

# Amendment to Rating Records

## Change of Ownership (Tick) ☐

**Documentation required to complete a change of ownership (copies are acceptable):**

- Certificate of Title (current) is required to be provided with this form.

**Please complete the details below (please print)**

Current Owner 1 *	Current Owner 2 *
<b>Surname:</b>	<b>Surname:</b>
<b>Given Names:</b>	<b>Given Names:</b>

New Owner 1 *	New Owner 2 *
<b>Surname:</b>	<b>Surname:</b>
<b>Given Names:</b>	<b>Given Names:</b>
<b>Home ☎:</b>	<b>Home ☎:</b>
<b>Work ☎:</b>	<b>Work ☎:</b>
<b>Mobile ☎:</b>	<b>Mobile ☎:</b>
<b>Email Address :</b>	<b>Email Address:</b>

Please list all properties that require changing:

**Note:** If there is not enough room please list properties on a separate sheet.

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Do you have any animals (Cat & Dog) registered with the City? Would you like these records updated? (Tick) ☐ Yes / ☐ No

Do you claim a Pension Rebate on the property? (Tick) ☐ Yes / ☐ No

If you answered **yes**: you will need to contact the Water Corporation on 1300 659 951, to register your new property.

\*SIGNED: \_\_\_\_\_ \*DATE: \_\_\_\_\_

For any enquires please contact the Rates Department on 9394 5788

**\*THESE FIELDS ARE MANDATORY**

Office Use only
Date Received: _____ Date Effective: _____ Requesting officer: _____
By Action officer: _____ Assessment Number: _____

