

# CITY OF ARMADALE

## MINUTES

**OF COMMUNITY SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,  
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY, 6  
MAY 2025 AT 7:00PM.**

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*Cr Silver declared the meeting open at 7:01pm*

*The City of Armadale acknowledge the Traditional Owners and the Custodians of the land upon which we stand, work and play. We acknowledge Aboriginal people as the First Peoples of this land and their connection to the lands and the waters, as they are part of them spiritually and culturally. We acknowledge their ancestors, the Elders past and present, who had led the way for us to follow in their footsteps and the emerging leaders of today and tomorrow.*

**PRESENT:**

- Cr M Silver (Chair)
- Cr P A Hetherington (Deputy Chair)
- Cr K Kamdar
- Cr J Keogh
- Cr S Stoneham
- Cr G J Smith (Deputy to Cr Busby)
- Dr C M Wielinga

**APOLOGIES:**

- Cr K Busby (Leave of Absence)

**OBSERVERS:**

- Mayor R Butterfield
- Cr L Sargeson

**IN ATTENDANCE:**

Ms J Abbiss	Chief Executive Officer
Mrs S van Aswegen	Executive Director Community Services
Mr P Sanders	Executive Director Development Services <i>(via Teams)</i>
Mr P Balley	A/Executive Director Technical Services <i>(via Teams)</i>
Mr C Halpin	Manager Recreation Services
Mr L Annese	Community Facilities & Recreation Coordinator
Mrs A Dunsmore	Community Facilities Officer
Ms J Cranston	Executive Assistant Community Services

**PUBLIC:**

- Nil

## **DISCLAIMER**

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The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read as there were no members of the public present.

## **DECLARATION OF MEMBERS' INTERESTS**

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Nil

## **QUESTION TIME**

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Nil

## **DEPUTATION**

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Nil

## **CONFIRMATION OF MINUTES**

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## **RECOMMEND**

**Minutes of the Community Services Committee Meeting held on 8 April 2025 be confirmed.**

**Moved Cr P A Hetherington**

**MOTION CARRIED**

**7/0**

## **ITEMS REFERRED FROM INFORMATION BULLETIN**

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Report on Outstanding Matters – Community Services Committee

Items referred from the Information Bulletin – Issue 5 – April 2025

*None of the items from the Community Services Information Bulletin required clarification or a report for a decision of Council.*

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## COMMUNITY SERVICES COMMITTEE

6 MAY 2025

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### **1.1 - DIWALI FESTIVAL LIGHT COMPETITION (REFERRAL MATTER)**

At the Council meeting held on 24 March 2025, Cr Kamdar referred the following matter to the Community Services Committee.

*That the matter of the City introducing a Diwali Festival Light Competition be referred to the Community Services Committee.*

#### **Comment from Cr Kamdar**

City to introduce City's Annual Community Diwali Light Competition. This annual event helps to bring our multicultural community together to share the Diwali Spirit. Diwali festival takes place between October and November, with the date changing every year.

*Cr Kamdar's further comments have been forwarded under separate cover.*

#### **Officer Comment**

This response pertains to the reference to an annual Diwali Light competition rather than a community event or festival. An additional event to the City's major event program would require significant financial and human resources.

It appears that the Diwali Light competition is based on a similar model to the City's Connected Community Christmas Lights Trail competition. This was endorsed by Council on 28 November 2022 at the Ordinary Council Meeting with the following resolution:

*That Council requests the CEO to:*

- 1. Facilitate a Connected Community Christmas Lights Trail and Competition for residents of the City of Armadale, beginning in December 2022; and*
- 2. Allocate \$5000 towards prizes.*

The competition is coordinated by the City's Communications and Engagement team, with the allocation of a staff member's time to this equivalent to 0.5 FTE for two months in the lead up, during and after the competition. It comprises two categories and a total of \$5000 worth of cash prizes.

Whilst the Diwali Light competition proposal recommends that the total prize money is \$2750, the most significant cost relates to officer time to plan and deliver the competition; the current staff resources do not allow for an additional competition.

#### **ATTACHMENTS**

There are no attachments for this report.

#### **RECOMMEND**

C1/5/25

**That Council consider the allocation of funds in the draft 2025/2026 budget towards the Communications & Public Relations Consultancy Budget, to support operational delivery of a trial 2025 Diwali Lights Competition and \$2,500 for prizes.**

**Moved Cr K Kamdar  
MOTION CARRIED**

**7/0**

***COUNCILLORS' ITEMS***

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Nil

*This refers to any brief updates from Councillors from their attendance at Working Group or Advisory Group meetings on which they represent Council.*

***EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT***

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Nil

**MEETING DECLARED CLOSED AT 7:39PM**