

Collection Notice – Bushcare and Environment Working Group (BEWG)

The City of Armadale (the **City**) is collecting the personal information requested in this form, for the purpose of administering BEWG, such as sending agendas and minutes, inviting you to meetings or events, reimbursing expenditure on approved grants, registering participation in events, administering volunteer insurance requirements, recording feedback, advertising upcoming events, responding to enquires and providing educational material.

The City collects this information to administer and deliver the BEWG Program and to carry out its functions as a local government and fulfil its legal obligations.

If you choose not to provide the requested information, the City may be unable to support you to participate in BEWG.

The City may use and disclose your personal information for the purpose described above, for related purposes that you would reasonably expect, and where authorised or required by law. This may include disclosure to consultants that are engaged by the City to in the delivery of BEWG.

Where this form is completed through an online platform, the information you provide will be transmitted to and stored within the City's approved information systems and those of its contracted service providers.

The City may disclose your personal information to contractors and service providers engaged to support the delivery of newsletter and communication services, where necessary to carry out the purposes described above.

The City may also use third-party communication and marketing platforms to distribute newsletters and manage subscriptions. Information may be stored or processed by these providers on the City's behalf.

The City does not ordinarily disclose personal information to third parties or outside Australia. Where disclosure to third parties or outside Australia is necessary, the City will take reasonable steps to ensure appropriate safeguards are in place and that the disclosure is consistent with applicable privacy obligations.

The City manages personal information in accordance with the *Privacy and Responsible Information Sharing Act 2024* (WA), other applicable laws and the [City's Privacy and Information Sharing Policy](#).

You may request access to or correction of your personal information, or make a privacy complaint, by contacting the City of Armadale's Privacy Officer:

Email: privacy@armadale.wa.gov.au

Phone: (08) 9394 5000

Post: Locked Bag 2, Armadale WA 6112