

Collection Notice - Building Services

The City of Armadale Building Services collects personal information, including e.g. name, address, contact details, date of birth, photographs, payment information, health information (if applicable) to fulfil the specific purpose of the information being submitted.

The City collects this information to administer and deliver the various requested investigations, services and programs, to carry out its functions as a local government and fulfil its legal obligations.

If you choose not to provide the requested information, the City may be unable to provide the requested service.

The City may use and disclose your personal information for the purpose described above, for related purposes that you would reasonably expect, and where authorised or required by law. This may include disclosure to City contractors, service providers, government agencies, sporting associations, event organisers, emergency services, insurers, and consultants.

Where a form or written correspondence is completed through an online platform, the information you provide will be transmitted to and stored within the City's approved information systems and those of its contracted service providers.

The City does not ordinarily disclose personal information to third parties or outside Australia. Where disclosure to third parties or outside Australia is necessary, the City will take reasonable steps to ensure appropriate safeguards are in place and that the disclosure is consistent with applicable privacy obligations.

The City manages personal information in accordance with the *Privacy and Responsible Information Sharing Act 2024* (WA), other applicable laws and the [City's Privacy and Information Sharing Policy](#).

You may request access to, or correct, your personal information, or make a privacy

complaint, by contacting the City of Armadale's Privacy Officer:

Email: privacy@armadale.wa.gov.au Phone: (08) 9394 5000

Post: Locked Bag 2, Armadale WA 6112

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