

CITY OF ARMADALE

MINUTES

**OF COMMUNITY SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY, 2
DECEMBER 2025 AT 7:00PM.**

OFFICIAL OPENING & ACKNOWLEDGEMENT OF COUNTRY

Cr Hetherington declared the meeting open at 7:00pm

The City of Armadale acknowledge the Traditional Owners and the Custodians of the land upon which we stand, work and play. We acknowledge Aboriginal people as the First Peoples of this land and their connection to the lands and the waters, as they are part of them spiritually and culturally. We acknowledge their ancestors, the Elders past and present, who had led the way for us to follow in their footsteps and the emerging leaders of today and tomorrow.

PRESENT:

- Cr P A Hetherington (Chair)
- Cr K Busby (Deputy Chair)
- Cr K Jorgensen
- Cr M Silver
- Cr S Stoneham
- Cr T Thomas
- Dr C M Wielinga

APOLOGIES:

OBSERVERS:

- Cr L Sargeson
- Cr G J Smith

IN ATTENDANCE:

Ms J Abbiss	Chief Executive Officer
Mr C Halpin	Manager Recreation Services
Mr R Porter	Manager Rangers & Emergency Services
Mr L Annese	Community Facilities & Recreation Coordinator
Ms L Larsen-Henry	Manager Communications & Engagement (<i>via Teams</i>)
Ms J Cranston	Executive Assistant Community Services

PUBLIC:

- Nil

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read as there were no members of the public present.

DECLARATION OF MEMBERS' INTERESTS

Nil

QUESTION TIME

Nil

DEPUTATION

Nil

CONFIRMATION OF MINUTES

RECOMMEND

Minutes of the Community Services Committee Meeting held on 4 November 2025 be confirmed.

Moved Cr M Silver

MOTION CARRIED

7/0

ITEMS REFERRED FROM INFORMATION BULLETIN

Report on Outstanding Matters – Community Services Committee

Items referred from the Information Bulletin – Issue 18 – November 2025

None of the items from the Community Services Information Bulletin required clarification or a report for a decision of Council.

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COMMUNITY SERVICES COMMITTEE

2 DECEMBER 2025

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1.1 - CONFIDENTIAL - PORTION OF HAROLD KING - INTENTION TO LEASE

MEETING CLOSED TO PUBLIC

MOVED Cr Busby that that the meeting be closed to members of the public as the matter to be discussed, if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person.

Motion Carried (7/0)

Meeting declared closed at 7:03pm

WARD : ALL
FILE No. : M/723/25
DATE : 14 November 2025
REF : JC
RESPONSIBLE : Executive Director
MANAGER : Community Services

In Brief:

- A confidential report is presented as an attachment to this Agenda.

Strategic Implications

1.1.3 Support the development and sustainability of a diverse range of community groups.

1.3.1 Ensure the equitable provision of Community Facilities throughout the City.

Legal Implications

- *Local Government Act 1995* Section 3.58 - Disposing of Property.
- *Local Government (Functions and General) Regulations 1996, Regulation 30* – Dispositions of property to which section 3.58 of the *Local Government Act 1995* does not apply i.e. exempt dispositions.

Council Policy/Local Law Implications

Policy – *Lease and Licence*

Budget/Financial Implications

The leasing of the facility will reduce expenses incurred by the City by way of maintenance obligations and outgoings as these are the responsibility of the lessee.

The implications of this impact will be influenced by the particulars of the final lease. The impact on City revenue will be dependent upon the successful lessee and the corresponding lease fee.

Consultation

1. Affinity Education
2. City Legal
3. McGees Property Valuations

A Confidential Report is presented at Attachment B-1 to this Agenda. The matter is considered confidential under S5.23(2)(c) of the Local Government Act 1995 as the matter, if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person.

RECOMMEND

C1/12/25

That Council adopt the **amended recommendation as detailed in the Confidential Report.**

Moved Cr K Busby, Opposed Cr K Jorgensen

Seconded Cr S Stoneham

MOTION CARRIED

4/3

ATTACHMENTS

There are no attachments for this report.

MEETING OPENED TO PUBLIC

MOVED Cr Busby that that the meeting be opened to members of the public.

Motion Carried (7/0)

Meeting declared open at 7:39pm

***1.2 - PIARA WATERS SENIOR HIGH SCHOOL - SHARED USE AGREEMENTS FOR
HARDCOURTS***

WARD : ALL

FILE No. : M/211/25

DATE : 13 November 2025

REF : AD/LA

RESPONSIBLE : Executive Director
MANAGER : Community Services

In Brief:

- In July 2024 Council endorsed the key terms for a land lease for a portion of land at Piara Waters Senior High School (C18/7/24).
- Recommend to authorise the Chief Executive Officer and Mayor to sign and execute a Shared Use Agreement with the Department of Education for a portion of the Piara Waters Senior High School based on the key terms outlined in Option 1.

Tabled Items

Nil

Decision Type

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil

Strategic Implications

Strategic Community Plan 2026-2035 (SCP):

- 1.2 Improve Community Wellbeing
 - 1.2.3 Facilitate the delivery of health and wellbeing programs and services within the community
- 1.3 Community facilities meet community needs
 - 1.3.1 Provide facilities and services to meet the growth demands and diverse needs of the wider Armadale community
- 1.4 An Inclusive and Engaged Community supported by diverse voices and active participation

- 1.4.2 Encourage the provision of inclusive and accessible facilities, services and programs within the community.

Community Health and Wellbeing Plan

- 1.1.2 Increase opportunities and support available for residents to lead active lifestyles

- 1.1.2.4 Deliver key community and sporting projects throughout the City to encourage spaces and places where community meet, share resources and are able to build proud, strong and healthy local communities

Legal Implications

- *Land Administration Act 1997* – leasing of Crown land
- *Transfer of Land Act 1893*

Council Policy/Local Law Implications

- Policy – *Community Facilities and Reserves Fees and Charges*

Budget/Financial Implications

Following discussions with the Department of Education and internal departments, it is recommended that the Department of Education pay the City of Armadale \$5,000 per annum with 2% fixed increases to contribute to the routine maintenance costs of the courts. The City will generate hire revenue through hiring of the courts and floodlights outside of the Department of Education's times of use.

An indirect cost to the shared use agreement for use the hardcourts is that the project to construct the change rooms and floodlights at the site is proposed to be 100% Development Contribution Plan (DCP) funded and the total estimated project cost is \$1,002,679. This figure consists of estimates of \$664,600 for the change room facility and \$338,079 for the floodlights. Noting that this report is to seek endorsement for the key terms for the shared use agreement of the hardcourts only.

Consultation

1. Department of Education
2. Piara Waters Senior High School
3. Relevant City Departments
 - a. Service Delivery
 - b. City Legal
 - c. Project Delivery

BACKGROUND

The City has been investigating the options for hard-court facilities in the Harrisdale and Piara Waters area for a period of time. The provision of hard courts in this area for community use will allow a local club or community groups to access infrastructure and utilise the future changeroom facilities.

Previous engagement with local netball clubs has highlighted the barriers that they face are access to courts, storage facilities and the operation across multiple venues rather than one centralised venue.

There are some courts available for general public use within the City but vary in condition and generally don't have supporting infrastructure and amenities such as floodlights and toilets. The only current netball courts within the City which has supporting infrastructure and amenities is at Cross Park, Roleystone.

The City liaises regularly with the Department of Education (the Department) about school provision of shared use sites. Piara Waters Senior High School opened in 2023 and contains eight multipurpose hardcourts. When planning for the Piara Waters Senior High School gained momentum, the City enquired about a potential shared use agreement for the eight hard courts proposed for the school.

The Department have provided in principle support for the shared use of the courts and for the development of the modest associated facilities, subject to agreeing to a formal proposal and the City fully funding any facility provision above the Department's standard of provision.

Officers presented a report to Council in September 2020 regarding the proposed shared hardcourt facility at Piara Waters Senior High School. Council resolved (C27/9/20):

That Council:

1. *Authorise the CEO to develop and submit a formal Facility Proposal to the Department of Education for shared use of the hardcourts and construction of associated facilities at the proposed Piara Waters Secondary College.*
2. *Subject to the Department accepting the Facility Proposal, authorise the CEO to negotiate draft agreement/s with the Department of Education for use of the courts and associated facilities.*
3. *Subject to progressing resolutions 1 and 2, receives a further report regarding key terms of the draft agreement/s and outlining funding options.*

Items 1 and 2 above have been completed with the City submitting a formal proposal to the Department in November 2020 and the Department accepting the proposal in December 2020.

In July 2024, Council endorsed the key terms of the land lease to allow for the construction of the changeroom facility and floodlights adjacent to the multi-purpose courts at Piara Waters Senior High School (C18/7/24). The land lease for the construction of the changeroom facility is currently in the final stages of negotiations between the Department and the City. In February 2025, Council also reviewed and endorsed the Development Contribution Plan No.3 (North Forrestdale) infrastructure cost schedule review (D4/2/25). The infrastructure cost schedule review included the DCP contributing a total of \$1,002,679 towards the construction of change rooms and floodlighting which is 100% of the estimated project costs.

The shared use agreement for use of the hardcourts is being completed separately as agreed with the Department. This report addresses the shared use agreement for the City to utilise the courts outside the Department's times of use and establish maintenance requirements for the courts.

DETAILS OF PROPOSAL

The purpose of this report is to address the third item of the September 2020 Council resolution, specifically with relation to the shared use agreement for the hardcourts at Piara Waters Senior High School (C27/9/20):

3. *Subject to progressing resolutions 1 and 2, receives a further report regarding key terms of the draft agreement/s and outlining funding options.*

The City has been negotiating the key terms of the shared use agreement for Piara Waters Senior High School hardcourts with the Department.

The proposal is to enter into a Shared Use Agreement with the Department of Education for a term of ten (10) years with a further ten (10) year option for the use of the hardcourts at Piara Waters Senior High School. As demonstrated in the table below, it is proposed that a licence be entered into based on the following key terms:

Occupier	City of Armadale (the City)
Owner	Department of Education (the Department)
Shared Use Area	Portion of Piara Waters Senior High School located at 8 Southampton Drive, Piara Waters. Parcel identifier: Lot 9010 On Deposited Plan 414089 as depicted in Annexure 1.
Commencement	Upon Signing by both parties.
Term	Ten (10) years with a further ten (10) year option.
Contribution	The Department to pay the City \$5,000 per annum with 2% fixed annual increase for routine maintenance of the hardcourts.
Hours of Use	<p>The Department shall be entitled to use the facilities between the hours of 8.00am and 4.00pm on all school days and such other times as are first agreed to by the Parties in writing.</p> <p>The City shall be entitled to use the facilities other than the times specified above and such other times as are first agreed to by the Parties in writing.</p>
Routine Maintenance	<p>Courts are attended by the City on a weekly basis for general cleanup and routine maintenance as required.</p> <ul style="list-style-type: none">▪ Routine/Weekly Maintenance to include:<ul style="list-style-type: none">• Collection of litter• Weed control• Blow down surfaces• Visual inspection of equipment and minor repairs as required• Spot cleaning as required▪ Quarterly works include:<ul style="list-style-type: none">• Pressuring cleaning of courts▪ Breakdown and fault repairs due to vandalism due to use of community groups or hirers is the responsibility of the CoA.▪ Breakdown and fault repairs due to vandalism due to use of the school, the City will undertake repairs, but the

	<p>Department are responsible for paying.</p> <ul style="list-style-type: none"> Following large events, such as carnivals, the school will be responsible for making good any damage to the courts and restoring them to a clean state.
Major Maintenance	<p>Major maintenance costs are split 50/50 between the Department and the City for items including:</p> <ul style="list-style-type: none"> Replacement of backboards and goal posts and marking of courts as required. Resurfacing as required and when funding is available. <p>The City is responsible for 100% of the maintenance and replacement of the floodlights.</p>
Other	<p>The City is to be provided access to the courts during the Department's hours of use to conduct routine maintenance as agreed to by both parties.</p>

COMMENT

A shared use agreement for the courts is vital to ensure that the City increase the provision for hardcourts available for community use within the City. The hardcourts are suitable for netball, basketball and tennis activities. If a shared use agreement for the multi-purpose courts was not executed, proceeding with the construction of the changeroom facility would not be justified as the facility would not be used. Similarly, the shared use agreement is contingent on the execution of the land lease and construction of the change rooms and floodlights. The change room and storage facility are crucial to provide supporting infrastructure for the shared use hardcourts and encourage usage and participation from the community. Trends demonstrate that sporting facilities without access to toilets and storage tend to be less utilised than those which have these amenities included.

Data modelling shows that there continues to be significant unmet demand for netball and basketball within Piara Waters and Harrisdale area, based on Netball WA and Basketball WA membership rates. The Armadale Regional Recreation Reserve is currently the only future site identified to include netball and basketball infrastructure to address the lack of provision within the City. There may be opportunities in the future to explore the provision of tennis nets owned by the City for use by community hirers. The chance to increase the community's access to courts and supporting infrastructure is a significant opportunity to increase participation in Piara Waters and Harrisdale.

Routine and Major Maintenance

It is proposed that the City is responsible for the routine maintenance of the courts to ensure they are consistently maintained to a high standard and meet the community and hirer needs. There were concerns that if the Department were responsible for routine maintenance they could not commit to the City's level of service with relation to cleanliness and safety which would impact club and hirer use of the multipurpose courts. Particular consideration was given to the likelihood of complaints and concerns from hirers if the courts were not maintained appropriately and the lack of control the City would have to rectify any issues to meet hirer's expectations. The City's routine maintenance will include regular inspections, timely repairs and ongoing maintenance of infrastructure, equipment, and amenities.

Terms of Shared Use Agreement

The proposed term of this agreement is ten years with an additional ten-year renewal option and is consistent with all other shared use agreements that the City has executed with the Department. Additionally, the term mirrors the proposed terms of the change room facility which has been endorsed by Council (C18/7/24). The term is also consistent with the shared use agreements for Novelli Reserve, Rossiter Playing Fields and Harrisdale High School Oval.

This term length reflects both historical precedent and practical considerations related to long-term community and infrastructure planning for both the City and the Department. The hardcourts are owned by the Department and therefore this shared use agreement would fall outside the Policy – *Lease and Licence*.

Purpose and Benefits of Shared Use Agreements

Shared use agreements between the City and the Department are based on the following principles:

- To provide optimal provision of community infrastructure;
- To provide a cost effective way for the parties to deliver community infrastructure; and
- To reduce duplication of community infrastructure.

The shared use agreement for Piara Waters Senior High School Hardcourts between the City and the Department will provide a number benefits including:

- Activation of the Department infrastructure during non-peak times (outside traditional school hours)
- Joint contributions to the maintenance of the proposed licenced area
- Community use of schools can strengthen the connection between the school and local community groups and the local community.
- Increased access to hardcourts in the Piara Waters and Harrisdale area to meet growing demand
- Increased use provides increased passive surveillance at schools outside of traditional school hours.

OPTIONS

1. Endorse the key terms as outlined below and in accordance with section 9.49A of the *Local Government Act 1995* and authorise the Mayor and Chief Executive Officer to execute the licence document on behalf of the local government and apply the City's Common Seal.

Occupier	City of Armadale (the City)
Owner	Department of Education (the Department)
Shared Use Area	Portion of Piara Waters Senior High School located at 8 Southampton Drive, Piara Waters. Parcel identifier: Lot 9010 On Deposited Plan 414089 as depicted in Annexure 1.
Commencement	Upon Signing by both parties.
Term	Ten (10) years with a further ten (10) year option.
Contribution	The Department to pay the City \$5,000 per annum with 2% fixed annual increase for routine maintenance of the hardcourts.

Hours of Use	<p>The Department shall be entitled to use the facilities between the hours of 8.00am and 4.00pm on all school days and such other times as are first agreed to by the Parties in writing.</p> <p>The City shall be entitled to use the facilities other than the times specified above and such other times as are first agreed to by the Parties in writing.</p>
Routine Maintenance	<p>Courts are attended by the City on a weekly basis for general cleanup and routine maintenance as required.</p> <ul style="list-style-type: none">▪ Routine/Weekly Maintenance to include:<ul style="list-style-type: none">• Collection of litter• Weed control• Blow down surfaces• Visual inspection of equipment and minor repairs as required• Spot cleaning as required▪ Quarterly works include:<ul style="list-style-type: none">• Pressuring cleaning of courts▪ Breakdown and fault repairs due to vandalism due to use of community groups or hirers is the responsibility of the CoA.▪ Breakdown and fault repairs due to vandalism due to use of the school, the City will undertake repairs, but the Department are responsible for paying.▪ Following large events, such as carnivals, the school will be responsible for making good any damage to the courts and restoring them to a clean state.
Major Maintenance	<p>Major maintenance costs are split 50/50 between the Department and the City for items including:</p> <ul style="list-style-type: none">▪ Replacement of backboards and goal posts and marking of courts as required.▪ Resurfacing as required and when funding is available. <p>The City is responsible for 100% of the maintenance and replacement of the floodlights.</p>
Other	<p>The City is to be provided access to the courts during the Department's hours of use to conduct routine maintenance as agreed to by both parties.</p>

2. Do not endorse the key terms outlined in this report.

Option 1 is recommended for the reasons outline in this report.

CONCLUSION

The shared use agreement for the hardcourts at Piara Waters Senior High School aims to enhance netball and basketball participation within the City, particularly in the Piara Waters and Harrisdale areas. As demonstrated throughout the report, there is a growing demand and need for netball and basketball infrastructure throughout the City, specifically in the Piara

Waters and Harrisdale areas. The proposed terms outlined in the shared use agreement ensure that the City will be able to provide sporting clubs and hirers with high levels of service and maintenance.

ATTACHMENTS

1. Facility Lease Plans 2025 - Piara Waters High School

RECOMMEND

C2/12/25

That Council:

1. Endorse the key terms as outlined below and in accordance with section 9.49A of the *Local Government Act 1995* and authorise the Mayor and Chief Executive Officer to execute the licence document on behalf of the local government and apply the City's Common Seal.

Occupier	City of Armadale (the City)
Owner	Department of Education (the Department)
Shared Use Area	Portion of Piara Waters Senior High School located at 8 Southampton Drive, Piara Waters. Parcel identifier: Lot 9010 On Deposited Plan 414089 as depicted in Annexure 1.
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Other	<p>The City is to be provided access to the courts during the Department's hours of use to conduct routine maintenance as agreed to by both parties.</p>

Moved Cr M Silver
MOTION CARRIED

7/0

2.1 - APPOINTMENT OF COUNCILLORS TO LOCAL RECOVERY COORDINATION GROUP SUB-COMMITTEES

WARD : ALL
FILE No. : M/719/25
DATE : 13 November 2025
REF : RP
RESPONSIBLE : Executive Director
MANAGER : Community Services

In Brief:

- Local Recovery Coordination Group Sub-committees support the City's Local Recovery Plan under the *Emergency Management Act 2005*, providing specialist advice and oversight to ensure a coordinated and effective recovery process following emergencies.
- Recommend that Council appoint nominated Councillors to the Local Recovery Coordination Group Sub-committees for the period November 2025 to October 2027.

Tabled Items

Nil

Decision Type

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil

Strategic Implications

The following outcomes and objectives from the City of Armadale Strategic Community Plan 2026–2035 are directly supported by the appointment of Councillors to the Local Recovery Coordination Group Sub-committees

Community

Outcome 1.1: Foster and strengthen community spirit

Objective 1.1.3: Support the development and sustainability of a diverse range of community groups.

Outcome 1.2: Improve community wellbeing

Objective 1.2.3: Facilitate the delivery of health and wellbeing programs and services within the community.

Environment

Outcome 2.1: Protection and restoration of the natural environment

Objective 2.1.5: Biodiversity is managed to preserve and improve ecosystem health.

Economy

Outcome 3.1: Economic growth, jobs and education

Objective 3.1.1: Facilitate vibrant and prosperous activity centres throughout the City.

Leadership and Innovation

Outcome 4.1: Strategic leadership and sound management

Objective 4.1.2: Implement Integrated Planning and Governance frameworks enabling the City's strategic objectives to be achieved, providing for strong governance and integrity, and continually improving City services for the benefit of the community.

Legal Implications

Emergency Management Act 2005

State Emergency Management Framework

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

The adoption of the recommendation contained in this report has no direct financial implication.

Consultation

Intra-Directorate

BACKGROUND

Under Section 41 of the *Emergency Management Act 2005*, local governments are legally required to prepare and maintain Local Emergency Management Arrangements ('LEMA'), which must include a Local Recovery Plan and the nomination of a Local Recovery Coordinator. The Local Emergency Management Committee ('LEMC') is responsible for developing these arrangements, including the recovery plan, to ensure recovery is effectively planned before an emergency occurs.

When an emergency impacts the community, the local government, having the statutory responsibility for recovery under the State Emergency Management Framework, may establish a Local Recovery Coordination Group ('LRCG') as the strategic decision-making body for recovery. The LRCG is stood up specifically to assist with recovery efforts and acts as the strategic decision-making body. Its role includes coordinating recovery activities, assessing impacts, developing event-specific recovery plans, and ensuring recovery programs are community-led and targeted.

The LRCG also liaises with State and Commonwealth agencies for resources and funding under programs such as the Disaster Recovery Funding Arrangements WA ('DRFAWA').

The State Emergency Management Committee ('SEMC') Local Recovery Guideline (referenced under State Emergency Management Policy 4.4 – Recovery) emphasizes that recovery is a complex, long-term process requiring collaboration across all sectors. It identifies four key recovery environments; social/community wellbeing, built infrastructure, economic and financial, and natural environment.

To address these areas, the LRCG may establish sub-committees to provide specialist advice and ensure recovery actions meet community needs. These sub-committees report to the LRCG and can be stood up or stood down as required, depending on the scale and nature of the recovery. This flexible structure ensures that governance remains effective and responsive throughout the recovery process.

Recent reviews of WA recovery arrangements highlight the importance of clarity, capability, and collaboration between agencies and local governments. Effective recovery governance through the LRCG and its sub-committees ensures that recovery efforts are coordinated, inclusive, and aligned with both local priorities and State-level support mechanisms.

DETAILS OF PROPOSAL

Council is requested to appoint nominated Councillors to the LRCG Sub-committees for the period November 2025 – October 2027. These sub-committees form an integral part of the City's Local Recovery governance structure under the *Emergency Management Act 2005* and the City of Armadale Local Recovery Plan. Their purpose is to provide specialist advice and oversight across the four key recovery environments; Community & Wellbeing, Built Infrastructure, Economic & Financial, and Natural Environment, to ensure a coordinated and effective recovery process following emergencies.

Each sub-committee will work under the direction of the LRCG, which is responsible for strategic decision-making and overall recovery management. The sub-committees will engage with relevant agencies, community stakeholders, and service providers to identify priorities, develop recovery strategies, and monitor progress. Councillor appointments will provide governance oversight, community representation, and strategic leadership to ensure recovery actions align with local needs and legislative requirements.

The proposed appointments will continue until the next ordinary local government election or until otherwise determined by Council. Previous appointments for each sub-committee are outlined in the tables below.

Community & Wellbeing Sub-Committee

The Community & Wellbeing Sub-committee exists to restore and strengthen the social fabric and overall wellbeing of the community following an emergency. Its role is to provide advice and guidance on programs that support emotional, social, and cultural recovery, ensuring that the affected community is informed and actively involved in decision-making. The sub-committee assesses the need for personal support services such as counseling and housing assistance across short, medium, and long-term recovery phases.

It works closely with agencies including the Australian Red Cross, Salvation Army, and the Department of Communities to coordinate resources and deliver services. By monitoring progress and reporting regularly, the sub-committee ensures that recovery actions align with community needs and contribute to resilience building.

Council/Representation Required	Prior Appointments
Chairperson	Cr P Hetherington
2 x Deputy Chairpersons	Cr K Busby Cr J Joy JP

Built & Infrastructure Sub-Committee

The Built & Infrastructure Sub-committee is responsible for overseeing the restoration and reconstruction of essential services and physical assets impacted by an emergency. This includes assessing damage to roads, bridges, utilities, and public facilities, and developing reconstruction plans in collaboration with agencies such as Main Roads, Western Power, and Telstra.

The sub-committee prioritises infrastructure projects that support immediate recovery while also considering long-term resilience. It monitors progress, ensures compliance with safety standards, and provides recommendations to the LRCG to facilitate efficient and effective rebuilding efforts.

Council/Representation Required	Prior Appointments
Chairperson	Cr K Busby
2 x Deputy Chairpersons	Cr J Keogh Cr K Kamdar

Economic & Financial Sub-Committee

The Economic & Financial Sub-committee plays a critical role in supporting economic recovery and managing financial assistance programs for individuals and businesses affected by an emergency. It provides advice on restoring local businesses and employment opportunities, working closely with the Chamber of Commerce and industry stakeholders to address economic impacts.

The sub-committee oversees the disbursement of donations and relief funds, such as those managed through the Lord Mayor's Distress Relief Fund ('LMDRF'), ensuring fairness, transparency, and privacy protections. It also develops eligibility criteria for financial assistance and identifies opportunities for economic revitalisation, including tourism recovery, to help restore the City's economic stability.

Council/Representation Required	Prior Appointments
Chairperson	Cr J Keogh
2 x Deputy Chairpersons	Cr P Hetherington Cr M Hancock

Natural Environment Sub-Committee

The Natural Environment Sub-committee focuses on guiding the restoration and protection of the natural environment following an emergency.

It assesses environmental damage to areas such as waterways, bushland, and wildlife habitats, and recommends priority restoration projects including weed control and erosion management.

The sub-committee facilitates community education programs to promote environmental recovery and resilience, and coordinates with agencies such as the Department of Biodiversity, Conservation and Attractions ('**DBCA**') and local environmental groups for technical support. By monitoring progress and reporting on ecological recovery initiatives, the sub-committee ensures that environmental restoration remains a key component of the overall recovery process.

Council/Representation Required	Prior Appointments
Chairperson	Cr S Stoneham
2 x Deputy Chairpersons	Cr C M Wielinga Cr J Keogh

COMMENT

Appointing Councillors to the LRCG Sub-committees ensures governance oversight, strategic decision-making, and alignment with the City's Local Recovery Plan. It also strengthens collaboration with State agencies and community stakeholders, enabling timely and effective recovery actions that reduce long-term social and economic impacts.

Conversely, failure to appoint Councillors to the LRCG Sub-committees presents several risks to the City's ability to meet its statutory obligations under the *Emergency Management Act 2005* and the State Emergency Management Policy 4.4 – Recovery.

Without designated leadership and representation, recovery efforts may lack coordination, resulting in delays in restoring essential services, supporting community wellbeing, and managing financial and environmental recovery. This could lead to reputational damage, reduced community confidence, and potential non-compliance with legislative requirements.

CONCLUSION

The appointment of Councillors to the LRCG Sub-committees is a critical step in ensuring the City of Armadale meets its statutory obligations under the *Emergency Management Act 2005* and delivers an effective, coordinated recovery process.

These appointments provide governance oversight, community representation, and strategic leadership across all recovery environments of social, economic, natural, and built. By endorsing these appointments, Council strengthens its capacity to respond to emergencies, restore community resilience, and align recovery actions with both local priorities and State-level frameworks.

ATTACHMENTS

There are no attachments for this report.

RECOMMEND

C3/12/25

That Council appoint nominated Councillors to the following Local Recovery Coordination Group Sub-committees, for the period November 2025 to October 2027 as follows:

Sub-Committee Name	Chairperson	Deputy Chairpersons
Community & Wellbeing	Cr P A Hetherington	Cr T Thomas
Built & Infrastructure	Cr K Busby	Cr K Jorgensen
Economic & Financial	Cr K Jorgensen	Cr K Busby
Natural Environment	Dr C M Wielinga	Cr S Stoneham

Moved Cr K Busby
MOTION CARRIED

7/0

COUNCILLORS' ITEMS

Nil

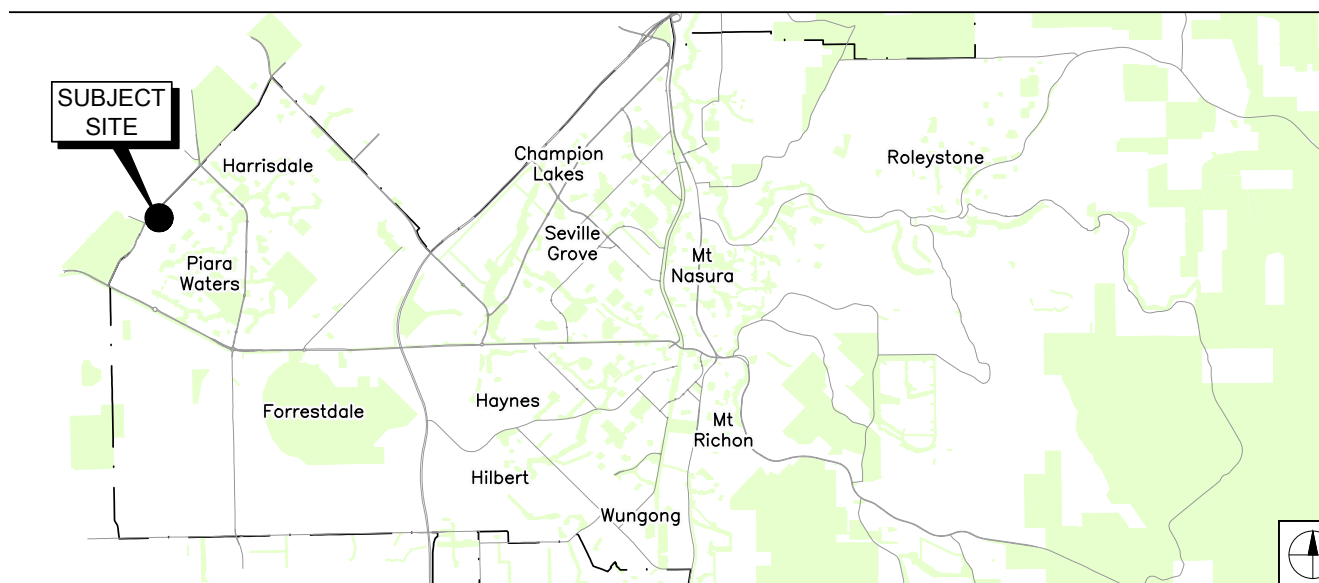
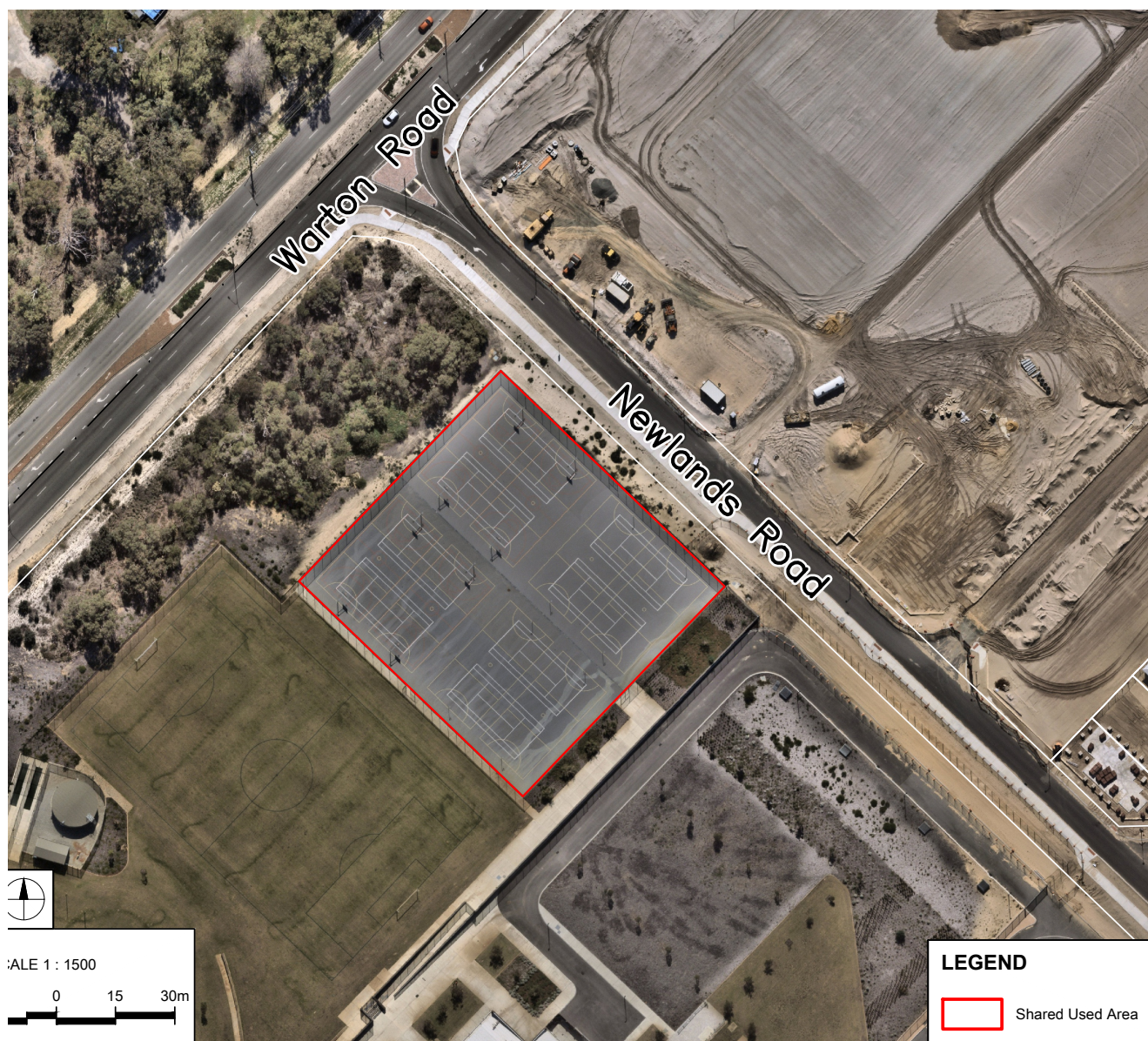
This refers to any brief updates from Councillors from their attendance at Working Group or Advisory Group meetings on which they represent Council.

EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT

Nil

MEETING DECLARED CLOSED AT 7:39PM

COMMUNITY SERVICES COMMITTEE		
SUMMARY OF ATTACHMENTS		
2 DECEMBER 2025		
ATT NO.	SUBJECT	PAGE
1.2	PIARA WATERS SENIOR HIGH SCHOOL - SHARED USE AGREEMENTS FOR HARDCOURTS	
1.2.1	Facility Lease Plans 2025 - Piara Waters High School	23



SHARED USE AGREEMENT

RD COURTS - PIARA WATERS SENIOR HIGH SCHOOL
T 165 (No. 8) SOUTHAMPTON DRIVE, PIARA WATERS

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