

# CITY OF ARMADALE

## MINUTES

OF TECHNICAL SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,  
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON **MONDAY, 7  
APRIL 2025 AT 7.00PM.**

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**Official Opening and Acknowledgement of Country read by Cr S J Mosey**

*The City respectfully acknowledges the Traditional Custodians of the land upon which we are meeting tonight, the Wadjuk people of the Noongar nation and pay my respects to the Aboriginal Elders past, present and emerging.*

**PRESENT:**

Cr K Busby (Chair)  
Cr S S Virk (Deputy Chair)  
Mayor R Butterfield  
Cr P A Hetherington  
Cr J Joy JP  
Cr S J Mosey

**APOLOGIES:**

Cr M J Hancock (Leave of Absence)  
Cr K Kamdar  
Dr C Wielinga

**OBSERVERS:**

Cr G Smith  
Cr L Sargeson  
Cr J Keogh

**IN ATTENDANCE:**

Mr J Lyon	Executive Director Corporate Services
Mr P Balley PhD	Executive Director Technical Services
Ms S van Aswegan	Executive Director Community Services (via Teams)
Ms A Luobikis	Head of Service Delivery
Mr G Taylor	Head of Environment & Sustainability
Ms N Mathieson	Senior Administration Officer Technical Services

**PUBLIC:**

3

## **DISCLAIMER**

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The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was read as there were members of the public present.

## **DECLARATION OF MEMBERS' INTERESTS**

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Nil

## **QUESTION TIME**

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### **Cost Feasibility for Bedfordale CWA Anzac Day Monument (Referral Item)**

*Ms Veronica Hansen – 8 Protector Grove, Roleystone*

**Q1:** Are Councillors aware that the proposal to install a permanent memorial at Churchman Brook Oval has the full support of the Armadale Sub-Branch of the RSL and that two letters of support from the RSL were included with our original submission from the 20 September 2024 for consideration by the Unbudgeted Capital works expenditure committee?

**Response:** The Chair advised that he was not aware but other Councillors may be aware of that information.

**Q2:** Are Councillors aware that a significant proportion of those attending the 2024 Anzac Day Dawn Service at Churchman Brook Community Centre were local residents who gathered and parked at nearby friends' homes so they could walk to the service together with their families as a mark of respect for the sacrifices made by their forebears?

**Response:** The Chair advised that this will be taken on notice, and that we will need a further detailed report and then discuss the matter.

**Q3:** Will the Councillors and the City of Armadale support the Bedfordale CWA in undertaking this great community project to help remember our fallen, not just on Anzac Day, but every day by having this memorial for all to see and reflect upon?

**Response:** The Chair advised that this will be taken on notice, and that we will need a further detailed report and then discuss the matter.

## **DEPUTATION**

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Nil

## **CONFIRMATION OF MINUTES**

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### **RECOMMEND**

**Minutes of the Technical Services Committee Meeting held on 5 March 2025 be confirmed.**

**Moved Cr S S Virk**

**MOTION CARRIED**

**6/0**

## **ITEMS REFERRED FROM INFORMATION BULLETIN**

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### **Outstanding Matters and Information Items**

Various Items

### **Monthly Departmental Reports**

Technical Services Works Programme

*No items were raised for further investigation or report.*

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## TECHNICAL SERVICES COMMITTEE

7 APRIL 2025

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**3.1 - COST FEASIBILITY FOR BEDFORDALE CWA ANZAC DAY MONUMENT  
(REFERRAL ITEM)**

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**Moved Mayor R Butterfield**

*Item 3.1 be brought forward to this junction of the meeting in the interests of the public gallery*

**CARRIED 6/0**

At the Council meeting held on 10 March 2025, Cr S Stoneham referred the following matter to Technical Services Committee.

*That the matter of a report on the cost feasibility of allowing the Bedfordale CWA to have a monument for ANZAC day be erected at Churchman Brook Community Centre Park be referred to the Technical Services Committee.*

**Comment from Cr S Stoneham**

*Full details of the referral by Cr S Stoneham have been provided to Councillors under separate cover.*

The purpose of this referral is to investigate the costs and feasibility of erecting such a monument.

**Officer Comment**

Officers understand that the request is limited to investigating the cost and feasibility of erecting a stone monument at the Churchman Brook Community Centre.

The overall cost of constructing the stone memorial is contingent with the feasibility of its installation at the proposed location. The primary intent of the stone memorial is to serve as a focal point for commemorating significant events such as Anzac Day and Remembrance Day, which draws large crowds. Therefore, it is essential to consider accessibility to the stone memorial, particularly in relation to the number of participants and the existing parking constraints at the site.

To effectively address this matter and provide comprehensive information for Council's decision making, a detailed report will need to be prepared for the Technical Service Committee. This report will facilitate a decision by the Council regarding the suitability of the site and allocation of a capital budget for implementation and could be submitted to the May Technical Services Committee meeting.

**ATTACHMENTS**

There are no attachments for this report.

**RECOMMEND**

**T1/4/25**

**That Council request a detailed report to be provided.**

**Moved Cr S J Mosey  
MOTION CARRIED**

**6/0**

***1.1 - ACROD PARKING BAYS - COMMERCE AVENUE AND GREEN AVENUE,  
ARMADALE***

WARD : MINNAWARRA  
FILE No. : M/182/25  
DATE : 11 March 2025  
REF : PB  
RESPONSIBLE : Executive Director  
MANAGER : Technical Services

**In Brief:**

- As part of the Byford Rail Extension project, Metronet will design and deliver two new ACROD parking bays on Commerce Avenue and two on Green Avenue, for a total of four bays.
- The installation of the four ACROD parking bays is essential to ensure accessibility and inclusion for everyone in the public recreation space that will be Armadale Central Park upon its completion.
- Recommend that Council approves the installation of two new ACROD parking bays on Commerce Avenue and two new on Green Avenue, Armadale, for a total of four bays.

**Tabled Items**

Nil

**Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil

**Strategic Implications**

1. Community

1.4 An inclusive and engaged community.

1.4.2 Encourage the provision of inclusive and accessible facilities, services and programs with the community.

1.4.2.1 Implement the Access and Inclusion Plan.

### **Legal Implications**

*Local Government Act 1995*

- Schedule 9.1(1)(2)

*Road Traffic Code 2000*

- Regulation. 171

*The Road Traffic Code 2000* by way of Regulation 171 creates an offence for stopping or parking in a disabled parking space, however there is no mechanism available in that statute to allow a local government to enforce it. It defers to the Regulations for this purpose.

The City's Rangers are appointed by the CEO pursuant to s. 9.10(2) of the *Local Government Act 1995* for the purposes of enforcement of the specified laws, being the aforementioned Regulations, and Schedule 9.16(1) of the LGA for the power to issue infringement notices for an offence of those Regulations.

### **Council Policy/Local Law Implications**

Parking and Parking Facilities Local law:

- Clause 1.8 Powers of the local government
- Clause 2.1 Determination of parking stalls and parking stations
- Clause 3.1(1)(b); 3.1(2)(a)(i)(ii), and (b) Restrictions on parking in particular areas.

The local law by way of Clause 1.8 provides the head of power to install a sign to regulate the stopping or parking of any vehicle or any class of vehicles in the parking region prescribed by the local law.

### **Budget/Financial Implications**

Nil

### **Consultation**

1. Metronet to deliver the bays within the City road reserve for the benefit of the City as part of the Byford Rail Extension project.
2. Intra Departmental.

## **BACKGROUND**

As part of Metronet's Byford Rail Extension project, the Armadale Train Station is being reconstructed as a new elevated station, with extensive areas of the rail reserve land transformed into public recreational spaces.

The redevelopment aims to create approximately eight hectares of new public open space, providing new green areas and community amenities, while connecting Armadale to the upcoming Armadale West development.

The centre piece of the new public space network is Armadale Central Park Project, a recreation space situated between the new Armadale Train Station and the City Centre. The City is advocating for the park to serve as a vibrant and active station forecourt, featuring destination play areas, fitness zones, and public amenities designed to accommodate all demographics and abilities.

The proposed park will fully realise Metronet's vision of elevated rail reconnecting the community, enhancing active transport participation, and activating the local communities surrounding the stations.

To ensure accessibility for all individuals, regardless of their ability, the City recognises the need for vehicle parking bays, including ACROD parking bays. Although this responsibility falls within the City's jurisdiction, an agreement was reached with Metronet to design and deliver two new ACROD parking bays on Commerce Avenue and two on Green Avenue, totaling four bays. Those bays are in addition to six (6) ACROD parking bays PTA proposed in their car park.

### **DETAILS OF PROPOSAL**

As part of the Byford Rail Extension project, Metronet will design and deliver two new ACROD parking bays on Commerce Avenue and two on Green Avenue, for a total of four bays.

### **ANALYSIS**

The installation of the four ACROD parking bays is essential to ensure accessibility and inclusion for everyone in the public recreation space that will be Armadale Central Park upon its completion.

These bays will be designed and constructed according to the specifications and standards for on-street parking bays for people with disabilities.

### **OPTIONS**

1. Approve the installation of two new ACROD parking bays on Commerce Avenue and two on Green Avenue, totaling four bays.
2. Do not approve the installation of two new ACROD parking bays on Commerce Avenue and two on Green Avenue, resulting in a total of four bays. This option would lead to not adhering to the City's Accessibility and Inclusion Plan and could restrict access to the park for individuals with disabilities who wish to drive there.

### **CONCLUSION**

The installation of two new ACROD parking bays on Commerce Avenue and two on Green Avenue will make the public recreation space accessible to everyone, regardless of their physical abilities. This will create an inclusive environment where all individuals can come together to enjoy recreational activities and engage with one another as part of the City's facilities.

**ATTACHMENTS**

1.  ACROD Parking Bay Plan

T2/4/25

**RECOMMEND**

**That Council:**

**Approve the installation of two new ACROD parking bays on Commerce Avenue and two new bays on Green Avenue, Armadale for a total of four bays.**

**Moved Cr K Busby  
MOTION CARRIED**

**6/0**

### **3.2 - LIVE BIN AUDIT AND COMMUNITY ENGAGEMENT (REFERRAL ITEM)**

At the Council meeting held on 9 September 2024, Cr S J Mosey referred the following matter to Technical Services Committee.

*That the matter of a Live Bin Audit and Community Engagement be referred to the Technical Services Committee.*

#### **Comment from Cr S J Mosey**

*Full details of the referral by Cr S J Mosey have been provided to Councillors under separate cover.*

This referral item is to request officers to investigate and report back to Council on what we are currently doing in terms of Bin Audits and providing us with options to do more in this space going forward.

#### **Officer Comment**

Officers are currently undertaking a review and revision of the Strategic Waste Management Plan which will address the following matters:

- Achieving improved waste avoidance outcomes at Events through Community involvement, engagement, and education.
- Fulfill the requirement for the City to have consistent and transparent data collection systems to measure success against the targets.

A Councillor workshop is planned during Q4 of fiscal year 2024/25, and a finalised Strategic Resource Recovery Plan (formerly Strategic Waste Management Plan) will then be presented to Council during Q4 of fiscal year 2024/25 for consideration and approval.

#### **Options**

It is recommended that Council note the Officers comment, and that the matter of bin audits will be presented at the Councillor Workshop on the Strategic Resource Recovery Plan in May/June, with a report to Council to follow.

#### **ATTACHMENTS**

There are no attachments for this report.

#### **RECOMMEND**

T3/4/25

**That Council note the Officers comment, and that the matter of bin audits will be presented at a Councillor Workshop on the Strategic Resource Recovery Plan in May/June, with a report to Council to follow.**

**Moved Cr S J Mosey  
MOTION CARRIED**

**6/0**

### **3.3 - WASTE AVOIDANCE EDUCATION (REFERRAL ITEM)**

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At the Council meeting held on 9 September 2024, Cr S J Mosey referred the following matter to Technical Services Committee.

*That the matter of Waste Avoidance Education be referred to the Technical Services Committee.*

#### **Comment from Cr S J Mosey**

*Full details of the referral by Cr S J Mosey have been provided to Councillors under separate cover.*

This referral item is to request officers to investigate and report back to Council on what we are currently doing in terms of Waste Avoidance Education and providing us with options to do more in this space going forward.

#### **Officer Comment**

Officers are currently undertaking a review and revision of the Strategic Waste Management Plan which will address the following matters:

- Waste Avoidance Education through enhanced Community engagement
- Achieving improved waste avoidance outcomes through Community involvement and
- Community Education to consider business as usual activities such as kerbside general and recycling collections, bulk verge waste collections and drop off opportunities.

A Councillor workshop is planned during Q4 of fiscal year 2024/25, and a finalised Strategic Resource Recovery Plan (formerly Strategic Waste Management Plan) will then be presented to Council during Q4 of fiscal year 2024/25 for consideration and approval.

#### **Options**

It is recommended that Council note the Officers comment, and that the matter of waste avoidance education will be presented at a Councillor Workshop on the Strategic Resource Recovery Plan in May/June, with a report to Council to follow.

#### **ATTACHMENTS**

There are no attachments for this report.

#### **RECOMMEND**

T4/4/25

**That Council note the Officers comment, and that the matter of waste avoidance education will be presented at a Councillor Workshop on the Strategic Resource Recovery Plan in May/June, with a report to Council to follow.**

**Moved Cr S J Mosey  
MOTION CARRIED**

**6/0**

## ***2.1 - TEN/27/24 - PARKS LANDSCAPE MAINTENANCE***

### **Moved Cr S J Mosey**

*Item 2.1 be moved to the last item of this meeting in the interests of the public gallery*

**CARRIED 6/0**

### **MEETING CLOSED TO PUBLIC**

MOVED Cr S J Mosey that that the meeting be closed to members of the public as the matter to be discussed, if disclosed, would reveal information that has a commercial value to a person. (*Section 5.23(2)(c) of the Local Government Act 1995*)

*Motion Carried (6/0)*

*Meeting declared closed at 7.14pm*

WARD : ALL

FILE No. : M/166/25

DATE : 5 MARCH 2025

REF : NM

RESPONSIBLE MANAGER : Executive Director  
Technical Services

#### **In Brief:**

- Recommend that Council adopt the recommendation as detailed in the Confidential Report.

### **Tabled Items**

Nil.

### **Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

### **Officer Interest Declaration**

Nil.

### **Strategic Implications**

- 2.2.4 Develop, improve and maintain quality parks, playgrounds and public open spaces throughout the City.

2.3.12 Ensure that the City's assets are appropriately maintained, functional, affordable, safe and sustainable for current and future generations

### **Legal Implications**

Assessment of legislation indicates that the following apply:

- Section 3.57 *Local Government Act 1995* – Tenders for providing goods or services
- Division 2 *Local Government (Functions and General) Regulations 1996* – Tenders for providing goods or services

### **Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following are applicable:

- Council Policy ADM 19 – Procurement of Goods or Services

### **Budget/Financial Implications**

The proposed expenditure can be accommodated in the financial year 2024/2025 budget and Long-Term Financial Plan estimates commensurate with the successful tenderer recommended in this report.

### **Consultation**

- Intra Directorate

*A Confidential Report is presented separately to this Agenda. The matter is considered confidential under S5.23(2)(c) of the Local Government Act 1995 as the matter relates to a contract entered into or which maybe entered into, by the City of Armadale.*

## **ATTACHMENTS**

There are no attachments for this report.

## **RECOMMEND**

T5/4/25

**That Council adopt the **amended** recommendation as detailed in the Confidential Report.**

**Moved Cr K Busby, Seconded Mayor R Butterfield  
Opposed Cr S J Mosey  
MOTION CARRIED**

**4/2**

## **MEETING OPENED TO PUBLIC**

MOVED Cr K Busby that the meeting be opened to members of the public at 7.45pm.  
*Motion Carried (6/0)*

## ***COUNCILLORS' ITEMS***

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### **1. Tree Festival 2025 (Mayor R Butterfield)**

Mayor Butterfield attended the 2025 WA Tree Festival which was launched at the popular River Guardians Festival on Saturday 5 April, emphasising the synergies between biodiversity, neighbourhood greening and river health. Mayor Butterfield was interviewed on the ABC Morning radio live broadcast from the site. The interview focussed on the benefits of Local Governments joining forces to engage the community on the value of trees in urban areas, the role we can all play in addressing Perth's declining tree canopy.

## ***EXECUTIVE DIRECTOR TECHNICAL SERVICES REPORT***

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Nil

**MEETING DECLARED CLOSED AT 7.49pm**

TECHNICAL SERVICES COMMITTEE		
SUMMARY OF ATTACHMENTS		
7 APRIL 2025		
ATT NO.	SUBJECT	PAGE
1.1	ACROD PARKING BAYS - COMMERCE AVENUE AND GREEN AVENUE, ARMADALE	
1.1.1	ACROD Parking Bay Plan	16

