIDENTIAL COVER PAGE)	4
2.	TENDERS	
2.1	TEN/5/25 - NATURAL AREA MANAGEMENT AND MAINTENANCE (CONFIDENTIAL COVER PAGE)	6
3.	COUNCILLORS' ITEMS	
1	PARKS CONFERENCE ATTENDANCE	8
4.	EXECUTIVE DIRECTOR TECHNICAL SERVICES REPORT	
1	ARMADALE GOLF COURSE CAR PARK	8

1.1 - CONTRACT EXTENSION - SHORT CONTRACT FOR THE COLLECTION AND PROCESSING OF RECYCLABLE MATERIAL (CONFIDENTIAL COVER PAGE)

MEETING CLOSED TO PUBLIC

MOVED Mayor R Butterfield that the meeting be closed to members of the public as discussion of this matter in an open meeting would on balance be contrary to the public interest because the matter relates to a contract entered into or which may be entered into by the City of Armadale (Section 5.23(2) (c)).

Motion Carried (8/0)

Meeting declared closed to the public at 7.02 pm.

WARD : ALL

FILE No. : M/756/25

DATE : 24 November 2025

REF : SP

RESPONSIBLE : Executive Director
MANAGER Technical Services

In Brief:

- A confidential report is presented as an attachment to this Agenda.

Strategic Implications

The subject of this report has impact on the following objectives of the *Strategic Community Plan 2026-2035*:

- 2.4 Increased resource recovery moving towards a circular economy
 - 2.4.1 Provide contemporary and affordable waste management services that are responsive to local community needs and support the objectives of the State Waste Strategy.

Legal Implications

Assessment of legislation indicates that the following apply:

- Section 3.57 *Local Government Act 1995* – Tenders for providing goods or services
- Division 2 *Local Government (Functions and General) Regulations 1996* – Tenders for providing goods or services.

Council Policy/Local Law Implications

Assessment of legislation indicates that the following apply:

- Procurement Policy.

Budget/Financial Implications

The budget and financial implications of adopting the recommendation are detailed within the Confidential report.

Consultation

- Intra-directorate.

A Confidential Report is presented as an attachment to this Agenda.

ATTACHMENTS

There are no attachments for this report.

RECOMMEND

T1/12/25

That Council adopt the recommendation as detailed in the Confidential report.

**Moved Cr S Stoneham
MOTION CARRIED**

8/0

MEETING OPENED TO PUBLIC

MOVED Cr S Stoneham that the meeting be opened to members of the public.

Motion Carried (8/0)

Meeting declared open to the public at 7.10 pm.

**2.1 - TEN/5/25 - NATURAL AREA MANAGEMENT AND MAINTENANCE
(CONFIDENTIAL COVER PAGE)**

MEETING CLOSED TO PUBLIC

MOVED Cr S Stoneham that the meeting be closed to members of the public as discussion of this matter in an open meeting would on balance be contrary to the public interest because the matter relates to a contract entered into or which may be entered into by the City of Armadale (Section 5.23(2) (c)).

Motion Carried (8/0)

Meeting declared closed to the public at 7.10 pm.

WARD : ALL

FILE No. : M/724/25

DATE : 24 November 2025

REF : SP

RESPONSIBLE : Executive Director
MANAGER : Technical Services

In Brief:

- A confidential report is presented as an attachment to this Agenda.

Strategic Implications

2.1 Conservation and restoration of the natural environment

- 2.1.9 Ensure that the health of the City's natural environment is regularly monitored and the effectiveness of environmental programs are periodically assessed.

Legal Implications

Assessment of legislation indicates that the following apply:

- Section 3.57 *Local Government Act 1995* – Tenders for providing goods or services
- Division 2 *Local Government (Functions and General) Regulations 1996* – Tenders for providing goods or services.

Council Policy/Local Law Implications

Assessment of Policy/Local Law indicates that the following are applicable:

- Procurement Policy.

Budget/Financial Implications

The budget implications are outlined within the Confidential report.

Consultation

- Intra-directorate.

A Confidential Report is presented as an attachment to this Agenda.

ATTACHMENTS

There are no attachments for this report.

RECOMMEND

T2/12/25

That Council adopt the recommendation as detailed in the Confidential report.

Moved Cr S Stoneham

MOTION CARRIED

8/0

MEETING OPENED TO PUBLIC

MOVED Cr S Stoneham that the meeting be opened to members of the public.

Motion Carried (8/0)

Meeting declared open to the public at 7.15 pm.

COUNCILLORS' ITEMS

1 Parks and Leisure Australia Conference Attendance (Mayor R Butterfield)

Mayor R Butterfield provided an update on her and Cr Silver's attendance to the Parks and Leisure Australia Conference. The Mayor advised that the Piara Waters Library was a finalist in the Community Facility of the Year category after winning the WA Award earlier this year.

EXECUTIVE DIRECTOR TECHNICAL SERVICES REPORT

1 Armadale Golf Course Car Park Construction

The Executive Director Technical Services provided an update on the progress of the Armadale Golf Course Car Park construction to Councillors.

MEETING DECLARED CLOSED AT 7.23 PM