



ORDINARY MEETING OF COUNCIL
MONDAY, 13 OCTOBER 2025

MINUTES

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CITY OF ARMADALE

MINUTES

OF ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 13
OCTOBER 2025 AT 7.00PM.

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Mayor Butterfield, declared the meeting open at 7.01 pm.

Acknowledgement to Country

To begin I would like to pay my respects to the traditional custodians of this land, the Whadjuk people of the Noongar nation. The City pays its respects to the Aboriginal Elders past, present and always and extend that respect to any Aboriginal people in the room.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

PRESENT:

Her Worship, Mayor R Butterfield presided over

Deputy Mayor, Cr J Keogh	River Ward
Cr J Joy JP	River Ward
Cr K Kamdar	Ranford Ward
Cr S Peter JP	Ranford Ward
Cr L Sargeson	Palomino Ward
Cr P A Hetherington	Palomino Ward
Cr M J Hancock	Heron Ward
Cr K Busby	Minnawarra Ward
Cr G J Smith	Minnawarra Ward
Cr M Silver	Lake Ward (7.02pm)
Cr S S Virk	Lake Ward
Cr S J Mosey	Hills Ward
Cr S Stoneham	Hills Ward

IN ATTENDANCE:

Ms J Abbiss	Chief Executive Officer
Mr J Lyon	Executive Director Corporate Services
Mr P Sanders	Executive Director Development Services
Mr M Southern	Executive Director Technical Services
Mrs S Van Aswegen	Executive Director Community Services
Mrs S D'Souza	CEO's Executive Assistant

Public: 13

LEAVE OF ABSENCE:

Nil

APOLOGIES:

Apology received from Dr C M Wielinga

**3 ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS
TAKEN ON NOTICE**

Nil

Cr Silver joined the meeting at 7.02pm

4 PUBLIC QUESTION TIME

1 Ms Veronica Hansen - Protector Grove, Roleystone

Q1 Are Councillors aware of the item on Technical Services Committee agenda for 1st October relating to the proposed ANZAC Memorial within the Churchman's Brook Community Centre and the references within the item regarding the Strategic Community Plan, Legal and Policy Implications?

Mayor: All Councillors were provided with the Technical Services Agenda for that meeting and have also got this on the agenda tonight for when the item will be considered later during the meeting.

Question time closed at 7.05pm

1 DEPUTATION - Re. Churchman Brook Anzac Memorial

In attendance:

Penny Stapleton – Bedfordale CWA President at 7.05pm

The President of the Bedfordale CWA took the opportunity to present to Council further information following a few queries raised in the Technical Services meeting of Wednesday 1 October. These comments are presented in point form for clarity and ease of future reference.

Point 1 - Location of the memorial –

- The location the Memorial for each of the 2024 and 2025 Anzac Day events has been Position 1. This position has been determined to be the best location to allow access to all, and best aspect for viewing of the ceremony. Position 1 allows us to cordon off the area parallel to the playground space for entry of the Catafalque party. It also means that the audio-visual setup can be tucked between the playground and the memorial.
- We agree that moving the memorial back slightly to Position 4 shown on the plan, would still allow for the smooth running of the event, while respecting those concerns others have voiced about the impact on other potential users of the oval at Position 1.
- Position 4 would maintain the good site lines for the general public and maintain the backdrop to the city skyline which proves so impactful

Point 2 - Height of memorial

- The finished height of memorial of between 1.5 and 1.7 metres seems reasonable, achievable and in keeping with this being a local memorial.

Point 3 – Plaques

- Questions were also raised in the Oct 1st Meeting regarding protocol for plaques on the memorial.
- Since that time, I have sought feedback from both the State RSL and the Armadale subbranch of the RSL. Both the COO of the State RSL and the Armadale sub-branch have responded saying they have no issue with the plaques as is.
- This information has been forwarded to the city officers for their information and records.
- This is a small respectful, local memorial, that will sit well in the natural environment.
- We have no plans to add further plaques to the memorial.

In conclusion, I would like to say that we have received a lot of community support and positive feedback to the running of the Anzac Day Dawn Service over the last 2 years. It has demonstrated to us that such an event is wanted, and that such a memorial is welcomed as part of that. The Anzac Day event only acts to strengthen our community and foster better communication and understanding between all ages.

We look forward to having the permanent memorial in place for the running of the 2026 event.

The Mayor thanked Ms Stapleton for her comments and following a few queries from the Mayor and Councillors, the deputation concluded at 7.14pm

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 PETITIONS

Nil

7 CONFIRMATION OF MINUTES

**7.1 PREVIOUS ORDINARY COUNCIL MEETING
HELD ON 22 SEPTEMBER 2025.**

MOVED Cr L Sargeson that the Minutes of the Ordinary Council Meeting held on 22 September 2025 be confirmed as a true and accurate record.

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

8 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

1. Mayor's Announcements

Tuesday 9 September 2025

Spoke at the Works Commencement Ceremony for the new Toyota dealership in Forrestdale. Investments like this new Toyota facility demonstrate confidence in the City's future, while creating jobs, strengthening the local economy, and enhancing services to support our growth.

Thursday 11 September 2025

Opened the Disability and Inclusion Emergency Planning Forum at the Armadale District Hall. This face-to-face community workshop was facilitated by the University of Sydney and designed to make emergency planning in Armadale safer and more inclusive for everyone especially people with disability and those who support them. Councillor Smith was also in attendance as Chair of the Access and Inclusion Reference group.

Thursday 18 September 2025

Hosted the Public Citizenship Ceremony at Kelmscott Hall where we celebrated 95 new Australian citizens who reside in the City of Armadale. VIPS on the evening included Hon Matt Keogh MP, Minister for Defence Personnel, Minister for Veterans' Affairs, and Member for Burt, and Hon Dr Tony Buti, Member for Armadale, who was also our guest speaker on the evening. Deputy Mayor John Keogh and Councillors Silver, Sargeson, Peter, Smith, Hetherington and Mosey were in attendance on the evening.

Monday 22 September 2025

I later attended the WALGA Mayors and President's Forum where I was able to engage with fellow Mayors and Presidents, discuss challenges and opportunities

Attended the Welcome Networking Event where there were close to 400 delegates from across all corners of WA to connect, share and network.

Thank you to Deputy Mayor John Keogh for Chairing the Ordinary Council Meeting.

Tuesday 23 September 2025

Attended the WALGA Annual General Meeting with Councillor Michelle Silver.

Tuesday 30 September 2025

Spoke at the Royal Justice of the Peace's Annual General meeting at the Armadale Public Library as an invited guest speaker. There were approximately 10 JPs present and I had the opportunity to discuss how fast our City is growing. I explained the growth in the value of building approvals, the activities of ranger services, our new community infrastructure, and future advocacy projects.

Sunday 5 October 2025

Attended the annual Armadale Highland Gathering and Perth Kilt Run, one of Armadale's most well-loved community event celebrating Scottish culture. This year's Perth Kilt Run saw approximately 400 registrations with part proceeds going to The Amanda Young Foundation, Dogs' Refuge Home and Street Aid Social WA. As Mayor, I marched with Deputy Mayor John Keogh, and my fellow Councillors Paul Hetherington, Gary Smith, Scott Mosey and Shanavas Peter along with and Hon Matt Keogh MP, Federal Member for Burt in the Mayor's Procession. The event this year was back at Minnawarra Park which worked very well despite the overcast skies.

Thursday 9 October 2025

Deputy Mayor John Keogh attended and spoke on my behalf at the Communities for Children's 20th Anniversary event in Thornlie. For two decades, Communities for Children has been supporting families across the City of Armadale, the City of Gosnells, and the Shire of Serpentine Jarrahdale – assisting parents, carers and children from before birth through to their teenage years.

Friday 10 October 2025

Met with Dr Tony Buti to discuss local matters including thanking him for the State's contribution of \$4.5 million to the Central Park project via a Lotteries West grant. We also discussed the next steps in lobbying the Federal Government to commit funding to the central park project.

Sunday 12 October 2025

Attended the opening of the new Armadale Train Station and then was lucky enough to be on the first train to the new Byford Station. The Byford Rail Extension Community Opening at the new Byford train station was very well attended as was the train when it opened free to the public. Members of the public explored the Armadale Station and made the most of the free activities and give aways provided.

At the opening of the Armadale Station press conference, Federal Minister for Transport, the Hon Catherine King MP made the announcement that the federal government will be supporting the Armadale Central Park project with a \$5 million contribution. Premier Roger Cook, Deputy Premier Hon Rita Saffioti, Hon Dr Tony Buti MLA, Member for Armadale, Matt Keogh Member for Burt, Minister for Defence Personnel; Minister for Veterans' Affairs, and Ms Trish Cook MP, Member for Bullwinkel, Deputy Mayor John Keogh and CEO Joanne Abbiss were also present at this media announcement.

Later, at Armadale Station, Deputy Mayor John Keogh and Councillors Sarah Stoneham, Scott Mosey, Gary Smith, Paul Hetherington, Laurie Sargeson, Shanavas Peter, Michelle Silver and I took the opportunity to get together and take a Council photo of the re-opened Armadale Station, and to commemorate the Central Park funding announcement. This funding will ensure that there will be more exciting and activated space available for the community.

**9 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN
GIVEN – WITHOUT DISCUSSION**

Nil

10 REPORTS

10.1 COMMUNITY SERVICES COMMITTEE MEETING

Report of the Community Services Committee held on 30 September 2025.

MOVED Cr M Silver that the report be received.

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

BUSINESS ARISING FROM REPORT

Recommendation C1/9/25 - Annual Progress Report of Suburb-level Social Priorities

MOVED Cr M Silver

That Council note the update on strategies to address endorsed suburb-level Social Priorities detailed in this report.

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation C2/9/25 - Conference Attendance - 2025 Parks and Leisure Conference

MOVED Cr M Silver

That Council:

- 1. Nominate Mayor R Butterfield and Cr M Silver as delegates to the 2025 Parks and Leisure Conference to be held on 9-11 November 2025 at the Grand Chancellor Hotel, Hobart, Tasmania.**
- 2. Note the attendance of officers as delegates to the 2025 Parks and Leisure Conference.**

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

10.2 TECHNICAL SERVICES COMMITTEE MEETING

Report of the Technical Services Committee held on 1 October 2025.

Correction:

Item 2.1 In the Committee Discussion for this item - the diagram “Churchman Brook Memorial location” and the words “*Several alternative locations were discussed and have been added to the location map to provide clarity*” be deleted from the Minutes Report

MOVED Cr K Busby that the report, subject to the above correction, be received.

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

BUSINESS ARISING FROM REPORT

Recommendation T1/10/25 - Proposed Design and Location for the Churchman Brook ANZAC Memorial

Committee Recommendation

That Council decline the proposed design and location as shown in Attachment 1 Churchman Brook Memorial – Options and seek amendments to final design and location.

MOVED Cr Stoneham, SECONDED Cr M Silver

OPPOSED Cr K Busby

That Council approve the proposed memorial design and location within Churchman Brook Community Centre Park and progress the installation of the memorial based on the design shown in Attachment 1 Churchman Brook Memorial at a location between the two trees to the west of Position 1 with the following conditions:

- 1. That the height of monument to be within 1.5m - 1.7m.**
- 2. That no addition of plaques to the memorial be made without prior Council approval.**

MOTION DECLARED CARRIED

10/4

FOR: Cr Joy, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Hancock, Cr Smith, Cr Silver, Cr Virk, Cr Stoneham

AGAINST: Cr Busby, Mayor Butterfield, Cr Keogh, Cr Mosey

Recommendation T2/10/25 - RSL Delivery Access - Proposed Loading Zone on Commerce Avenue

Cr Sargeson declared an interest of impartiality in Recommendation T2/10/25 as he holds a paid RSL membership. As a consequence, there may be a perception that his impartiality on the matter may be affected, but declared that he would set aside this association, consider the matter on its merits and vote accordingly.

MOVED Cr K Busby

That Council:

Endorse the provision of a loading bay to replace the taxi rank outside the Jull Street Mall.

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation T3/10/25 - Traffic Management Improvements - Harrisdale

MOVED Cr K Busby

That Council:

Receive a report on the Local Area Traffic Management (LATM) process, including review, assessment, prioritisation, and consideration of community safety concerns.

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation T4/10/25 - Road Cleaning and Suburb Maintenance - Ranford Road, Harrisdale

MOVED Cr K Kamdar, SECONDED Cr J Keogh

OPPOSED Cr K Busby

That Council:

1. Receive a memo with the planned street sweeping schedule for the City of Armadale.
2. Receive a memo of the boundary road agreement for road maintenance between the City of Armadale and City of Gosnells.
3. Prioritise interim street cleaning and verge restoration, focusing on the removal of general debris, litter, and leaves that have accumulated along roadsides and footpaths. Replenish affected areas with mulch and topsoil that have been blown away over time, without any additional budget approval, as contingency funds can be used for minor or urgent works.

MOTION LOST

4/10

FOR: Cr Joy, Cr Kamdar, Cr Silver, Cr Virk

AGAINST: Mayor Butterfield, Cr Keogh, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Hancock, Cr Smith,
Cr Busby, Cr Mosey, Cr Stoneham

MOVED Cr S Peter, SECONDED Cr K Busby

OPPOSED Cr K Kamdar

That Council:

1. **Receive a memo with the planned street sweeping schedule for the City of Armadale.**
2. **Receive a memo of the boundary road agreement for road maintenance between the City of Armadale and City of Gosnells.**

MOTION DECLARED CARRIED

13/1

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

AGAINST: Cr Kamdar

10.3 DEVELOPMENT SERVICES COMMITTEE MEETING

Report of the Development Services Committee held on 6 October 2025.

MOVED Cr M Silver that the report be received.

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

BUSINESS ARISING FROM REPORT

Recommendation D1/10/25 - Proposed Permanent Closure of the Portion of Napier Street,
Between Broome Street and Leake Street, Forrestdale

MOVED Cr M Silver

That Council:

1. Authorises a request to be made to the Minister for Lands pursuant to Section 58 of the *Land Administration Act 1997* for the permanent closure of the northern portion of Napier Street, between Broome Street and Leake Street, Forrestdale, as identified in red on the attached Location Plan, and request the land to be included as a Crown Reserve for Recreation and Conservation purposes and a management order granted to the City of Armadale.
2. Advise the Minister for Lands that the City of Armadale will accept the indemnification against all claims for compensation in an amount equal to all costs and expenses reasonably incurred by the Minister for Lands in considering and granting the above request pursuant to the *Land Administration Act 1997*.
3. Accept a Management Order for the new Crown Reserve for Recreation and Conservation.
4. Advise all submitters of the final decision once made by the Minister for Lands.

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation D2/10/25 - 2025 State Election Commitments on Council-Owned Assets

Cr G Smith declared an impartial interest in Recommendation D2/10/25 as he is a social member and volunteer at the Armadale District Bowling Club. As a consequence, there may be a perception that his impartiality on the matter may be affected, but declared that he would set aside this association, consider the matter on its merits and vote accordingly.

MOVED Cr M Silver

That Council:

1. Support the following projects to be included in the Long-Term Financial Plan, commencing from the 2026/2027 Financial year:

- **The Forrestdale Sporting Association and Kelmscott Junior Football Club – Scoreboard projects and scope being delivered within the funding amount provided and the City’s Budget/proposed Carry Forward allocations, subject to the City receiving the funding agreement to deliver the works or should the Kelmscott Junior Football Club be successful in negotiating with the Department of Cultural Industries, Tourism and Sport for the funding to be reallocated to the purchase of equipment, then the City support the club coordinating the expenditure of the funds on equipment.**
- **Armadale Regional Recreation Reserve Stage 1A election commitment and the City signing the funding agreement when received to deliver the works and continue to advocate for additional funding for the Project.**
- **Armadale Soccer Club’s air conditioner upgrade project and the City liaising with the Armadale Soccer Club on a scope to deliver fencing in identified priority areas within the remaining funding amount and the City receiving the funding agreement to deliver the works.**
- **Dale Little Athletics - Install jump pit run up project and the City receiving the funding agreement to deliver the works.**
- **Kitchen upgrade scope at the Roleystone Senior Football Club being delivered within the funding amount provided and the City receiving the funding agreement to deliver the works.**
- **The Piara Waters Oval Lighting project and the Rossiter Pavilion storage project being accepted, subject to the City progressing with a lighting design to apply for Department of Creative Industries, Tourism and Sport - Club Night Lights Application and the City receiving the funding agreement to deliver the works.**
- **Kelmscott Baseball Club – Equipment (replacement of batting cage netting) project and the City receiving the funding agreement to deliver the works.**
- **The provision of support for the Armadale Bowling Club to deliver the works and obtain alternative funding for their greens replacement, subject to the City’s approval of the design, specification and works for the project.**

- 2. Authorise the Chief Executive Officer to execute the funding agreements as specified in No.1 above.**

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

10.4 CORPORATE SERVICES COMMITTEE MEETING

Report of the Corporate Services Committee held on 7 October 2025.

Corrections:

Page 1 Delete Cr Sargeson’s name from Observers as he is correctly recorded as a member of the Committee.

Item 2.1 For the voting on Recommendation CS4/10/25 add “Opposed Cr M Silver”

Item 2.2 In Recommendation CS5/10/25 the March Council dates to read 9/03/26 and 23/03/26

The Chair’s acknowledgement to Committee to be added prior to closure of the meeting

MOVED Cr S J Mosey that the report, subject to the above corrections, be received.

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

BUSINESS ARISING FROM REPORT

Recommendation CS1/10/25 - List of Accounts Paid - August 2025

Cr Hetherington declared a financial interest in Recommendation CS1/10/25 on the basis that the Monthly Payment Listing includes a community grant payment made to his place of employment – the Fathering Project - Trans No. 033641 dated 13/08/25 for \$2673 refers.

Cr Hetherington left the meeting at 8.10pm.

MOVED Cr S J Mosey

That Council note the List of Accounts paid as presented in the attachment to this report and summarised as follows:

Municipal Fund

Accounts and direct debits paid totalling \$11,024,292.38, cheque numbers 504 to 509, transactions 33383 to 34142 and Payrolls dated 3 August and 17 August 2025.

Credit Cards

Accounts paid totalling \$4,010.35 for the period ended 26 August 2025.

Fuel Cards

Accounts paid totalling \$15,998.70 for the month ended 31 August 2025.

MOTION not opposed, DECLARED CARRIED

13/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hancock
Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Cr Hetherington returned 8.11pm

Recommendation CS2/10/25 - Statement of Financial Activity - August 2025

MOVED Cr S J Mosey

That Council:

- 1. Pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996* accept the Statement of Financial Activity for the second (2) month period ended 31 August 2025.**
- 2. Note that there are reportable actual to budget material variances for the year-to-date period ending 31 August 2025 and note that the opening balances provided are still subject to audit confirmation and sign-off.**

**MOTION DECLARED CARRIED BY AN ABSOLUTE
MAJORITY RESOLUTION OF COUNCIL**

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation CS3/10/25 - Financial Year 2025/26 - Carry Forwards

MOVED Cr S J Mosey

That Council:

1. Pursuant to Section 6.8 of the Local Government Act 1995, AMENDS* the 2025/26 capital budget for the works in progress items listed under capital programs and projects schedule in the Attachment, and summarised as follows:

(i) Capital Projects

Works in Progress – Buildings	\$15,662,200
Works in Progress – Roads	\$5,537,500
Works in Progress - Parks & Reserves	\$5,549,600
Works in Progress - Landfill & Waste	\$202,600
Works in Progress – Pathways	\$253,700
Works in Progress – Furniture & Equipment	\$102,300
Purchases in Progress – Land	\$143,800
Purchases in Progress – Plant & Machinery	\$1,108,800
TOTAL	\$28,560,500

(ii) Capital funding

DCP Contributions/DCP Reserve Fund	\$5,760,100
Reserve Funds (Other)	\$6,107,200
POS/Trust Funds	\$286,800
Loan Funds	\$3,571,600
Grant Funds	\$4,031,300
Sale Proceeds	\$223,000
Municipal Funds	\$8,580,500
TOTAL	\$28,560,500

2. Pursuant to Section 6.8 of the Local Government Act 1995, amends* the 2025/26 Operating Expenditure budget for programs and projects in progress, listed in the operating programs and projects schedule of the Attachment and summarised as follows:

(i) Operating Projects & Programs

Projects/Programs in Progress – CEOs Directorate	\$15,800
Projects/Programs in Progress – Community Services	\$637,800
Projects/Programs in Progress – Corporate Services	\$3,473,600
Projects/Programs in Progress – Development Services	\$2,004,500
Projects/Programs in Progress – Technical Services	\$2,839,200
TOTAL	\$8,953,300

(ii) Operating Projects/Program funding

Reserve Funds	\$2,051,400
Grant Funds	\$508,500
Loan Funds	\$1,007,400
Municipal Funds	\$5,386,000
TOTAL	\$8,953,300

3. Approves the transfers to the Rolled Over Projects Reserve at 30 June 2025, as follows:

Corfield Wetland Improvements stage 4/5	\$153,700
Streetscape Strategy Gateway Landscape	\$75,000
Fancote Park	\$96,100
TOTAL	\$324,800

**MOTION DECLARED CARRIED BY AN ABSOLUTE
MAJORITY RESOLUTION OF COUNCIL**

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation CS4/10/25 - Elected Members Entitlements Policy

MOVED Cr S J Mosey

That Council:

1. Adopt the draft Elected Members Entitlements Policy with the following amendment:

- Replace “The ICT Allowance will be paid in arrears and on a monthly basis” with “the ICT Allowance will be paid annually in advance”.

2. Revoke the following policies:

- (e) Reimbursement of Councillor’s Expenses (EM1)
- (f) Councillor’s Use of Council Facilities (EM2)
- (g) Councillor Communications (EM9)
- (h) Provision and Use of Mayoral Vehicle Policy (EM13).

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation CS5/10/25 - Calendar of Council and Committee Meetings for 2026

MOVED Cr S J Mosey

In accordance with section 5.25(1)(g) of the *Local Government Act 1995* and Regulation 12(1) of the *Local Government (Administration) Regulations 1996*, Council endorse for local public notice purposes, the following Council and Committee meeting dates, times and places for the period 1 January 2026 to 31 December 2026 inclusive.

1. MEETING DATES

MONTH	Council	Technical Services Committee	Community Services Committee	Development Services Committee	Corporate Services Committee	City Audit
2026						
Jan	-	-	-	-	-	-
Feb	9/02/26 23/02/26	02/02/26	03/02/26	16/02/26	17/02/26	-
Mar	9/03/26 23/03/26	04/03/26	03/03/26	16/03/26	17/03/26	11/03/26
Apr	28/04/26	13/04/26	14/04/26	20/04/26	21/04/26	-
May	11/05/26 25/05/26	04/05/26	05/05/26	18/05/26	19/05/26	-
Jun	08/06/26 22/06/26	03/06/26	02/06/26	15/06/26	16/06/26	10/06/26
Jul	13/07/26 27/07/26	06/07/26	07/07/26	20/07/26	21/07/26	-
Aug	10/08/26 24/08/26	03/08/26	04/08/26	17/08/26	18/08/26	-
Sep	14/09/26 29/09/26	07/09/26	08/09/26	21/09/26	22/09/26	16/09/26
Oct	12/10/26 26/10/26	05/10/26	06/10/26	19/10/26	20/10/26	-
Nov	9/11/26 23/11/26	02/11/26	03/11/26	16/11/26	17/11/26	-
Dec	21/12/26	07/12/26	08/12/26	14/12/26	15/12/26	16/12/26

2. MEETING TIMES AND PLACES

- a. All Ordinary and Special Council Meetings to be held in the Council Chambers, Administration Centre, 7 Orchard Ave, Armadale, and commence at 7.00pm, unless otherwise specified.
- b. All Committee meetings to be held in the Committee Room, Administration Centre, 7 Orchard Ave, Armadale, and commence at 7.00pm unless otherwise specified.
- c. All Council and Standing Committee meetings unless otherwise specifically resolved, are open to the public.
- d. All meetings of the City Audit Committee, unless otherwise specified by Council, are closed to the public.

3. Any variation to this 2026 calendar of meetings will be advised by notice on the City's website and social media channels.

MOTION not opposed, DECLARED CARRIED**14/0**

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

10.5 CITY AUDIT COMMITTEE MEETING

Report of the City Audit Committee held on 8 October 2025.

MOVED Cr S Peter that the report be received.

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

BUSINESS ARISING FROM REPORT

Recommendation CA1/10/25 - Internal Audit Plan

MOVED Cr S Peter

That Council approve the:

- 1. Strategic Internal Audit Plan 2025/26 to 2027/28**
- 2. Annual Internal Audit Plan 2025/26.**

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation CA2/10/25 - Audit Recommendation Follow Up Report - September 2025

MOVED Cr S Peter

That Council note the Audit Recommendation Follow Up Report – September 2025.

MOTION not opposed, DECLARED CARRIED

14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington,
Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

Recommendation CA3/10/25 - Misconduct, Fraud & Corruption Policy

MOVED Cr S Peter

That Council:

- 1. Endorse the draft Misconduct, Fraud & Corruption Policy with the following amendment:**
 - **The addition of a new point 5 called ‘Related Codes or Policies’ to include the following dot points:**
 - **Code of Conduct for Council Members, Committee Members and Candidates**
 - **Code of Conduct for Employees and Volunteers.**
 - **And re-number existing point 5 to point 6.**

2. **Request a review of the Misconduct Fraud and Corruption Policy following the completion of the CEO's review of the Code of Conduct for Employees and Volunteers.**
3. **Revoke the current Misconduct, Fraud & Corruption Policy (ADM23).**

MOTION not opposed, DECLARED CARRIED 14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

10.6 CHIEF EXECUTIVE OFFICER'S REPORT

Report of the Chief Executive Officer.

MOVED Cr S Peter that the report be received.

MOTION not opposed, DECLARED CARRIED 14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

BUSINESS ARISING FROM REPORT

Recommendation CEO1/10/25 - Councillors Information Bulletin - Issue No 16/2025

MOVED Cr S Stoneham

That Council acknowledge receipt of Issue 16/2025 of the Information Bulletin

MOTION not opposed, DECLARED CARRIED 14/0

FOR: Mayor Butterfield, Cr Joy, Cr Keogh, Cr Kamdar, Cr Peter, Cr Sargeson, Cr Hetherington, Cr Hancock, Cr Smith, Cr Busby, Cr Silver, Cr Virk, Cr Mosey, Cr Stoneham

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

13 MATTERS FOR REFERRAL TO STANDING COMMITTEES – WITHOUT DISCUSSION

1 Street Sweeping (Cr Shanavas Peter)

That the matter of street sweeping across the City be referred to the Technical Services Committee.

14 MATTERS REQUIRING CONFIDENTIAL CONSIDERATION

Nil

15 ACKNOWLEDGEMENTS AND CLOSURE

Acknowledgements

The Mayor expressed her thanks to the retiring members of Council for their contribution and participation during their term of office. The knowledge, expertise, compassion and cultural aspect brought by each of them has been invaluable and for the benefit of the Armadale community. She wished Crs Joy, Kamdar and Hancock the very best for the future.

Congratulations was extended to Cr Smith on being elected unopposed. To the Councillors facing elections on 18th October (C Mosey, Cr Hetherington and Cr Virk), the Mayor extended her best wishes and thanks for representing the community during their last 4 year term.

Mayor Butterfield, declared the meeting closed at 8.21pm

MINUTES CONFIRMED THIS 10 NOVEMBER 2025

MAYOR